

REGULATORY SERVICES FEES AND CHARGES
REVIEW – 2024/25

TEAM	DESCRIPTION OF CHARGES	CURRENT CHARGE	PROPOSED CHARGE (including VAT if applicable)	COMMENTS
TRADING STANDARDS	1 year	193.00	Fees set by statute, kept at current charge until changes come into force in 24/25	Statutory Fees
Licence to store explosives	2 year	253.00		Outside Scope for VAT
	3 year	317.00		https://www.legislation.gov.uk/uksi/2023/247/schedule/made
	4 year	390.00		Schedule 7, Part 2.
	5 year	441.00		
Renewal of explosives licence	1 Year	90.00	Fees set by statute, kept at current charge until changes come into force in 24/25	Statutory Fees
	2 year	153.00		Outside Scope for VAT
	3 year	215.00		https://www.legislation.gov.uk/uksi/2023/247/schedule/made
	4 year	277.00		Schedule 7, Part 2.
	5 year	340.00		
Registration to store explosives	1 year	113.00	Fees set by statute, kept at current charge until changes come into force in 24/25	Statutory Fees
	2 year	147.00		Outside Scope for VAT
	3 year	181.00		https://www.legislation.gov.uk/uksi/2023/247/schedule/made
	4 year	215.00		Schedule 7, Part 2.
	5 year	248.00		
Renewal of registration to store explosives	1 year	56.00	Fees set by statute, kept at current charge until changes come into force in 24/25	Statutory Fees
	2 year	90.00		Outside Scope for VAT

	3 year		125.00		https://www.legislation.gov.uk/uksi/2023/247/schedule/made Schedule 7, Part 2.
	4 year		158.00		
	5 year		193.00		
	Varying name of licensee or registered person, or address of site		38.00		
	Transfer of licence/registration		38.00		
	Replacement licence/registration, if lost		38.00		
Annual licence to sell fireworks	Licence to sell fireworks all year round.		500.00	500.00	Statutory Fees Outside Scope for VAT https://www.legislation.gov.uk/uksi/2004/3262/regulation/3/made Reg. 3(6)
Licence / certificate to keep petroleum spirit of a quantity not exceeding:	2500 litres pa		46.00	Fees set by statute, kept at current charge until changes come into force in 24/25	Statutory Fees Outside Scope for VAT https://www.legislation.gov.uk/uksi/2023/247/schedule/made Sch.7, Part 5 Fees apply for each year of Licence/certificate
	2500-50000 litres pa		62.00		
	50000 + litres pa		131.00		
Testing and & verification fees (weights and measures)	All equipment	86.00/hr		90.00/hr (Weights and Measures Inspector)	The hourly rate is set to align with primary Authority hourly charge. Outside Scope of VAT
	Certificate of accuracy		37.00	38	(Just Under 3% Inflation Added)

Hire of weights	For up to one week	110/tonne	113/tonne	Inc. VAT (Just Under 3% Inflation Added)
Buy with Confidence scheme: Registration and membership fees	One-off, non-refundable registration fee.			The scheme provides support for SME's and encourages economic growth. Charges are exclusive of VAT to reflect the national schemes pricing structure Proposed new fees will be for new members only with existing members kept at 2021/22 rate
	Membership for businesses with 1 to 5 employees for each premises.	145.00	145.00	
	Membership for businesses with 6 to 20 employees for each premises.	200.00	200.00	
	Membership for businesses with 20-49 employees for each premises.	250.00	250.00	
	Membership for businesses with 50 plus employees for each premises.	POA	POA	
		All Prices ex. VAT	All Prices ex. VAT	
	Annual Membership Fees:			
	1-5 employees	270.00	270.00	
	6-20 employees	405.00	405.00	
	20-49 employees	540.00	540.00	
	50+ employees	POA	POA	
		All prices ex VAT	All prices ex VAT	
	Additional premises / yr.	85.00	85.00	
	Additional trading styles/yr.	135.00	135.00	
Primary Authority	Fees charged for advice and support to business undertaken as part of a Primary Authority Partnership - Per Hour	86.00 per hour	90.00	Operated at cost of recovery Outside the scope of VAT
Trading Standards - Environmental searches	Environmental searches carried out on request will be charged at a flat rate - Per Hour	80.00 per hour	82.00	Cost Recovery including VAT (Just Under 3% Inflation Added)
PEST CONTROL (DOMESTIC CHARGEABLE)	Rats (max 4 visits) - over phone	104.00	113.00	Increase for rats & mice above 3% due to cost recovery and materials price increase
	Rats (max 4 visits) -On line	91.00	99.00	

Mice (max of 4 visits) - over phone	104.00	113.00	
Mice (max of 4 visits) - On line	91.00	99.00	
Wasps - over phone	73.00	83.00	
Wasps - On line	65.00	72.00	
Wasps (with ladder) – over phone	20.00	21.00	Additional charge
Wasps (with extra nest) - over phone	22.00	23.00	Additional charge
Fleas – up to 3 bed - over phone	133.00	137.00	
Fleas – up to 3 bed - On line	115.00	118.00	
Fleas – 4 bed and over - over phone	147.00	151.00	
Fleas – 4 bed and over - On line	127.00	131.00	
Fleas – 5 bed and over - over phone	184.00	190.00	
Fleas – 5 bed and over - On line	165.00	170.00	
Carpet beetles – up to 3 bed house - over phone	133.00	137.00	
Carpet beetles – up to 3 bed house - On line	115.00	118.00	
Carpet beetles – 4 bed and over - over phone	147.00	151.00	
Carpet beetles – 4 bed and over - On line	127.00	131.00	
Carpet beetles – 5 bed and over - over phone	184.00	190.00	
Carpet beetles – 5 bed and over - On line	165.00	170.00	
Cockroaches (Max of 4 visits) - over phone	287.00	296.00	
Cockroaches (Max of 4 visits) - On line	249.00	256.00	
Bedbugs – up to 3 bed house - over phone	204.00	227.00	

	Bedbugs – up to 3 bed house - On line	178.00	198.00	
	Bedbugs – up to 4 bed house - over phone	213.00	244.00	Increase above 3% due to cost recovery and materials price increase
	Bedbugs – up to 4 bed house - On line	190.00	210.00	
	Bedbugs – up to 5 bed house - over phone	243.00	264.00	
	Bedbugs – up to 5 bed house - On line	224.00	230.00	
	Other insects/mites - over phone	118.00	134.00	Increase above 3% due to cost recovery and materials price increase
	Other insects/mites - On line	104.00	117.00	
	Squirrels (max of 3 visits) - over phone	182.00	-	Squirrel bait no longer available
	Squirrels (max of 3 visits) - On line	158.00	-	
	Squirrels advice only from Aug 2023	39.00	39.00	To hold price as new advise service, to assist customers in resolving.
	Administration fees for cancelling or rearranging booking		29.00	To hold price for next financial year
		29.00		
	Appointment cancelled less that one working days' notice -	29.00	29.00	
	No treatment possible no active infestation – e.g. wasps	29.00	29.00	
POLLUTION CONTROL FEES & CHARGES	Air quality data & information – per hour	90.00	92.00	Cost recovery including vat
	Contaminated land enquiries – per hour	90.00	92.00	
	IPPC environmental permits (list of permitted processes)	POA dependent on process	POA dependent on process	

EMERGENCY PLANNING CHARGES	Safety Certificates under the Safety at Sports Grounds Act	POA		Calculated on cost of recovery basis.
FOOD & SAFETY CHARGES	Products Not of Animal Origin	£97 – normal processing time 5 working days.	£100 (includes VAT) - Normal processing time 5 working days.	As there always seems to be a sense of urgency with these requests, a new fee was introduced in 2021/22 for expediated requests.
	Export Endorsement certificate	£173 – expediated processing time 3 working days.	£178 (includes VAT) – expediated processing time 3 working days.	
	Products of Animal Origin Export Health Certificate	£80/hour	£82/hour (Outside Scope for VAT)	This fee is because of the exit from the EU. The charge is dependent on the officer time required to issue the Export Health Certificate, as site visits maybe needed to verify goods for exportation.
	Primary Authority fees charged for advice and support to business undertaken as part of a Primary Authority Partnership.	£86/hour	£90/hour (Outside Scope for VAT)	Operated at cost recovery. Involvement of all of Food and Safety Team.
	Food Hygiene Rating Scheme re-score visits	£197	£203 (Outside of Scope of VAT)	Operated at cost recovery. Involvement of all of Food and Safety Team (excluding Service Manager). This is not a charged hourly rate figure, but an all-inclusive charge.
	Chargeable advice / Visits	£76/hour (includes VAT)	£84.52/hour (Includes VAT)	Operated at cost recovery. Involvement of all of Food and Safety and Trading Standards Team.
	Safer Food Better Business Pack	£19	£20/per pack (Zero Rated for VAT)	
	Safer Food Better Business Diary	£14	£15/per diary (Zero Rated for VAT)	

	Safer Food Better Business Diary and Pack Bundle.	£30	£31/per Bundle (Zero Rated for VAT)	New Charge to be introduced from 1 st April 2023.
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