

Time Commenced: 5.00 pm
Time Finished: 5.26 pm

SCHOOL ADMISSIONS FORUM 8 APRIL 2009

Present: David Keys Brackensdale Junior School Parent Governor (in the Chair)

Alison Brown Derby Diocese, Board of Education
Robin Constable Solicitor
Daniel Cooper Constitutional Services Officer
Cathy Ford Local Authority – CYP Department
Keith Forrest Assistant Director Strategic Support

01/08 Appointment of Chair

David Keys was appointed Chair for the remainder of the civic year.

02/08 Appointment of Vice Chair

Resolved to defer the appointment of Vice Chair until the next civic year.

03/08 Apologies for Absence

Apologies for absence were received from Edward Hayes, Fiona McLaughlin, Roger Shipton and Carran Stephenson

04/08 Late Items Introduced by the Chair

There were no late items.

05/08 Declarations of Interest

Name	Type of Interest	Reason
David Keys	Personal	Chair of Governors - Brackensdale School

06/08 Minutes of Previous Meeting

The Minutes of the meeting held on 4 March 2008 were confirmed as a correct record.

07/08 School Admissions (Local Authority Reports and Admission Forums)(England) Regulations 2008

The Forum considered an oral report from the Forum's Solicitor on the School Admissions (Local Authority Reports and Admissions Forums)(England)

Regulations 2008. The Solicitor updated Members on the changes to the Forum's membership and stated that there was now provision to co-opt a community representative. The Forum was then asked to consider the appointment of Mr Livingstone, an employee of Rolls Royce, as he had expressed an interest in the role.

The Head of Service, Admissions and Awards expressed concern that although Rolls Royce represents the needs of many families in the city and abroad, there are many other families in a similar situation who would not be represented by this employer. The Solicitor informed members that he was not aware of the exact number of families that Rolls Royce represents but they could certainly be said to represent a large amount of the community. He added that the Forum could recommend that the Council remove the co-optee from the membership if they decided he was not suitable for the role.

The Assistant Director – Strategic Support asked if the new co-optee would be a full member of the Forum with voting privileges. The Solicitor informed him that the Forum is expected to come to a consensus on all decisions and so voting would not be an issue.

Resolved to

- 1. note the report;**
- 2. recommend that Council approve the new membership of the Forum; and**
- 3. appoint Mr Livingstone as a community representative.**

(Immediately after the meeting an email was received from him stating that Rolls Royce did not wish to have a member appointed to the Forum. Therefore this appointment will not be carried through and the Forum will consider who to appoint as a community representative when it next meets)

**08/08 Designation of School Admissions Forum
Secretary**

Resolved to designate the Director of Corporate and Adult Services as the School Admissions Forum Secretary.

**09/08 Consultation on Admission Arrangements 2009-
10**

The Forum considered a report from the Director of Children and Young People. The report informed Members that all schools in the city fully complied with the requirements set out in the Code of Practice that came into force on 10 February 2009.

No comments on the Council's admission arrangements were received from Community and Voluntary controlled schools.

The Head of Service, Admissions and Awards informed the Forum that the Admissions Authority plans to adjust the boundary of Brackensdale and Ravensdale Infant and Junior Schools so that a proposed housing

development at the Kingsway Manor site falls within Brackensdale Infant and Junior Schools' catchment area. The officer added that the proposed boundary alteration relates to the new development only and no existing housing will be affected. Head teachers and Governors of both schools agree with the proposal.

The Chair asked if the consultation had raised any issues from any of the schools contacted. The Head of Service, Admissions and Awards stated that no issues had been raised with the Authority.

Resolved to note and support the Authority's stance on the admission arrangements for Community and Voluntary Controlled schools in Derby City and to note the admission arrangements for Foundation and Voluntary Aided schools in the City.

10/08 Review of meeting time

Members of the Forum were asked to consider when would be the ideal meeting time to improve attendance.

The Solicitor advised members that the regulations governing the Forum did not state it was mandatory for only Head teachers to attend it could also be a representative from a school's governors, so long as they not a governor appointed by the local authority.

Alison Brown stated that Derbyshire County Council has experimented with 9.30am meeting start times and their meetings are usually well attended. She added that she would prefer meetings to be during office hours.

Resolved to consult the Forum's membership on the most favourable meeting arrangements.

MINUTES END