

## **Additions and revisions to meeting schedules 2013-15**

### **SUMMARY**

- 1.1 This report seeks approval of additions and revisions to the previously approved meeting schedules, to take account of the 2014 local elections, the formal adoption of the Health and Wellbeing Board as a committee of Council and the addition of proposed dates for the General and Taxi Licensing Sub Committees.

### **RECOMMENDATION**

- 2.1 To approve the amended meetings schedules for 2013-14 (attached at Appendix 2) and 2014-15 (attached at Appendix 3).
- 2.2 To approve the proposed dates for General Licensing and Taxi Licensing Sub Committees (attached at Appendix 4).

### **REASONS FOR RECOMMENDATION**

- 3.1 To enable the council to conduct its business and give advance public notice of its meetings.

### **SUPPORTING INFORMATION**

- 4.1 Council agreed meeting schedules up to and including the 2014-15 municipal year at its meeting on 4 March.
- 4.2 Initial indications that the local elections in 2014 would take place in early June have now been revised. The Electoral Commission now proposes that the elections take place on Thursday 22 May. This has an impact on the agreed schedules, specifically:
- Council Cabinet moved from 14 May 2014 to 30 April 2014
  - Neighbourhoods O&S Board moved from 13 May 2014 to 29 April 2014
  - Corporate Scrutiny & CC O&S Board moved from 5 May 2014 to 21 April 2014
  - CYP O&S Board moved from 6 May 2014 to 22 April 2014
  - Annual Meeting of Council moved from 25 June 2014 to 11 June 2014

- 4.3 Since the schedules were initially approved, the Health and Wellbeing Board has been formally adopted as a committee of the Council. Appropriate dates have been added to the proposed schedules.
- 4.4 Council adopted a new approach to arranging sub committees of the licensing committees last year, by pre-scheduling set dates and arranging additional meetings as required. This has proved to be very time-efficient. A proposed schedule for 2013-14 is attached at Appendix 4.
- 4.5 For completeness and to enable members to forward plan, proposed dates for member training days have also been added to the schedule.

<b>OTHER OPTIONS CONSIDERED</b>
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- 5.1 None.

**This report has been approved by the following officers:**

<b>Legal officer</b>	N/A
<b>Financial officer</b>	N/A
<b>Human Resources officer</b>	N/A
<b>Estates/Property officer</b>	N/A
<b>Service Director(s)</b>	N/A
<b>Other(s)</b>	Philip O'Brien – Head of Democratic Services

<b>For more information contact:</b>	David Walsh 01332 643655 david.walsh@derby.gov.uk
<b>Background papers:</b>	None
<b>List of appendices:</b>	Appendix 1 – Implications Appendix 2 – Schedule of Meetings 2013-14 Appendix 3 – Schedule of Meetings 2014-15 Appendix 4 – Licensing Sub Committee Schedule 2013-14

<b>IMPLICATIONS</b>
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**Financial and Value for Money**

1.1 None

**Legal**

2.1 None

**Personnel**

3.1 None

**Equalities Impact**

4.1 None

**Health and Safety**

5.1 None

**Environmental Sustainability**

6.1 None

**Property and Asset Management**

7.1 None

**Risk Management**

8.1 None

**Corporate objectives and priorities for change**

9.1 None

