



**DERBY CITY COUNCIL**

**SCRUTINY MANAGEMENT COMMISSION**

**TUESDAY 9 SEPTEMBER 2003 AT 6.00 PM**

**MEETING ROOM 2 AT THE COUNCIL HOUSE  
DERWENT STREET ENTRANCE**

## **A G E N D A**

1. Apologies
2. Late items to be introduced by the Chair
3. Confirmation of the minutes of the meeting held 29 July 2003
4. Declarations of Interest  
*Members are invited to declare interests they have in the business on the agenda, including:*
  - *personal interests*
  - *prejudicial interests*
  - *whether the Group Whip has been applied in respect of any of the matters under consideration*

### **Call-In**

Consideration of any matter referred to the Commission in relation to a call-in of a decision

### **Items for Discussion**

5. Topic Review – Postal Votes  
*To receive a presentation from Steve Dunning, Assistant Director – Democratic Services, on practical arrangements for all-out postal voting.*
6. Scrutiny Management Commission – Service Area Budget Review 2003/04  
*To select a service area budget to scrutinise as part of the budget scrutiny process.*
7. Local Democracy Week  
*To endorse the scrutiny element of the programme of events for Local Democracy Week 2003*

**To follow**

### **Responses of the Council Cabinet to any reports of the Commission**

8. No items.

## **Council Cabinet Forward Plan**

9. To identify items in the Council Cabinet Forward Plan for consideration at future meetings of the Commission

All Members will have received a copy of the September Forward Plan – Please bring your copy to the meeting.

## **Matters referred to the Commission by Council Cabinet**

10. Draft Strategic Risk Register  
*To consider the Draft Strategic Risk Register and refer any comments to Council Cabinet.*
11. Service Access Review  
*To consider the revised Terms of Reference of the Service Access Review and refer any comments to Council Cabinet.*

## **NOTES:**

- (1) Meetings at the Council House are held in the Council Suite, notices show which meeting room will be used. Members of the public should use the Derwent Street entrance for access to evening meetings.
- (2) For more information on this agenda or the meeting please contact Jason Spencer on Derby 255466, e-mail [jason.spencer@derby.gov.uk](mailto:jason.spencer@derby.gov.uk). If you are planning to attend the meeting and have any special requirements please contact us on the number above for assistance.