

Oakwood Neighbourhood Board

Minutes of meeting held Monday 11 August 2008 at The Church on Oakwood.

	<p>Present:</p> <p>Councillor Pauline Latham Councillor Robin Wood Councillor Frank Harwood Ruth Hardy Inspector Richard Keene Nikolai Garbutt Jack Andrews Chris Fairhall Terry Parker Rachael Peckham (+Cameron Peckham) Richard Smail Carl Willis</p>	<p>Derby City Council Derby City Council Derby City Council Youth Service Derbyshire Constabulary Resident Resident Resident Resident Resident Resident Neighbourhood Manager Minute Taker DACP</p>
	<p>Apologies: David Bryant, Kristian Hardy-Hughes, Ben Parker, Joseph Weston, Rev Lindsay Hughes and Rob Fenton</p>	
28/08	<p>Welcome and introductions</p> <p>Councillor Latham welcomed everyone to the meeting.</p>	
29/08	<p>Minutes of last meeting and matters arising</p> <p>The minutes were agreed as a true record subject to the following two amendments</p> <ul style="list-style-type: none"> • Rachael Peckham was present but not listed as attending. • Rob Fenton was present but arrived late to the meeting. <p>There were no matters arising from the previous meeting.</p>	
30/08	<p>Declarations of Interest</p> <p>No declarations of interest made.</p>	
31/08	<p>Neighbourhood Forum Update and Police Update</p> <p>Richard Smail presented the Neighbourhood Forum Update report for the Board to note. The report included the 'you said we did' information and he explained that it would in future be circulated with the Board papers. It was designed to provide Board members with information and updates on issues previously raised. It would not replace the Police report provided by the Inspector which would contain recent developments and broader strategic information.</p> <p>ACTION: It was agreed to note the report</p> <p>Inspector Keene gave a verbal update with information provided by the local Neighbourhood Police team. There will be a further PCSO joining the team soon, although no date has been confirmed as of yet.</p> <p>Anti Social Behaviour has reduced significantly over the last few months, and</p>	

	<p>calls for service around Springwood Leisure and the District Centre are also down. This is in part attributed to Acceptable Behaviour Contracts - ABC's which have been issued, and a greater visual presence of the team.</p> <p>Smalley Drive is very quiet, although Nik Garbutt raised concerns around the effectiveness of the proposal to dissuade footballing by leaving the grass to grow on open space at Tregarron Close. The grass was cut twice in one week – the second cut removing the extra grass growth in the middle.</p> <p>ACTION: It was agreed to ask Environmental Services to investigate.</p> <p>Inspector Keene reported that:</p> <ul style="list-style-type: none"> • Assaults - down 42% on year. • Burglary Dwelling - 13 offences since April, only one more than last years figures. One offender arrested • Burglary of Sheds/Commercial Properties - 15 this year, up 80% on last year. There have been no detections in relation to these offences. • Theft from Motor Vehicles - 19 offences to date; although down 14% on year, again there have been no crimes detected. • Damage/Arson - down 32% on year, and equally positive 85% of all offences are being detected. <p>Overall crime in Oakwood is down 7.4% with 1 in 3 crimes being detected.</p> <p>Rachael Peckham enquired about the Ringmaster system. Inspector Keene advised contacting Derbyshire Constabulary on 0845 123 33 33 to register, alternatively you can register online.</p>	<p>Richard Smail</p>
<p>32/08</p>	<p>Petition Responses to Oakwood Neighbourhood Board</p> <p>Richard Smail presented the report outlining the initial response to the petition requesting double yellow lines on Wayfaring Road. He reported that:</p> <p>Traffic Management Officers have investigated the problem and note that the advisory white line that was laid across the entrance to the District Centre, and extends approximately 14 metres north of the entrance, is being observed. This is also noted by the Police who patrol the area. The purpose of this line is to prevent vehicles from parking in close proximity to the access, to ensure that good visibility is maintained for vehicles emerging from the access.</p> <p>Investigations show that along the whole length of Wayfaring Road, there have been two injury accidents reported to the police in the last three years. Both accidents were slight in severity and neither accident involved vehicles merging to or from the District Centre access onto Wayfaring Road.</p> <p>Investigations show that vehicles turning left from Bishops Drive are masked initially, however officers do not feel that this compromises highway safety as it is reasonable to expect that these vehicles will be travelling at relatively low speeds when exiting the roundabout and negotiating the parked vehicles.</p> <p>The purpose of yellow lines is to maintain traffic flows and/ or restrict parking that is deemed to be hazardous to other road users. Traffic Management Officers do not feel that Wayfaring Road meets either of the above criteria, as traffic flows are maintained and around the junction with the District Centre it has an exemplary accident record.</p>	

Officers believe that using experience of other locations if the parked vehicles were removed it is likely that the vehicle speeds will increase.

As a result of these investigations Traffic Management recommend that no waiting restrictions are introduced on Wayfaring Road and that the advisory white lines are not extended towards Bishops Drive.

However, Traffic Management recommend that they continue to monitor the parking on Wayfaring Road, analyse the results of the speed survey once undertaken and report back to the Board on the outcome.

In response to the report the Board discussed a variety of options to solve the problem identified by the petitioners. This included:

- using the Council Parking Enforcement Officers to stop people parking near to the roundabout and on the white line – Councillor Latham responded that these officers can only enforce yellow lines and that the white line is an advisory line only.
- using the Police to stop people parking near to the roundabout – Inspector Keene confirmed that officers can issue penalty tickets for any driver causing an obstruction when parking too close to the roundabout. His officers do patrol this area already.
- using speed restrictions – Richard Smail reported that these would be explored after the results of the speed survey were analysed.

Councillors Wood and Latham confirmed their frustration that no direct action has been taken to address the problems identified. Councillor Wood considered that the Board should have a greater influence in determining local actions to address issues that are raised through petitions. He considered that any delegated responsibility given to the Boards should be genuine and authentic.

Councillor Latham drew comparison with yellow lines installed at Porters Lane and that they are effective and therefore why are they not considered for Wayfaring Road.

Councillor Wood suggested that as the existing white line has served to deter people, that it should be extended slightly as a compromise.

Councillor Latham requested that Highways attend a Neighbourhood forum meeting so that they can respond directly to local people about any traffic management issues within the ward.

ACTION: it was agreed to

- **note the report**
- **ask Highways and Transport to consider extending the existing white line**
- **receive a future report on completion of the speed survey.**
- **Invite Highways and Transport to a future Forum meeting**

The Board noted that a response to the petitions relating to the proposed Youth Shelters would come to a future meeting.

Richard
Smail

Richard
Smail

<p>33/08</p>	<p>Oakwood Neighbourhood Profile, Neighbourhood Priorities, Neighbourhood Plan and Performance Reporting.</p> <p>Richard Smail presented a report that introduced ways being developed to measure the performance of actions to tackle the priorities identified by Oakwood Board. At the same time linking to the priorities and targets identified in the city through the Local Area Agreement.</p> <p>He provided a verbal update on the latest version of the draft Oakwood Neighbourhood profile that would be available to the Board shortly, but not for public viewing. He outlined how the profile would enable the Board to identify their priorities, this would then inform the Oakwood Neighbourhood Plan which included action plans to address the priorities and the performance monitoring framework would then show how effective the plans had been.</p> <p>The profile provides information about the Oakwood area, population, education, health, socio-economics, land use and more.</p> <p>Richard drew the Boards attention to certain aspects of the report:</p> <ul style="list-style-type: none"> • Appendix 1 was a table which indicated the Oakwood priorities and how they can be measured. • Appendix 2 provides an example of how performance information can be presented to the Board to show a comparison of performance over time and progress to be measured against key performance indicators. • Appendix 3 shows an example of how a Performance Report to Oakwood Board could look including indicating the trend by using a traffic light system of red, amber and green to signify if on target. <p>Richard confirmed that the profile contains much public information from the census but also more specific and detailed information that has been provided by strategic partners with the intention that it is only used by Neighbourhood Boards to shape future priorities.</p> <p>The Board members commented that more thought needs to be given to the amount, content and format of information provided.</p> <p>ACTION: it was agreed to:</p> <ul style="list-style-type: none"> • note the Oakwood Neighbourhood Board Priorities • note format for presenting neighbourhood performance information • reconsider the format for receiving quarterly performance information at a future meeting • receive the latest profile information at a future Board meeting 	<p>Richard Smail</p>
<p>34/08</p>	<p>Neighbourhood Board Sub Groups</p> <p>Communications Sub Group</p> <p>Rachael Peckham updated on attempts to secure information displays in Somerfields. It appears there is an inconsistency in approach by Somerfield dependant on which member of staff deals with the request. It was noted that the Co-op is taking over Somerfield, and these changes may affect future approaches made by the sub group.</p>	

<p>It was further noted that the Police have secured information space in the store. Inspector Keene stated that his officers had spoken with a Richard Croaker who is the Assistant Store Manager.</p> <p>Nik Garbutt and Chris Fairhall agreed to join the sub group. Richard Smail suggested that to fit with the eight themes within which all priorities were being grouped, it may be more appropriate to call the sub group People and Community rather than “Communications”. It could also include issues around Community Cohesion, while this would widen the groups remit it would retain the key role of developing ways to communicate and engage.</p> <p>Nik Garbutt updated the Board on work he had been doing to develop a new website to promote the ward, list activities, events, services and local businesses. The website would also serve to promote the priorities and achievements of the Neighbourhood Board.</p> <p>The site is still being developed and the sub group can be involved in populating it with information. All members were invited to e-mail NG with relevant information. Nik explained that the website can be viewed at: www.oakwooddistrict.co.uk</p> <p>ACTIONS: It was agreed to</p> <ul style="list-style-type: none"> • rename Communications Sub Group as People and Community Sub Group, • add Nik Garbutt and Chris Fairhall to the sub group. • Invite all Board members to e-mail Nik with local information. <p>Young People Sub Group</p> <p>While there were none of the young Board member representatives at the meeting the Board discussed the future of this sub group.</p> <p>Richard Smail suggested it may be more appropriate to redefine the role of this sub group and suggested a change to Community Safety sub group which would play a role in responding to issues around youth crime, crime committed against young people, perceptions of crimes and anti social behaviour.</p> <p>It was also suggested that the views of children and young people are needed when focusing on all of the Boards priorities. This gives a role for views of young people to be included in the wider remit of health, education and the environment priorities in the neighbourhood.</p> <p>It was agreed to discuss this further with the young people on the Board after the school holidays.</p> <p>ACTION It was agreed to</p> <ul style="list-style-type: none"> • consider developing more specific sub groups from the existing Young Peoples sub group. 	<p>RS</p> <p>All members</p> <p>All members</p>
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<p>35/08</p>	<p>Neighbourhood Board Funding 2008/09</p> <p>The Board received a report outlining the current balance of the Community Budget. The Board noted there was £16,405 available to allocate in 2008/9 including the £10,000 which is specifically targeted at youth provision or safer and cleaner projects or some transport issues. Richard Smail explained that Board is able to commission work using this funding to help tackle issues relating to the Board priorities.</p> <p>Richard Smail updated on the Sporting Futures application previously funded by the Board and reported that an additional £896 match funding has been secured from the Extended Schools Locality funding pot. Richard explained how this was a good example of how the Boards Community Budget can stretch further with match funding. There may be other opportunities where this can happen.</p> <p>Richard reminded the Board that sub groups can put forward proposals to the Board, supported with a funding application for money to cover costs which relate to initiatives that contribute towards the Boards Priorities. For example web domains, notice boards, publicity and more. Richard urged the People and Community sub group to take this into account with the projects currently under development.</p> <p>The Board received a request for £1,000 from the Oakwood Mother and Toddler group. A discussion took place regarding the appropriateness of the Community Budget being used to fund the ongoing costs of rent and insurance costs.</p> <p>Councillor Harwood considered that the funding should be targeted at replacing the equipment and toys which were desperately needed. He expressed caution when funding community groups' rental costs.</p> <p>It was noted that the group do raise their own funds to contribute to the rental costs. As such the Board agreed to £500 towards capital costs of replacing toys.</p> <p>ACTION: It was agreed to approve £500 towards cost of toys and equipment.</p>	<p>Richard Smail</p>
<p>36/08</p>	<p>Making Us Proud of our Neighbourhood</p> <p>Richard Smail presented a report feedback the outcomes of the event attended by Board members on 21 June 2008 at Pride Park. The event had been very successful with all Neighbourhood Boards represented. Richard presented the outcomes from the learning, building bridges and communications sessions.</p> <p>ACTION: It was agreed to</p> <ul style="list-style-type: none"> • note the feedback from the event and suggestions made by Oakwood Neighbourhood Board Members. 	

37/08	<p>Section 106 Agreements In Oakwood</p> <p>The Board received a report updating on the current section 106 agreements that relate to Oakwood ward.</p> <p>The Board expressed disappointment at amount of funding now available as a result of fewer recent developments in the area.</p> <p>ACTION: It was agreed to</p> <ul style="list-style-type: none"> • note the report and receive future reports 	
38/08	<p>Feedback from Oakwood Neighbourhood Board Training Session</p> <p>The Board received a report outlining the feedback on the Board Member training event on 8 July. Richard Smail drew the Boards attention to the analysis which had been collated from the event.</p> <p>The Board noted the information and agreed to create an Action Plan at a future meeting.</p> <p>ACTION: It was agreed to</p> <ul style="list-style-type: none"> • note the report and consider developing an action plan at a future meeting 	
39/08	<p>Dates of Next Meetings</p> <p>Board meetings to be held at 7pm at the Church on Oakwood on 20 October, followed by meetings on 12 January 2009 and 23 March 2009</p> <p>Forum meetings to be held at 7pm on 11 September at Oakwood Community Centre, 4 December and 12 March 2009 now at Oakwood Community Centre and not the Church on Oakwood</p>	
40/08	<p>Any Other Business Overview and Scrutiny</p> <p>Richard Smail informed the Board about an event to be held in September about Highways and Transport work in the neighbourhoods being organised by Planning and Transportation. Resident board members are being invited and are asked to contact Richard Smail if interested</p>	

SUMMARY OF ACTIONS

31/08 ACTION: It was agreed to ask Environmental Services to investigate.

32/08 ACTION: it was agreed to

- **ask Highways and Transport to consider extending the existing white line**
- **receive a future report on completion of the speed survey.**
- **Invite Highways and Transport to a future Forum meeting**

33/08 ACTION: it was agreed to:

- **reconsider the format for receiving quarterly performance information at a future meeting**
- **receive the latest profile information at a future Board meeting**

34/08 ACTIONS: It was agreed to

- **rename Communications Sub Group as People and Community Sub Group,**
- **add Nik Garbutt and Chris Fairhall to the sub group.**
- **Invite all Board members to e-mail Nik with local information**

35/08 ACTION: It was agreed to approve £500 towards cost of toys and equipment.