



DERBY CITY COUNCIL

GENERAL LICENSING COMMITTEE
29 August 2013

Report of the Strategic Director of
Neighbourhoods

ITEM 6

GENERAL LICENSING ADMINISTRATION AND COMPLIANCE ACTIVITIES - QUARTER 1 2013/14

SUMMARY

1.1 The report provides information on the activities the general licensing service has undertaken during Quarter 1 of the 2013/14 financial year.

RECOMMENDATION

2.1 To note the contents of the report.

REASONS FOR RECOMMENDATION

3.1 The information provided in this report is for member information only.

SUPPORTING INFORMATION

4.1 The information contained at Appendix 2 sets out the number of requests for service received by the Licensing Team and the number of licences and permits issued during the period.

4.2 The statistics for compliance and other licensing activities for quarter one of 2013/14 are attached at Appendix 3.

OTHER OPTIONS CONSIDERED

5.1 Not applicable.

This report has been approved by the following officers:

Legal officer	Olu Idowu
Financial officer	-
Human Resources officer	-
Service Director(s)	John Tomlinson
Other(s)	-

For more information contact:	Sandra Mansell, Tel. 01332 641931, e-mail sandra.mansell@derby.gov.uk
Background papers:	None
List of Appendices:	Appendix 1 – Implications Appendix 2 – Licensing Statistics Appendix 3 – Compliance Statistics & Other Work

IMPLICATIONS

Financial

1.1 None directly arising from this report.

Legal

2.1 None directly arising from this report.

Personnel

3.1 None directly arising from this report.

Equalities Impact

4.1 None directly arising from this report.

Health and Safety

5.1 None directly arising from this report.

Carbon commitment

6.1 None directly arising from this report.

Value for money

7.1 None directly arising from this report.

Corporate objectives and priorities for change

8.1 The information set out in this report supports the corporate priorities so the people of Derby **enjoy being safe and feeling safe** and the Council provides **good quality services that meet local needs**.

LICENSING QUARTERLY STATISTICS

	REQUESTS FOR SERVICE	APPLICATIONS – LICENSING ACT 2003						
		NEW PREMISES			VARIATION	TRANSFER	DPS VARIATION	TEMP EVENT NOTICE
		ON	OFF	OTHER				
Q1 Apr- Jun	116 (131)	7 (3)	8 (5)	4 (0)	4 (14)	9 (12)	40 (31)	45 (63) Late TEN 14 (7)

APPLICATIONS – LICENSING ACT 2003						
	MINOR VARIATION	REVIEW	EXPEDITED REVIEW	INTERIM AUTHORITY NOTICE	NOTICE OF INTEREST	PERSONAL LICENCE
Q1 Apr- Jun	4 (8)	1(0)	0 (0)	0 (0)	0 (2)	61 (42)

APPLICATIONS – GAMBLING ACT 2005									
	NEW PREMISES	VARIATION	TRANSFER	GAMING MACHINES IN ALC. LICENSED PREMISES			GAMING/MACHINE PERMITS IN CLUB PREMISES	NOTIFIC OF 2 MACHINES	OTHER PERMITS
				NEW	VARY	TRANSFER			
Q1 Apr- Jun	1 (0)	0 (0)	0 (0)	0 (3)	0 (2)	0 (1)	0 (0)	3 (2)	1 (2) UFEC

APPLICATIONS / OTHER PERMITS – GAMBLING ACT 2005		
	UFEC	OCCASIONAL USE NOTICE
Q1 Apr - Jun	1 (2)	1(0)

() denote previous year 12/13

	PERMITS / REGISTRATIONS ISSUED								
	STREET COLLECTION	HOUSE TO HOUSE COLLECTION	SMALL SOCIETY LOTTERIES	SCRAP METAL	MOTOR SALVAGE	FREE LITERATURE PERMIT	SKIN PIERCING		ANIMAL LICENCES
Q1 Apr- Jun	26 (22)	6 (1)	30 (23)	4 (1)	2 (2)	20 (17)	PREMISES	PERSON	1 (0)
							1 (5)	6 (12)	

RECEPTION STATISTICS

NO.s OF PEOPLE REQUESTING SERVICE	AVERAGE SERVICE TIME	AVERAGE WAITING TIME
347 (n/a)	8 mins (n/a)	12 mins (n/a)

() denote previous year 12/13

COMPLIANCE STATISTICS

PREMISES INSPECTIONS				
	NO. of INSPECTIONS	% COMPLIANT WITH LICENCE CONDITIONS	INSPECTIONS WITH PARTNER AGENCIES	% ACHIEVED OF TARGET (50)
Q1 Apr- Jun	84 (61)	88.1 (100)	5 (30)	10 (60)

() denote previous year 12/13

OTHER ACTIVITIES UNDERTAKEN**Suspension Notices**

Since 25 April 2012, the Authority has been able to serve a suspension notice on those who hold a licence under the Licensing Act 2003, who have not paid their annual fees. In the first quarter, 49 suspension notices have been served. This gives the licence holder 2 days to pay the money due, before the licence is formally suspended.

All but 4 businesses paid generating £6,620. These remaining 4 businesses had their licences formally suspended, owing a total of £580. All four premises are currently closed. A suspension can only be lifted if the outstanding fee is paid.