

Report sponsor: Chair of Audit and Governance
Committee
Report author: Head of Internal Audit

Audit and Governance Committee – Draft Work Programme 2024-25

Purpose

- 1.1 This report provides details of the draft work programme for this Committee for the 2024/25 Municipal Year.

Recommendations

- 2.1 To agree the work programme for the Committee. A draft work programme is attached in Appendix 1.

Reasons

- 3.1 It provides a proposed 'core business' work programme for the Committee.

Supporting information

- 4.1 The annual work programme (draft attached in Appendix 1) provides a timetable for reports being submitted to the Committee.
- 4.2 Given the delays in the external audit of the 2020/21, 2021/22 and 2022/23 accounts there are still a number of reports from Ernst Young that will need to be brought to this Committee during 2024/25 to conclude those audits. At its meeting on 11 October 2023, Committee requested that an update from External Audit is included on the agenda for all future meetings.
- 4.3 Any required updates to the work programme will be reported to Committee on a regular basis.

Public/stakeholder engagement

- 5.1 None

Other options

- 6.1 None

Financial and value for money issues

7.1 None

Legal implications

8.1 None

Climate implications

9.1 None

Socio-Economic implications

10.1 None arising directly from this report

Other significant implications

11.1 None

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal Finance Service Director(s) Report sponsor Other(s)		

Background papers:	None
List of appendices:	Appendix 1 – Committee work programme 2024/25

AUDIT AND GOVERNANCE COMMITTEE
DRAFT PROGRAMME OF WORK TO MARCH 2025

Committee	Primary Activities	Other Activities
Wednesday 12 th June 2024	<ul style="list-style-type: none"> • Audit and Governance Committee – Outstanding Resolutions (Standing Item) • Update from External Audit (Standing Item) • Committee Work Programme 2024/25 • Internal Audit Annual Report 2023/24 including the Head of Internal Audit's Annual Opinion • Internal Audit Plan Qtr 2 2024/25 • Draft Annual Report of the Audit & Governance Committee 2023/24 • Review of the Effectiveness of Internal Audit 	
Wednesday 24 th July 2024	<ul style="list-style-type: none"> • Audit and Governance Committee – Outstanding Resolutions (Standing Item) • Update from External Audit (Standing Item) • Internal Audit Progress Report • Counter Fraud Annual Report 2023/24 • Risk Assurance Annual Report 2023/24 • Draft Annual Governance Statement 2023/24 	<ul style="list-style-type: none"> • Annual Report 2022/23 • Information Governance Annual Report • Information Security update • Waivers Update
Wednesday 2 nd October 2024	<ul style="list-style-type: none"> • Audit and Governance Committee – Outstanding Resolutions (Standing Item) • Update from External Audit (Standing Item) • Internal Audit Plan Qtr 3 2024/25 • Level and adequacy of insurance arrangements (incl No of Claims) 	

Committee	Primary Activities	Other Activities
	<ul style="list-style-type: none"> • Partnership Governance – Annual Report • External Regulators – Annual Report on activity 	
Wednesday 27 th November 2024	<ul style="list-style-type: none"> • Audit and Governance Committee – Outstanding Resolutions (Standing Item) • Update from External Audit (Standing Item) • Internal Audit Progress Report • Internal Audit Plan Qtr 4 2024/25 • Counter Fraud Update 	<ul style="list-style-type: none"> • Treasury Management mid-year progress
Wednesday 29 th January 2025	<ul style="list-style-type: none"> • Audit and Governance Committee – Outstanding Resolutions (Standing Item) • Update from External Audit (Standing Item) • Internal Audit Progress Report • Risk Assurance Update • PMO Update • Audit & Governance Committee self-assessment 	<ul style="list-style-type: none"> • Information Governance Update • Waivers update
Wednesday 26 th March 2025	<ul style="list-style-type: none"> • Audit and Governance Committee – Outstanding Resolutions (Standing Item) • Update from External Audit (Standing Item) • Internal Audit Progress Report • Internal Audit Annual Plan Qtr 1- 2025/26 • Audit & Governance Committee Terms of Reference – Review • Accounting Policies 2024/25 • Local Code of Governance 	

Other Activities not scheduled as yet:

- EY - ISA 260 - Report to those charged with governance (re 2020/21 Accounts)
- EY - Annual Audit Letter 2020/21
- EY - ISA 260 - Report to those charged with governance (re 2021/22 Accounts)
- EY - Annual Audit Letter 2021/22
- EY - External Audit Plan y/e 31st March 2023
- EY - ISA 260 - Report to those charged with governance (re 2022/23 Accounts)
- EY - Annual Audit Letter 2022/23
- Updates on the East Midlands Combined County Authority
- Mazars - External Audit Plan y/e 31st March 2024