

Time Commenced – 6.00 pm
Time Finished – 7.20 pm

**Supporting Derby's Workforce Overview and Scrutiny Board
17 October 2016**

Present: Councillor Jackson (Chair)
Councillors Anderson, Barker, Grimadell, A Holmes and S Khan

In attendance – Janie Berry – Director of Governance and Monitoring Officer
David Cox – Head of HR
Tania Hay – Employment Commission Lead, Strategic HR
Andy Thomas – Head of Service – Partnerships and Communities
Bernard Fenton – Head of Customer Service

08/16 Apologies for Absence

An apology for absence was received from Councillor Evans.

09/16 Late Items

There were no late items.

10/16 Declarations of Interest

There were no declarations of interest.

11/16 Minutes of the Meeting Held on 18 July 2016

The minutes of the meeting held on 18 July 2016 were agreed as a correct record and signed by the Chair.

12/16 Items Referred from Corporate Scrutiny and Governance Board

There were no items referred.

13/16 Scoping Report for Topic Review – Volunteering Opportunities Across the City Combined with Which Employers Across the City Pay the Actual Living Wage

The Board considered a report which stated that at its meeting on 18 July 2016, the Board decide to undertake a Topic Review 'Volunteering opportunities across the city' combined with 'which employers pay the actual living wage?'

On 19 September 2016, the Chair of the Board met with the Members of the Board to look at the scope of the Topic Review.

At the meeting on 19 September 2016, the Chair agreed to carry out a survey of the top 200 companies in Derby to establish if they paid the actual Living Wage and if they did not pay it what were the barriers to paying it and to establish what volunteering opportunities the companies offered their employees.

The Chair also wanted to enquire about how volunteers could be recruited.

The aim of the Topic Review was:

- to encourage employers in the city to sign up to the employment charter;
- to give the Board an understanding of which employers pay the actual Living Wage; and
- to identify if employers allowed their employees volunteering opportunities wither individually or corporately.

The Board heard from Andy Thomas – Head of Service Partnerships and Communities about a Community Development Officer role which was being established for eighteen months to look at what community groups there were and working with them to help themselves.

The Board also heard from Bernard Fenton – Head of Customer Service about the welfare reform strategy for Derby. The Council was working in partnership to find a sustainable way to get people closer to being in work. Volunteering might give people the skills needed to get them into employment.

The Board also suggesting moving the date of the April 2017 meeting to 20 February 2017 to enable the Topic Review to be considered by Council Cabinet at its meeting on 12 April 2017.

Resolved

- 1. To agree the scope of the Topic Review into Volunteering Opportunities Across the City Combined with Which Employers Across the City Pay the Actual Living Wage.**
- 2. To approve the survey set out in Appendix 3 of the report.**
- 3. To receive an update on the Community Development Worker at the next meeting.**
- 4. To change the date of the April 2017 meeting of the Board to 20 February 2017 to enable the Topic Review to be considered at the meeting of Council Cabinet on 12 April 2017.**

MINUTES END