



Derby City Council

Forward Plan

**Published
9 February 2021**

What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➡ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 16 March 2021.

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Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared
10 February 2021	Adults Social Care Fees and Charges	10/20	October 2020
10 February 2021	Admission Arrangements for Derby City Community and Voluntary Controlled Schools 2022-23	12/20	October 2020
10 February 2021	Grant of Easement Over Land for Drainage	28/20	January 2021
10 February 2021	Future High Street Fund	31/20	January 2021

New Items added December 2020		Forward Plan Item No	Directorate
Relocation and Expansion of Homelessness Service within the City		32/20	Communities and Place
Compulsory Acquisition of Empty Homes		33/20	Communities and Place
Transfer of Council Owned Sites into the Housing Revenue Account		34/20	Communities and Place
Community Managed Library Review Proposals		35/20	Communities and Place

Withdrawn Items			Reason
Local Plan Part 2		16/18	Decision superseded

COMMUNITIES AND PLACE	STRATEGIC DIRECTOR RACHEL NORTH
Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Riverside Site
What is the decision to be taken?	To approve options for the development of the Riverside site formally known as the Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karen Brierley, Principal Housing Development Manager 640318
Summary – To receive an update and recommendations for the development and use of the Riverside site formally known as Britannia Court site.	
Reference / Date Inserted into Forward Plan	52/18 – February 2019
Decision	City Living Fund
What is the decision to be taken?	To consider extending the City Living Fund area and consider an application to enable a proposed housing scheme to progress
Who will be consulted?	Cabinet Member and Ward Councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	No
Cabinet Portfolio Area	Adult, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Michael Gillie, Housing Regeneration Manager 643480
Summary – The City Living Fund was established to accelerate the delivery of new homes. This proposal will seek authorisation for the extension of City Living Fund area to become City wide and will ask Cabinet to consider a specific application for loan funding.	

Reference / Date Inserted into Forward Plan	51/19 – February 2020
Decision	Redevelopment of Bute Walk
What is the decision to be taken?	To approve the redevelopment of Bute Walk to provide affordable homes for rent
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2021
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Louise Brown, Housing Development and HRA Team Leader 640864
Summary – the site has been identified as a council owned asset that has potential to be redeveloped and brought back into use to provide affordable housing for those in need in the city.	
Reference / Date Inserted into Forward Plan	07/20 October 2020
Decision	Adoption of Derby's Tenancy Strategy 2021
What is the decision to be taken?	To approve the adoption of the Tenancy Strategy 2021
Who will be consulted?	Public consultation
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jeremy Mason, Principal Housing Strategy Officer 640329
Summary – The 'default' position for most council stock is that it is let on secure, lifetime tenancies. However, there may be strong reasons where a fixed term tenancy, licence, or some other form of non-secure let is more appropriate. The Tenancy Strategy sets out the council's position on these issues, in relation to both its own stock and as a guide to housing associations in relation to their stock.	

Reference / Date Inserted into Forward Plan	09/20 October 2020
Decision	Osmaston Regeneration Update
What is the decision to be taken?	To receive an update on Osmaston Regeneration
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration, Planning and Transportation
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Paul Paige-Smith, Regeneration Project Manager 641621
Summary – The report will give an update on the Osmaston Regeneration Project.	
Reference / Date Inserted into Forward Plan	14/20 – November 2020
Decision	Adoption of the Private Housing Renewal Policy 2021 – 2030
What is the decision to be taken?	To approve the adoption of the Private Housing Renewal Policy 2021 - 2030
Who will be consulted?	Public consultation
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jeremy Mason, Principal Housing Strategy Officer 640329
Summary – The policy underpins actions to improve the condition of private stock, such as those undertaken by the Disabled Facilities Adaptations Team, Healthy Housing Hub and Empty Homes Service.	

Reference / Date Inserted into Forward Plan	15/20 – November 2020
Decision	Contribution to the Delivery of the Innovative Food Technology Park by SmartParc
What is the decision to be taken?	To approve the Council's contribution to the delivery of the innovative food technology
Who will be consulted?	Internal consultees and public consultation
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration, Planning and Transportation
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jon Sayer, Principal Regeneration Manager 643277
<p>Summary – SmartParc is part of a £300m investment to put Derby and the UK at the heart of the future of sustainable food manufacturing globally. The campus will combine world-class food production facilities with shared utilities, amenities and services to provide a highly sustainable, low-cost production base for food manufacturers and new ways to reach end customers while reducing food miles and food waste.</p>	
Reference / Date Inserted into Forward Plan	19/20 – December 2020
Decision	Infrastructure Board Capital Programmes (Highways and Transport, Flood Defence and Vehicles, Plant and Equipment
What is the decision to be taken?	To approve the capital work programme for Highways and Transport, Flood Defence and Vehicles, Plant and Equipment
Who will be consulted?	Neighbourhood Boards, Councillors, Sustainable Transport Partnership, Infrastructure Programme Board, Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Rizwana Shaheen Hussain, Traffic and Transport Engineer 641760
<p>Summary – The three work programmes set out in the proposed schemes and budgets for delivery in 2021/22.</p>	

Reference / Date Inserted into Forward Plan	20/20 – December 2020
Decision	Becketwell Regeneration Update
What is the decision to be taken?	To give an update on the regeneration of Becketwell
Who will be consulted?	Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration, Planning and Transportation
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Benjamin Dawe, Principal Regeneration Manager 07943 088050
Summary – The report will give an update on the regeneration of Becketwell.	
Reference / Date Inserted into Forward Plan	25/20 – December 2020
Decision	Provision of 2 Properties for use by Children's Services
What is the decision to be taken?	To approve the provision of 2 properties for use by Children's Services
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karen Brierley - Principal Housing Development Manager 640318
Summary – The report proposes the provision of x2 properties for use by Children's Services as part of their service review. One property will be appropriated from the HRA and the other will be purchased from Derby Homes Ltd. The cost will be met by un-ringfenced RTB receipts.	

Reference / Date Inserted into Forward Plan	29/20 – January 2021
Decision	Proposed Renewal of Derby Homes Contract
What is the decision to be taken?	To approve entering into a new contract with Derby Homes to manage the Council's housing stock and ancillary services
Who will be consulted?	Executive Scrutiny Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 643405
Summary – Following a review of Derby Homes, this report proposes that the Council enters into a new 10 year contract with Derby Homes to manage the Council's housing stock and ancillary services such as housing advice, homelessness and the maintenance of Council buildings.	
Reference / Date Inserted into Forward Plan	30/20 – January 2021
Decision	Purchase of 10 Newly Converted Homes to Provide Affordable Housing
What is the decision to be taken?	To approve the purchase of 10 newly converted homes by the Housing revenue Account to be used for affordable housing in the city
Who will be consulted?	Executive Scrutiny Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Lisa Micallef, Housing Development Officer 640775
Summary – This is a development of 10 newly converted homes that are available to purchase. There is no affordable housing provision on this site as it is below the S106 trigger. Derby City Council has the opportunity to purchase all of these new homes by the HRA and use them as affordable housing in the city.	

Reference / Date Inserted into Forward Plan	32/20 – February 2021
Decision	Relocation and Expansion of Homelessness Services within the City
What is the decision to be taken?	To approve the acquisition buildings and support securing alternative premises in order to improve and expand the homelessness services within the City
Who will be consulted?	Internal Consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Louise Brown, Housing Development and HRA Team Leader 640864
Summary – To detail the capital cost of the project and recommend the acquisition of properties and support securing alternative premises for existing owners to relocate to, in order to expand the homelessness services within the City.	
Reference / Date Inserted into Forward Plan	33/20 – February 2021
Decision	Compulsory Acquisition of Empty Homes
What is the decision to be taken?	To approve the compulsory purchase of empty homes, should voluntary negotiation and persuasion fail.
Who will be consulted?	Internal Consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Paulina Famurat; Empty Homes, Compulsory Purchase and Enforcement Officer 643503
Summary – To approve the compulsory purchase of empty homes, where voluntary solutions have failed, in order to bring properties into occupation.	

Reference / Date Inserted into Forward Plan	34/20 – February 2021
Decision	Transfer of Council owned sites into the Housing Revenue Account
What is the decision to be taken?	The report proposes that a number of Council owned sites are transferred into the Housing Revenue Account to enable their development for affordable housing
Who will be consulted?	Executive Scrutiny Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 643405
Summary – The City experiences a significant shortage of affordable housing. A number of Council owned sites have been identified as surplus to requirements and it is proposed to transfer them into the Council's HRA to enable their development for affordable housing.	
Reference / Date Inserted into Forward Plan	35/20 – February 2021
Decision	Community Managed Library Review Proposals
What is the decision to be taken?	To consider proposals for a review of the grant period and the management agreement period
Who will be consulted?	DHA and internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Mark Elliott, Library Services Manager 641725 and Claire Davenport, Director of Leisure, Culture and Tourism 642433
Summary – Derby, Help and Advice operate the Community Managed Libraries in Derby. They have worked with the Council delivering valuable services from these facilities for the last 3 years. The report outlines proposals for a review of the grant period and the management agreement period.	

CORPORATE RESOURCES	STRATEGIC DIRECTOR SIMON RILEY
Reference / Date Inserted into Forward Plan	21/20 – December 2020
Decision	National Non Domestic Rates Policy for the Award of Discretionary Rates Relief
What is the decision to be taken?	To approve the National Non Domestic Rates Policy for the Award of Discretionary Rates Relief
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – Approval is required for changes to the National Non Domestic Rates Policy for the award of Discretionary Rates Relief to take effect from 1 April 2021.	
Reference / Date Inserted into Forward Plan	22/20 – December 2020
Decision	Update on Property Disposal Programme
What is the decision to be taken?	To update the Property Disposals Programme and establish delegated processes to improve efficiency of disposals.
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Governance and Licensing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Sadler, Strategic Asset Manager 643334, Steve Race, Asset Surveyor 643327
Summary – To report on the current Property Disposals Programme and establish a delegated process by which assets may be declared surplus to the Council's requirements and property transactions approved up to a specified value. To also seek approval to appropriate further assets to the Housing Revenue Account and to amend the delegated approval process for such appropriations.	

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	04/20 – September 2020
Decision	Strategic School Place Planning
What is the decision to be taken?	To consider an update on strategic school place planning, along with proposals for managing changes in pupil numbers.
Who will be consulted?	Statutory consultation in line with School Organisation Regulations for Council maintained schools.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny
For More Information Contact	Gurmail Nizzer, Director of Children's Integrated Commissioning 642720
<p>Summary -</p> <p>The Council closely monitors pupil numbers and trends. The report will provide an update on school place planning and proposals for accommodating anticipated future demand for places.</p>	
Reference / Date Inserted into Forward Plan	24/20 – December 2020
Decision	Derby Schools Capital Programme of Priority Schemes for 2021/22
What is the decision to be taken?	To approve the Derby Schools Capital Programme of Priority Schemes for 2021/22
Who will be consulted?	Cabinet Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 March 2021 (part 1) and 14 April 2021 (part 2)
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Director of Children's Integrated Commissioning 642720
<p>Summary – Council Cabinet will be advised of the Department for Education's capital announcement for Derby. Council Cabinet will be asked to consider the approval of the Schools Capital Programme priority schemes for 2021/22. The schemes will be subject to the approval of the Council's overall budget for 2021/22 and the Department for Education capital allocation announcement.</p>	

Reference / Date Inserted into Forward Plan	26/20 – December 2020
Decision	Ravensdale Infant School Rebuilding Approval
What is the decision to be taken?	To seek necessary approvals for commencement of the permanent rebuilding works of the school, following the recent fire.
Who will be consulted?	Ravensdale Infant School and the Council's insurer following receipt of Planning Permission
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	14 April 2021
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Diane Whitehead, Head of School Organisation and Provision 642724
Summary – Approval is required to commence the building work for the replacement school, following detailed feasibility, design and planning permission approval. This requires amendment of the Council's capital programme.	