



DERBY CITY COUNCIL

AREA PANEL 3
21 June 2006

Report of the Director of Derby Community Safety Partnership

Area Panel Budget Proposals 2006/7

SUPPORTING INFORMATION

- 1.1 The Area Panel 3 budget allocation for 2006/7 is **£17,472**. The Panel also has an Additional budget of **£3,116** carried forward from 2005/6, which means that a total budget of **£20,588** is available for allocation to projects during this financial year.
- 1.2 The area panel is asked to consider whether to support the following applications:

Applicant	Project	Ward	Funding requested	Appraisal Panel Recommendation
Asian Advisory Service	Central heating boiler	Normanton and Arboretum	£993	APPROVE – subject to conditions
Bramblebrook Community Centre	Refurbishment of venue	Abbey	£3,500	APPROVE – subject to conditions
Brigades at Pear Tree	Contribution to Camping Holiday	All wards	£1,500	APPROVE – subject to conditions
CAST Trust	Contribution to Stockbrook Fun Day	Abbey	£2,000	APPROVE – subject to conditions
Derbyshire Friend	Promotional materials	All wards	£690	APPROVE
Derby West Indian Community Association	Contribution to Carnival	All wards	£1,500	APPROVE
Guru Nanak Istri Sabha	Health and activities for elderly Asian women	Normanton	£1,800	APPROVE – subject to conditions
Karma Nirvana	Volunteer programme	Normanton and Arboretum	£2,000	REJECT
Normanton Allotments Association	Erection of fencing	Normanton	£2,913	DEFER
Pear Tree Playscheme	Contribution to Summer Play scheme	All wards	£2,100	APPROVE – subject to conditions

Shaheed Bhagat Singh Welfare Centre	Asian Carers and Disabled respite care project	Normanton and Arboretum	£2,000	REJECT
St Thomas' Road Methodist Church	Saturday tea and activity for older people	Normanton and Arboretum	£1,600	REJECT
Total Funding requested			£22,596	

- 1.3 A short summary of each project is attached to this report in Appendix 2.
- 1.4 The Area Panel Grant Appraisal Panel met on 22 May to appraise the applications against the agreed criteria. The purpose of the Appraisal Panel is to support the Area Panel to make decisions about whether to approve applications. Recommendations are based on the information provided by the applicants measured against the area panel funding criteria. It was noted that the total value of applications is in excess of the budget allocation for project applications to Area Panel 3.
- 1.6 The Council Constitution states that the Area Panels can 'use a delegated budget for local environmental and community purposes'. Therefore, if an application does not specifically refer to a local activity, consideration needs to be given to the appropriateness of allocating area panel funding to the project. In deciding whether to support each application, the area panel will assess the funding request against the funding criteria and its priorities.
- 1.7 The funding criteria state that applicants need to provide a service in response to the needs of local residents and meet at least one of the following criteria:
- improve access for local people to existing services
 - provide a service in response to an issue raised in a community update report
 - contribute to improvements which will provide a benefit to local residents
 - assist in providing an integrated service in response to an issue raised at an area panel meeting
 - enable residents to participate in their community or at area panel meetings
- Applications also need to:
- provide evidence of need for the application
 - show evidence that ongoing maintenance or revenue costs have been approved by the relevant Council department, if necessary.
- 1.8 The priorities for supporting an application are that it:
- is from a voluntary or community group
 - shows evidence of match funding or self help
 - provides a service in response to the needs of local residents
 - will directly benefit people living in the geographical area covered by the area panel
 - shows evidence of how the project will be sustained beyond the period of funding, if it is not a one-off project
 - contributes to the delivery of one or more of the Council's corporate objectives.
- 1.9 In most circumstances, the amount of funding that the area panel will award to an applicant will be between £50 and £2,000. However, the area panel does have the discretion to award more if it considers the application to be a priority for the area.

- 1.10 If these proposals are approved, the implications for the total budget for Area Panel 3 in 2006/7 will be:

Area Panel 3	£
Budget for 2006/7	£17,472
Budget carried forward from 2005/6	£3,116
Total available for 2006/07	£20,588
Total available to allocate	£20,588
Sub-total of proposals to consider in June 2006	£22,596
Budget remaining if proposals for June are approved	-£2,008
Abbey ward	
Budget for 2006/7	£5,824
Budget carried forward from 2005/6	£544
Funds to be returned due to over spend on projects in 2005/06	£943
Total available for 2006/07	£5,425
Total available to allocate	£5,425
Sub-total of proposals to consider in June 2006	£7,430
Budget remaining if proposals for June are approved	-£2,005
Arboretum ward	
Budget for 2006/7	£5,824
Budget carried forward from 2005/6	£705.50
Funds returned from Abbey ward due to over spend on projects in 2005/06	£471.50
Total Budget for 2006/07	£7,001
Total available to allocate	£7,001
Sub-total of proposals to consider in June 2006	£5,226.50
Budget remaining if proposals for June are approved	£1,774.50
Normanton ward	
Budget for 2006/7	£5,824
Budget carried forward from 2005/6	£1,866.50
Funds to be returned from Abbey ward due to over spend on projects in 2005/06	£471.50
Total Budget for 2006/07	£8,162
Total available to allocate	£8,162
Sub-total of proposals to consider in June 2006	£9,939.50
Budget remaining if proposals for June are approved	-£1,777.50

PROPOSED ACTION

- 2.1 To consider and determine applications for area panel funding.

For more information contact:	Sarah Dosunmu 01332 258501 e-mail sarah.dosunmu@derby.gov.uk
Background papers:	Area Panel Budget allocation criteria, Application form stored on file. Appendix 1 – Summary of implications
List of appendices:	Appendix 2 – Summary of applications and recommendations from the Area Panel Grant Appraisal Panel

Comment [D1]: Make sure this appears at the bottom of the body of the report, that is before the appendices.

Appendix 1

IMPLICATIONS

Financial

- 1.1 Area panels must consider priorities within the area when considering requests for funding. Not all requests that meet the criteria will be considered a priority. When supporting or rejecting an application over £25,000, Area Panel 3 must give reasons for its decision.

Legal

- 2.1 Area Panel 3 has delegated authority to use its budget for local environmental and community purposes.
- 2.2 Section 19 of the Local Government (Miscellaneous Provisions) Act 1976 empowers the Council to offer grants to voluntary and other organisations to provide any recreational facilities.
- 2.3 Any decision involving the making of a grant or loan over £25,000 to any voluntary body is deemed to have a significant impact on two or more wards and is therefore a key decision.
- 2.4 After a key decision has been taken, the Director of Corporate Services must publish a record of every executive decision taken at that meeting within two days of that meeting. The record must include a statement of the reasons for each decision and any alternative options considered or rejected at the meeting. No action will be taken on any such decision for five clear days from the date of publication.

Personnel

- 3.1 None other than those included in the application forms.

Equalities impact

- 4.1 None other than those included in the application forms.

Corporate objectives and priorities

- 5.1 The provision of grants to community projects can contribute to the delivery of the Council's key objectives and priorities. The summary of each project in Appendix 2 includes an indication of how each one contributes.

Applicant 1:	Asian Advisory Service
Project:	Central Heating Boiler
Total cost of project:	£1,293
Amount of funding requested:	£993
Wards:	Normanton and Arboretum

Description:

At the meeting on 22 March 2006, the Panel agreed to defer the application as the organisation was making no contribution to the cost. The applicant has confirmed that it will contribute a maximum of £300 to the cost of the project.

The organisation is seeking funding to install a new central heating boiler in their premises at 26 Pear Tree Road, Derby, currently owned by the applicant. The boiler is more than fifteen years old and has had to be repaired on four occasions in the last year. The organisation states this has caused disruption to the delivery of the various services available at its premises.

The Asian Advisory Service provides a free advice service to residents of the Area Panel 3 area and has been operating since 1989. Information and advice is provided on immigration, welfare, debt, consumer issues, housing and employment and offers an appointment and drop-in service to clients. The Asian Advisory Service has recently been appointed as an alternative office for the Department for Work and Pensions enabling the organisation to process benefit claims for the elderly.

In addition, the organisation runs a range of other services. They deliver health surgeries in partnership with the NHS and a daily homework club used by up to 20 children. Staff and volunteers undertake the work of the organisation. It is estimated that a total of 4,000 residents made use of the service in 2005 and it serves primarily the community of Area 3.

Activity or item	Cost
Installation of new central heating boiler	£993
Total	£993

Suggested recommendation from the Area Panel Grant Appraisal Panel
<p>APPROVE – Subject to conditions below.</p> <p>The organisation is making a small contribution to the total cost. However, it is noted that the applicant owns the building and the expenditure represents capital costs and is part of on-going maintenance for the building. Funding for these works should be sought elsewhere. It is recommended that a contribution be made to the overall cost from the Area Panel subject to the following conditions:</p> <p>Subject to the following conditions:</p> <ul style="list-style-type: none"> ▪ Organisation to undertake the work within the next ten months. ▪ Funding to be released upon production of receipts confirming expenditure.

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	
Provides a service in response to the needs of local residents	
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives set out in the Council's Corporate Plan	✓

Applicant 2: Bramblebrook Community Centre

Project: Bramblebrook Community Centre

Total cost of project: £3,500

Amount of funding requested: £3,500

Wards: Abbey

Description:

At the meeting on 22 March 2006, the Panel agreed to defer the application, as there was no funding available from Abbey ward.

The organisation is seeking funding to undertake improvements to the local community centre. The centre is used by local residents and community groups for social events, activities, jumble sales, etc. The centre is overseen by a management committee consisting of volunteers who have responsibility for its daily maintenance and up keep. The funding will enable essential improvements to the community centre, including tables and chairs, carpets and internal decoration. The essential nature of the work was graphically illustrated when a chair collapsed recently injuring an elderly user.

The application is for one-off funding and the improvements will enable the facility to offer improved services to residents and a more attractive venue for activities, which may result in an increase in income for the community centre through events and functions. The Centre currently charges users £10.00 per hour for use of the building. The Community Centre falls within one of the priority neighbourhoods and could provide an opportunity for joint work with other organisations to support the delivery of Neighbourhood Renewal in the area. Currently, the local senior citizens group, the Stroke Association and a local karate club use the centre.

Activity or item	Cost
New carpet in main room	£1,000
Tables and chairs	£1,500
Painting and decorating materials	£250
New kitchen cupboards	£250
Painting and decorating labour	£500
Total	£3,500

Suggested recommendation from the Area Panel Grant Appraisal Panel	
APPROVE – Subject to conditions below.	
<p>The improvements to the Centre would prove invaluable for its users and the local community. However, it is noted that the centre is not utilised to its full potential with only a limited number groups making use of its facilities. The amount of funding being sought is £3,500, above the £2,000 guideline. Funding available from Area Panels is insufficient to address the scale of improvements and works required by the centre. Some joint work with other agencies or groups in the area would prove beneficial to the Association and Community Centre. The Appraisal Panel recommends a contribution to the cost.</p>	
Subject to the following conditions:	
<ul style="list-style-type: none"> ▪ Association submits an application to Small Change ▪ Association submits an application to the Community Centre grants fund ▪ Association works with the Community Centre grants team to enable Management Committee members to receive support and training with a view to the Community Centre increasing its use by the local community and improve management and administration of the Centre. 	

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives set out in the Council's Corporate Plan	✓

Applicant 3: **Brigades at Pear Tree**

Project: Summer Camping Holiday

Total cost of project: £5,500

Amount of funding requested: £1,500

Wards: All wards

Description:

The organisation is seeking funding to contribute to the cost of their annual summer camp taking place at the end of July this year. The Summer Camp is open to all members of the Brigades based at Pear Tree. The Summer Camping Holidays are open to boys and girls and has been operating for the past ten years. The organisation has been operating since 1948.

The aim of the camping holiday is to develop the independence of young people and improve community relationships between different cultures and backgrounds. Volunteer staff help organise and accompany the children on the camping holiday.

The organisation confirms that they have met all health and safety regulations and volunteers have been CRB checked with all relevant insurance policies in place. The funding is being sought to contribute to the overall cost of the Camping Holiday and will assist those children from families with limited incomes to attend the camping holiday thus removing any barriers to participation.

A total of 45 children will attend the summer camping holiday with 75% living in the Area Panel 3 area. The organisation has secured funding previously from contributions made by the Pear tree Baptist Church and small funding programmes. This year each person paying £90 will mainly cover the costs. The organisation states that the funding will enable 'under privileged and financially unable young people to attend'.

Suggested recommendation from the Area Panel Grant Appraisal Panel
<p>APPROVE – Subject to conditions below.</p> <p>The Appraisal Panel recommends approval of funding subject to the allocation of funds to cover the complete cost for 10 young people to attend. The organisation needs to identify 10 children who would not otherwise attend and to use the funding to cover the complete cost for their camping holiday. The approximate cost per person is £120, therefore the panel recommends awarding the organisation £1,200.</p> <p>Subject to the following conditions:</p> <ul style="list-style-type: none"> ▪ Payment of £1,200 to cover the cost of 10 young people attending the camp. ▪ The organisation to outline how it will identify the ten young people

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	
Provide a service in response to an issue raised in a community update report or at an area panel.	✓
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	
Directly benefit people living in the geographical area covered by the area panel	
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives set out in the Council's Corporate Plan	

Applicant 4: **CAST TRUST**

Project: Stockbrook Fun Day

Total cost of project: £2,000

Amount of funding requested: £2,000

Wards: Abbey

Description:

The organisation is seeking funding to contribute to a one-off week long event, which will culminate in the annual Stockbrook Fun Day.

The day forms part of a week of activities organised to increase resident involvement in the area in a range of activities and follows requests by local people to hold an event to celebrate the area and its community.

The project will focus on the Stockbrook Street/Abbey neighbourhood renewal area. Various events are planned that include childcare sessions, support for the elderly, guided tours of the area and taster sessions.

The focus of the event is to encourage and increase resident engagement and involvement in local neighbourhood renewal. The budget for the project is detailed below.

Activity or item	Cost
Publicity and marketing: Event fliers, invitations, programmes, balloons etc	400
Equipment hire for weeks events, including Bouncy Castle, Large Slide etc	600
Children's Entertainer, Artists, various entertainers for sessions for programme of events for week	800
Administration Costs for week	100
Refreshments for Events for week	100
TOTAL	£2,000

Suggested recommendation from the Area Panel Grant Appraisal Panel

APPROVE – Subject to conditions

The appraisal panel recommends approval of the project, however, it was noted that the organisation has received funding in the previous two years. The event will take place within one of the priority neighbourhoods and it was recommended that Neighbourhood Renewal Funds could be used to support the Fund Day.

Subject to the following conditions:

- Organisation to seek a funding contribution from the Neighbourhood Renewal fund for the Fun Day

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	
Provide a service in response to an issue raised in a community update report or at an area panel.	✓
Contribute to environmental improvements which will provide a benefit to local residents	✓
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives set out in the Council's Corporate Plan	✓

Applicant 5: Derbyshire Friend

Project: Reaching Out - Promotional materials

Total cost of project: £690

Amount of funding requested: £690

Wards: All wards

Description:

The project is to provide resources to produce promotional materials and publicity to raise the profile of the organisation in the area panel 3 area.

The organisation has a particular focus on the area as a high proportion of the Lesbian, Gay, Bisexual and Transgender community reside in area 3. The project follows extensive research, which identified that there was little awareness of the support and services available to the LGBT community in particular people from ethnic minority backgrounds. The project will enable the organisation to produce a range of promotional and marketing materials targeted at the area.

The promotional material and resources will enable the organisation to work more closely with other groups in the area and to highlight a contact point for LGBT residents requiring support and assistance.

The organisation is contributing to the cost of the design and artwork for the promotional materials through the use of volunteer time and partnership support.

The project aims to reflect the diversity of the area and to highlight the support needs of the community. The organisation focuses on equality and representation whilst providing awareness training to partners and agencies.

Suggested recommendation from the Area Panel Grant Appraisal Panel	
APPROVE – The appraisal panel noted that it was a modest amount of funding and the organisation is not in receipt of any core funding from the City Council. The organisation will be contributing a great deal of its own resources to produce the materials, which is not represented in the total cost of the project.	

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	✓
Enable residents to participate in their community or at area panel meetings	✓

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives set out in the Council's Corporate Plan	✓

Applicant 6: Derby West Indian Community Association

Project: Caribbean Carnival

Total cost of project: £1,500

Amount of funding requested: £88,100

Wards: All wards

Description:

Funding is being sought to contribute to the cost of activities taking place in the Area panel 3 area to support the annual carnival.

Derby West Indian Community Association is seeking a contribution to the cost of Carnival related activity specifically taking place in the Area Panel 3 area. The total funding of £1,500 is being sought to cover the following costs:

- £600 float decoration – contributes to the work with schools in decorating the floats, etc.
- £650 on costumes, etc that will assist with the Carnival Queen part of the procession which is going through area 3
- £250 for volunteers expenses – people from the area panel 3 area involved in supporting the organisation of the carnival and activity on the day.

The project has been working with local schools, youth clubs and volunteers who are residents of area panel 3. The project will contribute to the following:

- Involvement in volunteering
- Community cohesion in the local area
- Positive image for the area
- Reflecting the cultural diversity and bringing together of different groups, faiths, etc
- Working with schools and young people in the area through art, dance, etc.

The funding being sought represents a modest amount of funding and there is evidence of confirmed match funding from a variety of sources.

Suggested recommendation from the Area Panel Grant Appraisal Panel	
APPROVE – the Appraisal panel noted that the project would be undertaking activities specifically for the benefit of residents of the area panel 3 area.	

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	✓

Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives set out in the Council's Corporate Plan	✓

Applicant 7: **Guru Nanak Istri Sabha**

Project: Elderly Asian Women's project

Total cost of project: £3,200

Amount of funding requested: £1,800

Wards: Normanton

Description:

The group meets twice a week on a weekly basis. The group specifically caters for elderly Asian women from the Indian sub continent living in the Normanton area. The group focuses on women who are socially and financially isolated providing culturally appropriate activities and social gatherings for the women.

There is a high occurrence of elderly Asian women suffering from medical conditions such as arthritis, mobility difficulties and chronic heart disease. The group works to promote an improvement in the health and well being of its members and therefore organises a range of leisure and recreational activities for their members. The group has a range of musical instruments and organise musical sessions for the users. Our users also have access to activities such as sewing and knitting. The group need funds to expand the range of activities for the group and to support the development of a luncheon club. The funding will enable the group to organise swimming/ hydrotherapy sessions for users particularly those with arthritic conditions. Their members do not have the financial resources to cover the cost from their own pockets and this funding will assist with the cost. The group has operated for many years with no funding making use of volunteer time. However, as the group has grown with an increasing number of members with limited finances the group needs financial assistance to continue to operate and develop the activities and facilities available to its members.

Suggested recommendation from the Area Panel Grant Appraisal Panel	
APPROVE – The Appraisal Panel noted that the applicant is seeking funds elsewhere and is providing a much needed service in the area. There was some concern as to the availability of hydrotherapy sessions proposed as part of the project and suggests a contribution to the luncheon club, activities and Christmas party only.	

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	✓
Contribute to environmental improvements which will provide a benefit to local residents	✓
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	
Provides a service in response to the needs of local residents	
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives set out in the Council's Corporate Plan	✓

Applicant 8: Karma Nirvana – an Asian women's project

Project: Volunteer programmer

Total cost of project: £2,000

Amount of funding requested: £2,000

Wards: Normanton and Arboretum

Description:

The application was deferred at the Area Panel meeting on 22 March 2006 following a request for further information regarding the organisation's finances and the project proposal. Karma Nirvana is seeking funding to support a volunteer training programme.

The organisation provides services to support Asian women and young people through the provision of daytime and out of hours services, community-based services, access to places of safety and advocacy. It undertakes campaigning activity, education and research. It runs a telephone support service offering advice on issues such as domestic violence, forced marriage, immigration and other related matters such as housing.

The organisation is seeking funding to run a project, which will work with 15 volunteers. It will enable the development of a volunteer programme focused on previous clients of the centre. Funds will provide for volunteer travel costs, childcare, a training course and a full induction programme for volunteers. The training is delivered in-house by the organisation and there are proposals to work in partnership with other organisations to deliver the training. Funding is also being sought for publicity materials to promote the project and to produce volunteer packs as part of the programme.

The budget for the project is outlined below. The project has a funding strategy for the volunteer programme and states that it will be accessing funding elsewhere to continue activity beyond area panel funding during the first six months of the project. The project also hopes to secure funds to provide additional training for volunteers in the areas of confidence building, assertiveness, befriending, mentoring, basic counselling and listening skills.

Activity or item	Cost
For 6 month period	
Travel, refreshments, Childcare training	£900
Leaflets, Posters, Promotional Literature	£600
Administration, Stationary:	
Induction Processes	£500
Supervision Processes	
Support Processes	
Review + Progression	
Total	£2000

Suggested recommendation from the Area Panel Grant Appraisal Panel
REJECT – The organisation failed to respond to queries raised at the last panel meeting, therefore the appraisal panel could not make a positive recommendation.

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	
Provides a service in response to the needs of local residents	
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives set out in the Council's Corporate Plan	✓

Applicant 9: Normanton Allotments Association

Project: Erection of fencing

Total cost of project: £4,913

Amount of funding requested: £2,913

Wards: Normanton

Description:

The organisation is seeking funding to erect fencing to replace their existing fencing, which has been subject to vandalism and graffiti.

The society wishes to renew wooden fencing on its boundary with Stenson Road at the Warwick Avenue Traffic island. The existing fencing has been in place for 35 years and is brittle. Damage occurs from vandals, and graffiti has been sprayed on. The society believes that new fencing will improve the security of the site for its tenants, and enhance the appearance of the local area.

The current fencing is wooden construction and has been subject to several incidences of anti social behaviour and criminal damage. Under the terms of the organisation's lease agreement, they are responsible for the maintenance and upkeep of the fencing. The organisation is suggesting replacing the fencing with wooden fencing. They plan to install the fencing themselves. A budget for the project is attached.

Activity or item	Cost
Fencing materials and wire and rails all prices taken from current harbours timber merchant, catalogue.	
Feather edge Timber 6" x 20 mm – 828 off each £1	828
Cross members 47 mm x 100 mm x 3 meters – 138 off \$4.89	675
Wood fence posts 58 off - £10 each	580
Metal posts 10" long – 58 off (supports) - £10 each	580
Wire across top and bottom of fence to help support:	
Feather edging	100
Ballant and cement	100
Nails, nuts, bolts	50
	£2913

Suggested recommendation from the Area Panel Grant Appraisal Panel	
DEFER – further information is required from the applicant regarding the proposed project. Clarification is required as to whether the organisation has the expertise required to erect the fencing, whether planning permission is required and if the replacement fencing proposed is appropriate. It is recommended that the applicant contact the Parks Department for assistance and the Community Safety Partnership for support with the cost of installing new fencing.	

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	
Provides a service in response to the needs of local residents	
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives set out in the Council's Corporate Plan	✓

Applicant 10: Pear Tree Play Scheme

Project: Summer Holiday Play Scheme

Total cost of project: £16,000

Amount of funding requested: £2,000

Wards: All wards

Description:

Funding is being sought by the organisation to contribute to their summer play scheme.

The project runs from mid July through to mid August covering the area panel 3 area. Approximately 250 to 300 children will benefit from the playscheme throughout the summer. Over a four week period operating from 10.00 a.m. to 2.00 p.m. each day. Activities available as part of the day include arts and craft, creative and performing arts, indoor and outdoor sports and other health related activities. In addition, there are other activities such as computer games, pool/snooker, table tennis, etc.

The project is in its tenth's year and has successfully completed each project since 1996. The project was started as a direct result from the feedback received from the parents/ guardians the local schools and the wider communities.

The project has confirmed that all relevant policies and procedures are in place and all staff have been CRB checked. The project has also successfully completed its OFSTED inspection. The budget for the project is attached.

Activity or item	Cost
Art Resources	£100
Computer Resources & Games	£200
Bouncy Castle (£120 per week @ 4 weeks)	£480
Towards Trips Costs	£500
Towards Talent Show	£320
Volunteers Costs	£150
Care taking Costs	£150
Admin Cost	£100
Total Cost	£2,000

Suggested recommendation from the Area Panel Grant Appraisal Panel
APPROVE - The appraisal panel noted that the project has been operating for several years. Alternative sources of funding have been approached. However, match funding from other sources is essential to enable the project to proceed.

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	
Provides a service in response to the needs of local residents	
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives set out in the Council's Corporate Plan	✓

Applicant 11: **Shaheed Bhagat Singh Welfare Centre**

Project: Asian Carers And Disabled Respite Care Project

Total cost of project: £10,000

Amount of funding requested: £2,000

Wards: Normanton and Arboretum

Description:

The project is to provide funding for respite carers for the Disabled Asian members of the community. The project will provide Saturday morning respite sessions based at the Welfare Centre. The funding will enable the group to provide lunch and activities for attendees.

The project has been running since 19 November 2005 giving Asian disabled people an opportunity to socialise with other Asian people in a friendly environment. The project also offers Asian disabled people culturally appropriate activities of their choice. Secondly the project aims to free carers from caring duties, time to relax and take up social activities, meet with their friend and relatives as well as fulfil their social obligations.

The total cost of the project is £10,000 and match funding has not been confirmed though a total of £780 will be raised from user's contributions. A budget for the project is outlined below.

Activity or item	Cost
Transport cost	£1248.00 p.a
Mid-day meal and beverages	£1534.00
Total	£2782.00

Suggested recommendation from the Area Panel Grant Appraisal Panel
REJECT – The appraisal panel notes that the costs are very high and the level of expertise required to support the attendees is not suitable for volunteers. The project is advised to contact the Corporate and Adult Services department for support and information.

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	
Provide a service in response to an issue raised in a community update report or at an area panel.	✓
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives set out in the Council's Corporate Plan	✓

Applicant 12: **St Thomas' Road Methodist Church**

Project: Saturday Tea & Activity for older people

Total cost of project: £1,800

Amount of funding requested: £1,600

Wards: Normanton and Arboretum

Description:

This application was deferred at the last meeting, as further information was required. The organisation is seeking funding to run four afternoon tea and entertainment sessions for older people living in the Normanton and Pear Tree area. The project will target residents who are living alone or at risk of social exclusion. The aim is to start the sessions in Summer 2006. Therefore activity relates to next year's budget.

The sessions aim to provide tea (sandwiches, cakes, fruit and biscuits), complemented by activities and entertainment for example, a concert. It is expected 100 people will benefit over the course of four sessions. In addition, 6 local people will assist as volunteers and will prepare and organise the teas.

The organisation has undertaken one pilot session on a Saturday with approximately 35 people in attendance. The project states, through contact with its congregation and links with the Live at Home scheme, that Saturdays have been identified as the most appropriate day to undertake sessions.

A copy of the budget is outlined below. The organisation is currently undertaking a programme of capital improvements to their building. Once completed the organisation states it will be in a position to continue to fund the activity beyond area panel funding. Match funding for the project is provided through volunteer time.

Activity or item	Cost
Full range of equipment to include crockery, tableware, kitchen equipment.	£1175.00
The present range is not suitable for such as project.	
Entertainment and indoor games, audio system	£325.00
Transport to and from the sessions	£100
Food 100 people at £2 per head	£200
Total	£1800.00

Suggested recommendation from the Area Panel Grant Appraisal Panel
REJECT – The appraisal panel noted the organisation failed to respond to queries raised at the last meeting therefore the panel is not in a position to provide a recommendation for funding.

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	✓
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives set out in the Council's Corporate Plan	