

Time started	12:30 pm
Time ended	12:57 pm

Governance and Licensing Cabinet Member Meeting 26 March 2019

Present: Councillor Barker

In Attendance: Catherine Williams – Head of Regeneration and Major Projects
Cassy Carruthers – Markets Manager

05/18 Apologies

There were no apologies.

06/18 Late Items

There were no late items.

07/18 Declarations of Interest

There were no declarations of interest.

08/18 Derby Markets Charing Policy

The Cabinet Member considered a report which stated that the Derby Markets Charging Policy detailed all charges made for Derby Market Hall, Allenton Market and temporary market licences. The policy also set out charges for market related activity including warehousing and refrigeration.

In order to effectively manage markets within the city, the Markets Service needed a formal charging policy to be established for providing information to current and prospective traders.

The charging policy would enable the Markets Service to deal with enquiries and applications in a more efficient and consistent manner.

The Cabinet Member had requested the policy be amended in relation to the service charge at the Market Hall. The charge to remain at £1.30 per sq ft for 2018/19, with this being reviewed annually in April thereafter, with a view to incrementally increasing the charge going forward. The implications of the change on the budget to be reviewed and the Cabinet Member to be consulted as appropriate, with a view to making the first increase in July 2019.

Resolved

- 1. To approve the Derby Markets Charging Policy.**

- 2. To authorise the Markets Service to utilise and publicise the approved Derby Markets Charging policy.**
- 3. To request a review of the budget implications in respect of the service charge at the Market Hall with a view to incrementally increasing the charge going forward.**

09/18 Derby Markets Debt Management Policy

The Cabinet Member considered a report which stated that the Derby Markets Debt Management Policy outlined the process used by the Markets Service for the monitoring and collection of tenant debts. The policy was designed to complement the Council's Sundry Debt and Miscellaneous Income Policy.

The Council was required to minimise debt and ensure debts were collected in a timely and efficient manner. The policy set out the mechanism used by the Markets Service to monitor debt levels at Derby Market Hall and detailed the schedule in place to collect debts for rent and other outstanding invoices owed by tenants.

The policy would enable the Markets Service to minimise debts owed and ensure we were collecting outstanding arrears with a structured approach that was both fair and robust. This was in accordance with the Council's commitment to minimise debt levels and ensured we dealt with our tenant arrears in a consistent manner.

Resolved

- 1. To approve the Derby Markets Debt Management Policy.**
- 2. To authorise the Markets Service to use the Markets Debt Management Policy.**

MINUTES END