



Derby City Council

Forward Plan

**Published
9 July 2019**

What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

🔑 What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 13 August 2019.

Forward Plan

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Changes since the last Forward Plan

New Items added July 2019		Forward Plan Item No	Directorate
No new items			

Withdrawn Items			Reason
Housing Support for Social Care Clients	63/18		Superseded by ref 12/19
Future of Council Care Homes	65/18		Decision no longer required
Food Law Enforcement Plan and Health and Safety Enforcement Plan 2019/20	60/18		Not a key decision

COMMUNITIES AND PLACE	INTERIM STRATEGIC DIRECTOR DON MCLURE
Reference / Date Inserted into Forward Plan	54/15 – February 2016
Decision	Our City Our River Programme
What is the decision to be taken?	To note the progress and funding status of the project and authorise updates to delegated approvals. To approve proposals to progress the preferred defence alignment and environmental enhancements for the Derby Riverside area
Who will be consulted?	Our City Our River Corporate Board and Corporate Leadership Team
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 August 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sarah Banks, Project Munio Interim Project Manager 07812 300591 David Marshall, Principal Regeneration Manager, Regeneration Projects 07812 301232
Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation.	
Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Former Britannia Court Site
What is the decision to be taken?	To approve options for the development of the former Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 September 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karen Brierley, Housing Development and PFI Team Leader 640318
Summary – To receive an update and recommendations for the development and use of the former Britannia Court site.	

Reference / Date Inserted into Forward Plan	76/16 – May 2017
Decision	Leisure, Culture and Tourism Options Appraisal
What is the decision to be taken?	To consider the Options Appraisal for alternative delivery models for Leisure, Culture and Tourism
Who will be consulted?	Key internal and external stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 August 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Claire Davenport, Director of Leisure, Culture and Tourism
Summary – The Options Appraisal Report provides the Council with the options for the future governance and delivery of the Leisure, Culture and Tourism department within the Council. The project has explored alternative delivery models and will recommend proposals for the future governance of these services.	
Reference / Date Inserted into Forward Plan	57/17 – May 2018
Decision	Market Hall Transformation
What is the decision to be taken?	To approve the business case to deliver the Market Hall Transformation
Who will be consulted?	Internal consultees. A Communications Strategy and Stakeholder Management Plan has been developed which includes Market Hall tenants, key organisations and individuals and Vibrant City Partnership.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 September 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andy Smart, Regeneration Manager 643017
Summary – The transformation of the grade II listed Market Hall, enhancing and preserving this important building and creating a new vibrant attraction within the city centre. The report will set out the business case for the improvements works to the Market Hall, confirming the scope of the works, budget, programme and risks associated with the project's delivery.	

Reference / Date Inserted into Forward Plan	16/18 – August 2018
Decision	Local Plan Part 2
What is the decision to be taken?	To approve the draft of the Local Plan Part 2, including land use proposals and development management policies for public consultation
Who will be consulted?	A wide range of stakeholders including statutory consultees such as Highways England, planning and development professionals, councillors and members of the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 August 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Nicky Bartley, Planning Policy Team Leader 642119
Summary – The Local Plan part 2 will complement the Local Plan Part 1 (Core Strategy, particularly in terms of including development control policies. Consultation has already been undertaken on Issues and options and this is being used to draw up a draft plan for further consultation.	

Reference / Date Inserted into Forward Plan	35/18 – October 2018
Decision	Highway Infrastructure Maintenance Hierarchy, Stakeholder Communication Plan, Winter Service Policy and Highway Infrastructure Risk Policy
What is the decision to be taken?	To review and approve the Highway Infrastructure Maintenance Hierarchy, Stakeholder Communication Plan, Winter Service Policy and Highway Infrastructure Risk Policy
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 August 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Lincoln Smithers, Principal Design Engineer 642494
<p>Summary – From October 2018, all local authorities will be working towards the new Well Managed Highway Infrastructure Code of Practice - Oct 16. Our approach to this new guidance is set out in our adopted Asset Management Policy, Strategy and Framework. The Framework includes 27 documents, some of which require endorsement through our executive processes. The four documents being presented at Cabinet have been developed and finalised during autumn 2018 and require cabinet approval. There is a high likelihood that some or all will be required for inclusion in the Councils defence against a third party claim on the highway.</p>	

Reference / Date Inserted into Forward Plan	36/18 – October 2018
Decision	Vision and Strategy for Derby's Built Leisure Facility Provision
What is the decision to be taken?	To approve the vision and strategy for Derby's built leisure facility provision to form part of the base for leisure facilities, framing the priorities for the future and continued development of the leisure facility infrastructure across Derby
Who will be consulted?	National Governing Bodies for Sport, Sports Associations, Local Sports Clubs and user group and planning authority
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 August 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Wayne Sills, Area Leisure Centre Manager 641267
Summary – The Leisure Facilities Strategy will frame the priorities for future and continued development of the leisure facility infrastructure across Derby.	
Reference / Date Inserted into Forward Plan	44/18 – December 2018
Decision	Castleward Compulsory Purchase
What is the decision to be taken?	To approve a detailed compulsory purchase plan to acquire land for new housing for Castleward
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 September 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing and Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Matt Wilson, Regeneration Manager 641589
Summary – To approve a detailed compulsory purchase plan to facilitate land assembly for an additional 512 new homes.	

Reference / Date Inserted into Forward Plan	52/18 – February 2019
Decision	City Living Fund
What is the decision to be taken?	To consider extending the City Living Fund area and consider an application to enable a proposed housing scheme to progress
Who will be consulted?	Cabinet Member and Ward Councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 September 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Adult, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 643405

Summary – The City Living Fund was established to accelerate the delivery of new homes. This proposal will seek authorisation for the extension of City Living Fund area to become City wide and will ask Cabinet to consider a specific application for loan funding.

Reference / Date Inserted into Forward Plan	56/18 – March 2019
Decision	Statements of Common Ground
What is the decision to be taken?	To approve the preparation of Statements of Common Ground required under the National Planning Policy Framework for Local Planning Authorities
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 August 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andrew Waterhouse, Spatial Planning Group Manager 642124

Summary – The new National Planning Policy Framework has introduced a requirement for local planning authorities to prepare “Statements of Common Ground” (SOCG). These will be written statements that identify key strategic planning issues that affect more than one authority, such as cross boundary matters, facing the plan and how the different local authorities involved will work together to address them. The report provides information on what SOCGs are, how they fit into the local plan system and what they should include. It also seeks agreement for a proposed sign off process.

Reference / Date Inserted into Forward Plan	57/18 – March 2019
Decision	Connect Derby Strategic Decisions and Charging Policy
What is the decision to be taken?	To approve the set up of the Connect Derby Strategic Management Board and its terms of reference and approve the charging policy
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 September 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ann Bhatti, Head of Connect Derby 258300
<p>Summary – Connect Derby is the Council's managed workspace service. It was launched in 2014 and has been very successful in achieving its objectives. The individual managed workspaces initially had their own project board's setup to report progress and support decision making. When the buildings were launched the various project boards were amalgamated into one. However this project board was for updating on operational progress only. Connect Derby is well established and is now at a stage where more Strategic guidance and direction is required from key service heads and the Strategic Board will provide this. The charging policy is being introduced as the managed workspace sector has become very competitive in the past few years with seven other providers now on the market offering similar services. Connect Derby requires the flexibility to negotiate rents with new and existing customers to remain competitive within this sector. This will encourage maintaining and increasing occupancy and rent levels.</p>	

Reference / Date Inserted into Forward Plan	59/18 – March 2019
Decision	Sales of Property to Derby Homes
What is the decision to be taken?	To approve the sale of a property from the Council to Derby Homes
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 July 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	David Enticott, Finance Director and Company Secretary Derby Homes 888523

Summary – Selling properties to Derby Homes will conserve and potentially expand the social housing stock in Derby by furnishing a receipt to the HRA which can be reinvested in new stock. This report seeks approval for a maximum of 5 properties to be sold to Derby Homes, with authority for each individual transfer to be delegated to the relevant Strategic Director and Portfolio Holders. This will ensure that beneficial transfers of empty properties will be achieved in as efficient a manner as possible.

Reference / Date Inserted into Forward Plan	62/18 – May 2019
Decision	Adoption of the 2019/20 Older Person's Strategy
What is the decision to be taken?	To approve the new strategy which sets out the framework for continued and improved provision of suitable housing for older people.
Who will be consulted?	Older people who are residents in Derby, older person's housing providers, tenants forums, charities, private and social landlords, elected members and the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 July 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jeremy Mason, Principal Housing Strategy Officer 640329

Summary – The strategy sets out our vision for older person's housing Derby. It describes in detail our priorities and the actions which will help deliver them.

Reference / Date Inserted into Forward Plan	01/19 – June 2019
Decision	Development of Derby's International Relationships
What is the decision to be taken?	To consider further support in developing Derby's international links
Who will be consulted?	Cabinet members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 August 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Wenqian Zhu, International Relationship Manager 640924
<p>Summary – The development and maintenance of the Council's international links creates a platform for local SME's to secure contracts, export / import goods and services and expand their international markets. The report will explain what the Council is doing already and will outline proposals to further promote these links over the coming years.</p>	
Reference / Date Inserted into Forward Plan	03/19 – June 2019
Decision	Funding Package for a New School in the Castleward Regeneration Area
What is the decision to be taken?	To approve a funding package for a new school in the Castleward regeneration area.
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 August 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Gilman, Principal Regeneration Manager 641836
<p>Summary – A new primary and nursery school is needed in Castleward to meet with demand in the area, not least planning requirements promoting sustainable development in the regeneration of this area. The delivery of further phases of Castleward (512 homes) are dependent on this planning requirement, plus it would also serve families moving into homes created at the former DRI site.</p>	

Reference / Date Inserted into Forward Plan	09/19 – June 2019
Decision	Purchase of 14 New Build Homes to Provide Affordable Housing
What is the decision to be taken?	To approve the purchase of a development of 14 new build properties by the Housing Revenue Account to be used as affordable housing in the city.
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 September 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Louise Brown, Housing Development and HRA Team Leader 640864
Summary – This is a development site of 14 new homes that is available to purchase. There is no affordable housing provision on this site as it is below the S106 trigger. DCC have the opportunity to purchase all of these new homes by the HRA and use them as affordable housing in the city.	
Reference / Date Inserted into Forward Plan	10/19 – June 2019
Decision	Compulsory Purchase of Empty Homes
What is the decision to be taken?	To approve the compulsory purchase of empty homes should voluntary negotiation and persuasion fail.
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 September 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sue Li, Compulsory Purchase and Enforcement Manager 640323
Summary – Compulsory purchase on empty homes, where voluntary solutions have failed, in order to bring properties into occupation.	

Reference / Date Inserted into Forward Plan	11/19 – June 2019
Decision	Reintroduction of Blue Bins to Arboretum, Normanton and Mackworth
What is the decision to be taken?	To approve the extension of dry recyclables provision within the inner city wards
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 July 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Simon Aitkin, Head of Service 641506
Summary – The Council has reviewed its waste collection offering within the inner city wards and is looking to offer additional recycling collections within this area.	
Reference / Date Inserted into Forward Plan	12/19 – June 2019
Decision	Housing to Support Foster Care Placements
What is the decision to be taken?	To approve running a pilot to make available additional properties for foster care placements
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 August 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jeremy Mason, Principal Housing Strategy Officer 640329
Summary – Derby is extremely short of foster carers, and in a number of cases, access to suitable housing presents a barrier. The scheme proposed in this report will enable access to larger homes for prospective foster carers affected in this way - typically 3 bed properties but occasionally 4. This will enable greater access to foster care provision for children and young people in need of it. It will also enable additional fostering placements to be made without recourse to costly fostering agencies.	

CORPORATE RESOURCES	STRATEGIC DIRECTOR DON MCLURE
Reference / Date Inserted into Forward Plan	02/19 – June 2019
Decision	Review of Allenton Market
What is the decision to be taken?	To consider options in respect of Allenton Market
Who will be consulted?	Cabinet and Ward Members, existing stallholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 July 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Governance and Licensing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Paul James, Asset Surveyor 640949
Summary – The report will set out the current situation and propose future options in respect of Allenton Market	
Reference / Date Inserted into Forward Plan	04/19 – June 2019
Decision	Change to National Non Domestic Rate Discretionary Rate Relief Scheme 2019/20
What is the decision to be taken?	To approve changes to the National Non Domestic Rate Discretionary Rate Relief Scheme 2019/20
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 August 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – Approval is required for changes to the National Non Domestic Rates Policy for the award of Discretionary Rate Relief.	

Reference / Date Inserted into Forward Plan	05/19 – June 2019
Decision	Proposed Changes to the Council tax Support Scheme for 2020/21
What is the decision to be taken?	To approve consultation on the proposed changes to the Council Tax Support Scheme for 2020/21
Who will be consulted?	Full public consultation and major preceptors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	7 August 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – To approve that we go out to consultation on the specified proposed changes. To delegate approval to the Strategic Director of Corporate Resources in consultation with the Cabinet Member for Finance and Procurement to finalise and approve the arrangements to manage the consultation process. To agree to bring a report back to a future Cabinet with final proposals for a CTS Scheme for 2020/21, before the deadline of 11 March 2020.	
Reference / Date Inserted into Forward Plan	06/19 – June 2019
Decision	Council Tax Support Scheme 2020/21
What is the decision to be taken?	To approve the Council Tax Support Scheme for 2020/21
Who will be consulted?	Full public consultation and major preceptors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 December 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – A public consultation proposed changes to the Council Tax Support Scheme from 1 April 2020. Changes to the Scheme need to be approved by 11 March 2020 in order for the new Scheme to be implemented.	

Reference / Date Inserted into Forward Plan	07/19 – June 2019
Decision	National Non Domestic Rates Policy for the Award of Discretionary Rate Relief
What is the decision to be taken?	To approve the national non Domestic Rates Policy for the award of Discretionary Rate Relief
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – Approval is requires for changes to the National Non Domestic Rates Policy for the award of Discretionary Rate Relief.	
Reference / Date Inserted into Forward Plan	18/09 – June 2019
Decision	Council Tax Base for 2020/21
What is the decision to be taken?	To approve the Council Tax Base for 2020/21
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – To approve the Council Tax Base for 2020/21. For Cabinet to recommend the Council approves the Council Tax Base calculation at the Council meeting in January 2020.	

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	58/18 – March 2019
Decision	Adult Commissioning Transformation Plan
What is the decision to be taken?	To approve the transformation of contractual arrangements for providers of adult social care
Who will be consulted?	Local providers and stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 July 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Kirsty McMillan, Service Director – Integrated and Direct Services 642743
<p>Summary – Integrated Commissioning are currently leading on a transformation programme that will change the way we source and purchase care and support for adults. Dynamic Purchasing Systems (DPS) are to be proposed as the main contractual mechanism for procuring services beyond January 2020. This requires new relationships with providers and internal changes to systems, quality assurance and policies to ensure that commissioning arrangements are fit for purpose. The report outlines the rationale for these changes in line with national directives and local needs and market factors, and seeks approval to proceed.</p>	