



Children and Young People Board

18 December 2017

Report of the Strategic Director of People

ITEM 8

**Derby Adult Learning Service
Annual Self-Assessment Report 2016 to 2017**

SUMMARY

- 1.1 Derby City Council's Adult Learning Service conducts an annual review to assess strengths, achievements and areas for improvement.
- 1.2 The self-assessment is based on the Ofsted 'Common Inspection Framework: Education, Skills and Early Years.' The Self-Assessment Report (SAR) summarises the effectiveness of all areas of the service against the CIF. This is used to inform the annual Quality Improvement Plan (QIP). The SAR and QIP are key sources of evidence that will be used during an Ofsted inspection.
- 1.2 A summary of the key achievements and areas for improvement identified within the SAR for 2016 to 2017 will be presented to Scrutiny in the form of a presentation.

RECOMMENDATION

- 2.1 To note the report and work of the Derby Adult Learning Service.

REASONS FOR RECOMMENDATION

- 3.1 The SAR is a key document which supports the Adult Learning Service to monitor and improve its performance. Scrutiny of the work of the Adult Learning Service by the Children and Young People Board is essential to the effective governance of the service.
- 3.2 The self-assessment report is a key document that will be used by Ofsted during inspection to assess how thorough and accurate the self-assessment process is, how effectively it is used to inform improvement planning and how effectively the service is managed and governed.

SUPPORTING INFORMATION

- 4.1 The annual review process takes place between July and November and focusses on performance in the previous academic (funding) year which ends in July. The SAR is completed in December and uploaded to the Education and Skills Funding Agency portal in January. Although the completion or submission of an annual report has not been mandatory since 2011, it is still considered to be good practice.
- 4.2 The report is based on the Ofsted Common Inspection Framework (CIF) and considers the effectiveness of the service against the four CIF areas:
 - effectiveness of leadership and management
 - quality of teaching, learning and assessment
 - personal development, behaviour and welfare of learners
 - outcomes for learners.
- 4.3 Grades are awarded to each area following the Ofsted grades 1-4 (outstanding, good, requires improvement and inadequate). The grades are internally moderated. The report is also externally moderated by the East Midlands Peer Review Group in November.
- 4.4 The self-assessment process has confirmed that the service remains good in all areas.

OTHER OPTIONS CONSIDERED

4.1 None considered

This report has been approved by the following officers:

Legal officer Financial officer Human Resources officer Estates/Property officer Service Director(s) Other(s)	Pauline Anderson, Learning and Skills Tel:01332 640358 pauline.anderson@derby.gov.uk
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For more information contact: Background papers: List of appendices:	Debbie Watson, HOS, Adult Learning Service, Tel:01332 642304 Debbie.watson@derbyals.org Appendix 1 – Summary presentation (to follow)
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IMPLICATIONS

Financial and Value for Money

1.1 None

Legal

2.1 None

Personnel

3.1 None

IT

4.1 None

Equalities Impact

5.1 None

Health and Safety

6.1 None

Environmental Sustainability

7.1 None

Property and Asset Management

8.1 None

Risk Management and Safeguarding

9.1 None

Corporate objectives and priorities for change

10.1 The work of the service supports the Council’s priorities:

- Raising achievement and skills

Classification: OFFICIAL

- Enabling individuals and communities
- Promoting health and well-being
- Supporting job creation