

Report sponsor: Director of Policy, Insight and Communications  
Report author: Head of Strategy and Performance

## **Performance Plan 2021/22**

### **Purpose**

- 1.1 The Executive Scrutiny Board has responsibility for monitoring corporate performance, to support the delivery of improved outcomes for the city.
- 1.2 To provide the Board with an opportunity to review and agree the Performance Plan 2021/22.

### **Recommendations**

- 2.1 To consider and agree the performance items identified for consideration by the Board as part of the Performance Plan 2021/22 as shown at Appendix 1 and make any amendments to the plan as agreed by the Board.
- 2.2 To note the next steps, as outlined at paragraphs 4.8 and 4.9 of the report, in relation to the performance items proposed for referral to Overview and Scrutiny Review Boards for 2021/22 as shown at Appendix 1.
- 2.3 To note the draft Overview and Scrutiny Review Boards work plans for 2021/22, as presented in Appendix 2.

### **Reasons**

- 3.1 To ensure robust performance monitoring and challenge, enabling the Board to take remedial or further investigative action supporting improvements in priority areas.
- 3.2 To allow the Board to discuss specific issues around performance and make relevant comments, recommendations and suggestions for future actions to resolve issues around performance.

### **Supporting information**

- 4.1 Corporate performance reports, which provide an overview of progress against priority milestones, measures, projects and strategic risks are considered by Council Cabinet and the Executive Scrutiny Board four times a year.

- 4.2 In August 2021, members of the Executive Scrutiny Board supported proposals to consider performance items at each meeting.
- 4.3 Due to the time challenges of covering a performance item, alongside Cabinet papers, a number of the performance items have been deferred.
- 4.4 To make sure that there is appropriate scrutiny of cross-cutting matters it is proposed that some of the performance items are recommended by the Board for consideration by the relevant Overview and Scrutiny Review Board (**Appendix 1 and 2**).
- 4.5 A Performance Surgery will be hosted in early 2022 (date to be confirmed), to consider the topic; “Demand and the impacts of COVID-19 on services“, as this is still considered appropriate for the Executive Scrutiny Board to discuss.
- 4.6 At each meeting, Executive Scrutiny Board will receive the latest work plans for the supporting Overview and Scrutiny Review Boards, to ensure appropriate oversight and alignment of performance matters (**Appendix 2**).
- 4.7 The Board will also retain responsibility for making recommendations for performance items to be considered by an Overview and Scrutiny Review Board, or at a Performance Surgery, based on the latest insight received in meetings including the quarterly performance monitoring reports.
- 4.8 At its meeting on 7 December 2021, the Board resolved the following:
1. To approve the proposals, set out in Appendix 1, to progress the Executive Scrutiny Board 2021/22 Performance Plan, which was approved in August 2021.
  2. to recommend that the performance items identified at Appendix 1 for referral are included on the work programmes of the relevant Overview and Scrutiny Review Boards for 2021/22; subject to climate change being referred to all scrutiny review boards.
  3. to note the draft Overview and Scrutiny Review Boards work plans for 2021/22, as presented in Appendix 2.
- 4.9 The next step, in relation to the second resolution at 4.8, is for a minute extract to be taken to each scrutiny review board for consideration.

### **Public/stakeholder engagement**

- 5.1 Any proposal for the consideration of a performance item by a supporting Overview and Scrutiny Board should be discussed with the Chair, alongside the Lead Officer.

### **Other options**

- 6.1 None.

### **Financial and value for money issues**

- 7.1 None directly arising from this report.

## Legal implications

8.1 None directly arising from this report.

## Climate implications

9.1 None directly arising from this report.

## Other significant implications

10.1 None directly arising from this report.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal Finance Service Director(s) Report sponsor Other(s)	Steven Mason – Democratic Services Officer	31/12/2021

Background papers: List of appendices:	Appendix 1 – Executive Scrutiny Board – Delivery of the 2021/22 Performance Plan Appendix 2 - Draft Scrutiny Review Work Programmes 2021/22
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## Appendix 1

### Executive Scrutiny Board – Delivery of the 2021/22 Performance Plan (revised proposals)

Month	Theme / Item	Format	Proposed
<b>September 2021</b>	Quarter 1 Performance Report	Cabinet Report	<ul style="list-style-type: none"> <li>N/A – considered by Executive Scrutiny Board.</li> </ul>
<b>October 2021</b>	Demand and the impacts of COVID-19 on services	Presentation	<ul style="list-style-type: none"> <li>Performance Surgery to be scheduled in early 2022, to be chaired by the Executive Scrutiny Board Chair</li> </ul>
<b>November 2021</b>	Quarter 2 Performance Report including target setting	Cabinet Report	<ul style="list-style-type: none"> <li>N/A – considered by Executive Scrutiny Board</li> </ul>
<b>December 2021</b>	Update on the Capital programme and our priority projects	Presentation	<ul style="list-style-type: none"> <li>To be considered by the Executive Scrutiny Board through the Medium Term Financial Strategy development</li> </ul>
<b>January 2022</b>	Inspections and assessments update	Presentation	<ul style="list-style-type: none"> <li>Key updates included within quarterly performance reports to Cabinet</li> <li>The Ofsted focused visit letter has been considered by CYP Scrutiny</li> <li>SEND re-visit scheduled for discussion at the February CYP Scrutiny Board</li> </ul>
<b>February 2022</b>	Quarter 3 Performance Report	Cabinet Report	<ul style="list-style-type: none"> <li>To be considered by Executive Scrutiny Board</li> </ul>
<b>March 2022</b>	Intelligence-led Council and Working Smarter	Presentation	<ul style="list-style-type: none"> <li>Scheduled for discussion at the December 2021 Corporate Services Board</li> </ul>
<b>April 2022</b>	Climate change	Presentation	<ul style="list-style-type: none"> <li>To be recommended to all scrutiny review boards for consideration</li> </ul>
<b>May 2022</b>	Sickness absence and colleague mental health and wellbeing	Presentation	<ul style="list-style-type: none"> <li>To be recommended to the Corporate Services Board for consideration</li> </ul>
<b>June 2022</b>	What difference have we made? Targeted review of the 2021/22 Recovery Plan <ul style="list-style-type: none"> <li>Place</li> <li>People</li> <li>Organisation</li> </ul>	Presentation	<ul style="list-style-type: none"> <li>To be considered by Executive Scrutiny Board via a Performance Surgery</li> </ul>
<b>July 2022</b>	Quarter 4 Performance Report and the 2021/22 Annual Report	Cabinet Reports	<ul style="list-style-type: none"> <li>To be considered by Executive Scrutiny Board</li> </ul>

## Draft Scrutiny Review Work Programmes 2021/22

Scrutiny Board	Work Programme	Future Topics
<b>Executive Scrutiny Board</b>	<ul style="list-style-type: none"> <li>• Performance</li> <li>• Cabinet Agenda</li> <li>• Forward Plan</li> </ul>	
<b>Adults and Health</b>	<p><b>June</b></p> <ul style="list-style-type: none"> <li>• Improving mental health inpatient facilities in Derby</li> <li>• London Road Wards 1 &amp; 2 and cancer services – Update Report</li> <li>• London Road Community Hospital Transformation Project – Wards 4, 5 &amp; 6</li> <li>• Learning from COVID - Briefing covering the initial period when the first COVID cases were identified in Derby, and perhaps comment on Derby's readiness</li> </ul> <p><b>November 8<sup>th</sup></b></p> <ul style="list-style-type: none"> <li>• COVID 1 CCG - Health and Care Service Recovery 19 Update</li> <li>• Hyper Acute element of the Stroke Service</li> <li>• London Road Community Hospital Transformation Project – Wards 4, 5 &amp; 6 Update</li> <li>• GP Appointments</li> </ul> <p><b>November 30<sup>th</sup></b></p> <ul style="list-style-type: none"> <li>• Florence Nightingale Community Hospital- Improving Health in Derby NHS Waiting Lists</li> <li>• Scrutiny of Home Care Services</li> <li>• Joined Up Care Derbyshire (JUCD) Waiting Lists Update</li> <li>• Older Peoples Mental Health Consultation</li> <li>• Sinfin Health Centre Development</li> <li>• Item for Information - St Thomas Road Surgery Re-procurement</li> </ul> <p><b>February</b></p> <ul style="list-style-type: none"> <li>• COVID 19 Update</li> <li>• CCG - Health and Care Service Recovery</li> <li>• Provision for people with chronic conditions such as ME, Chronic Fatigue Syndrome (CFS), Long COVID</li> <li>• Mental Health Post COVID Response</li> <li>• Mackworth Health Centre Update</li> <li>• Review of Services for Adults with Learning Difficulties</li> </ul>	

Scrutiny Board	Work Programme	Future Topics
	<b>April</b> <ul style="list-style-type: none"> <li>• COVID 19 Update</li> <li>• CCG - Health and Care Service Recovery</li> <li>• Obesity – Adults and strategies to deal with</li> <li>• NHS Dentistry – how access has been affected.</li> </ul>	
<b>Children and Young People (CYP)</b>	<b>June</b> <ul style="list-style-type: none"> <li>• Impact of COVID on SEND and Recovery Plan</li> <li>• Draft Topic Review Report Early Intervention Youth Outreach Support</li> </ul> <b>September</b> <ul style="list-style-type: none"> <li>• Update report on CAMHs and Mental Health of Young People demand and response</li> <li>• Special Needs Provision (related to RP article)</li> </ul> <b>October</b> <ul style="list-style-type: none"> <li>• COVID Remote Learning – Delivery of IT Support for children &amp; young people</li> <li>• Review of Holidays, Activities &amp; Food (HAF) Programme over the Summer</li> <li>• Monitoring Safeguarding Practice</li> <li>• Demand in Social Care and Placement Sufficiency</li> <li>• Special Needs Provision Recommendation to Audit and Governance Committee</li> </ul> <b>December</b> <ul style="list-style-type: none"> <li>• Short Breaks – How this works, how do people get short breaks for CYP. What are the numbers using the service, how is it doing? Also, how it's paid for</li> <li>• Feedback on DfE national catch-up provision from Derby Schools and presented to CYP O&amp;S – Derby's CYP deserve better</li> <li>• SEND Funding Capital Consultation -report going to Cabinet on the consultation around provision for SEND</li> <li>• Strategic School Place Planning and School Admissions</li> </ul> <b>February</b> <ul style="list-style-type: none"> <li>• Childhood Obesity – schools back now and children are being weighed – what data is coming in</li> <li>• Attainment and Progress – indicates that SEND children are not acknowledged, what was expected from schools and what steps taken, especially during Pandemic</li> <li>• Outcome of SEND Inspection</li> </ul>	<ul style="list-style-type: none"> <li>• DDSCB Safeguarding Annual Report</li> <li>• School Attendance – what's affecting it, what is being done about it, what are the challenges being faced</li> <li>• Educational Outcomes Annual Report</li> <li>• Virtual School Annual Report - there are no educational outcomes to report on due to COVID</li> <li>• Off Rolling Update</li> <li>• Social Work Survey – revisit</li> <li>• <b>Possible Topic Review on Early Years Dental Care</b> – anecdotal evidence is this being borne out by evidence</li> </ul> <p><b><i>Inspections and assessments update (SEND re-visit) – referred from Executive Scrutiny Board</i></b></p>

Scrutiny Board	Work Programme	Future Topics
	<ul style="list-style-type: none"> <li>• Self-Assessment Evaluation Inspection of Local Authority Children's Services (ILACS) look at position in Feb to see how service is doing.</li> <li>• Monitoring Safeguarding Practice</li> </ul> <b>March</b> <ul style="list-style-type: none"> <li>• Update Report on CAMHs and Mental Health of Young People, demand and response + draft plan</li> </ul>	
<b>Communities Board</b>	<b>July</b> <ul style="list-style-type: none"> <li>• Financing of the Public Protection Officers Team</li> <li>• Grounds maintenance update</li> </ul> <b>September</b> <ul style="list-style-type: none"> <li>• Vibrancy of the City Centre (Cultural Heart, Market Hall)</li> <li>• Streetpride Development</li> </ul> <b>November</b> <ul style="list-style-type: none"> <li>• Highways maintenance - programmes of repair and the overall asset management approach</li> <li>• Locality working – Better Together vision</li> <li>• Future Libraries vision</li> <li>• Peartree update</li> </ul> <b>January</b> <ul style="list-style-type: none"> <li>• Waste strategy – including update on the opening hours and booking system at Raynesway</li> <li>• Grounds Team litter bin audit report</li> <li>• Bereavement services plan</li> <li>• Community Safety strategy</li> <li>• Poverty Commission</li> <li>• Equalities strategy</li> <li>• Allestree Golf Course</li> <li>• Bus partnership and routes</li> </ul>	<ul style="list-style-type: none"> <li>• Eastern Gateway update</li> <li>• Electric Transport update</li> <li>• Market Hall designs report</li> </ul> <p><b><i>Sickness absence and colleague mental health and wellbeing – referred from Executive Scrutiny Board</i></b></p>
<b>Corporate Services Board</b>	<b>July</b> <ul style="list-style-type: none"> <li>• Update on the new Partnership Model and how councillors are going to work within the new structure</li> <li>• Revenue and Benefits - how collection rates have been affected by Covid-19</li> </ul>	<b>Topic Review – Procurement during Covid-19, breakdown of spending</b>

Scrutiny Board	Work Programme	Future Topics
	<p><b>September</b></p> <ul style="list-style-type: none"> <li>• Health and Safety Update – Work the Health and Safety Team have done for the Council, its services, and its assets.</li> <li>• Digital and Customer work programme</li> </ul> <p><b>December</b></p> <ul style="list-style-type: none"> <li>• Working Smarter &amp; Financial Management System</li> <li>• Topic Review including Procurement Update</li> </ul> <p><b>March</b></p> <ul style="list-style-type: none"> <li>• Our City Our River Project  <i>* Joint meeting with Regeneration &amp; Housing Scrutiny Review Board – March 2021</i></li> <li>• Topic Review</li> </ul>	
Regeneration and Housing	<p><b>June</b></p> <ul style="list-style-type: none"> <li>• Economic Growth – Key Priorities and Service Development</li> </ul> <p><b>October</b></p> <ul style="list-style-type: none"> <li>• Empty Homes Strategy Consultation Response</li> </ul> <p><b>January tbc</b></p> <ul style="list-style-type: none"> <li>• A52 update on final weeks of the project and lessons learnt.</li> <li>• City Centre Regeneration (including Performance Venue and University Quarter Update</li> </ul> <p><b>March tbc</b></p> <ul style="list-style-type: none"> <li>• Homelessness – risks, future policy and approach</li> <li>• Our City Our River Project  <i>* Joint meeting with Corporate Services Scrutiny Review Board</i></li> <li>• Moorways Update</li> </ul> <p><b>Date's tbc</b></p> <ul style="list-style-type: none"> <li>• <i>HS2 Update</i></li> <li>• <i>Marketing Derby Update</i></li> <li>• <i>Climate Change – mitigation beyond OCOR and CO2 emissions</i></li> <li>• <i>Update on Covid Impact on Derby</i></li> </ul>	<p>Topic Review – Regeneration of the High Street</p> <p>Potential for additional meeting due volume of items and Board capacity</p>