

REVIEW OF SUB COMMITTEE GUIDELINES

RECOMMENDATION

- 1.1 To agree to review the Sub-committee guidelines.
- 1.2 To agree the formation and membership of a working group to review the guidelines.

SUPPORTING INFORMATION

- 2.1 As members will be aware, the Taxi Licensing Sub Committee considers new applications, renewal applications and changes to the circumstances of existing licence holders for both hackney carriage and private hire vehicle drivers. The cases considered by the sub-committee often deal with issues such as criminal and/or motoring convictions, complaints from members of the public or breaches of licence conditions.
- 2.2 In order to ensure a consistent approach and adherence to government guidelines when considering such cases, the Council has a set of guidelines which sub-committee members refer to when considering their decisions. The guidelines are based upon Home Office model guidelines. It is important that these guidelines are regularly reviewed to ensure they remain relevant and up to date. The guidelines were last reviewed in July 2007, and prior to that 2005.
- 2.3 If Committee agree that a review of the guidelines is needed, it is proposed that a working group is established to review the guidelines and report their findings and any recommendations back to this Committee.

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Background papers:	None
List of Appendices:	Appendix 1 - Implications

IMPLICATIONS

Financial

1. None directly arising from this report.

Legal

2. The Sub-committee guidelines are an important reference document for Members when considering individual licensing cases. Reference to the guidelines may be an important factor in any appeal hearing against a decision of the Sub-committee.

Personnel

3. None directly arising from this report.

Equalities impact

4. None directly arising from this report.

Corporate objectives and priorities for change

- 5.1 The information contained in this report contributes to the corporate priority of **giving excellent services and value for money.**