



**COMMUNITIES SCRUTINY
REVIEW BOARD
18 March 2019**

ITEM 6

Report sponsor: Don McLure, Strategic
Director of Corporate Resources
Report author: Steven Mason, Democratic
Services Officer

Remit, Work Programme and Topic Reviews

Purpose

- 1.1 The Communities Scrutiny Review Board will have the opportunity to study its Terms of Reference and Remit for the forthcoming municipal year. This will be the fourth meeting of the municipal year 18/19 and the Board will be primarily focused on undertaking Topic Reviews supported by Democratic Services Officers and officers from other departments, but will also look at service reviews, policy development and any issues referred from the Corporate Scrutiny and Governance Board.
- 1.2 The report allows officers to inform the Board of any key work areas, issues or potential topic review subjects for discussion or inclusion in the work programme.

Recommendation(s)

- 2.1 To note the report
- 2.2 To discuss and agree the future work programme and topic reviews for the forthcoming municipal year.

Reason(s)

- 3.1 To enable the council to undertake functions in relation to overview and scrutiny, specifically to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity. The remit of the Communities Scrutiny Board broadly covers service areas that fall within the portfolios of the Cabinet Member for Communities, Neighbourhoods and Streetpride and the Cabinet Member for Leisure, Culture and Tourism.

Supporting information

4.1 Terms of Reference of Overview and Scrutiny Boards

Within the scope of their terms of reference set out in Article 6 of the Constitution to:

1. Agree a programme of policy development and review in relation to the board's allocated topic area, and to undertake any policy development and review arising;
2. Consider service updates in relation to council and non council functions within the board's allocated topic area;
3. Make reports or recommendation to Council, Council Cabinet or any committees of the council in respect of the discharge of the council's functions;
4. Make recommendations to the Corporate Scrutiny and Governance Board in respect of performance areas for review.

4.2 The remit of this board covers service areas (not in their entirety) that fall within the portfolios of the Cabinet Member for Communities, Neighbourhoods and Streetpride and the Cabinet Member for Leisure, Culture and Tourism. Remits of the scrutiny boards are not distinct and therefore some of the services within these portfolios will also fall under the responsibility of other scrutiny boards.

4.3 This item gives members an opportunity to discuss the proposed topic review/s for the forthcoming municipal year, and develop the basis for the topic reviews.

4.4 If a working group is formed for the purpose of conducting topic reviews, they should only exist for the duration of the review and be dissolved upon completion of the review. Individuals outside of the scrutiny board can be invited to join the working group, as the group has no formal scrutiny powers. The purpose of the working group is to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity.

Public/stakeholder engagement

5.1 None directly arising from this report

Other options

6.1 None directly arising from this report

Financial and value for money issues

7.1 None directly arising from this report

Legal implications

8.1 None directly arising from this report

Other significant implications

9.1 None directly arising from this report

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal Finance Service Director(s)	Emily Feenan - Interim Director of Legal, Procurement and Democratic Services and Monitoring Officer	
Report sponsor Other(s)		

Background papers: List of appendices: Appendix 1	Work Programme
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Communities Scrutiny Review Board Work Programme 2018/19

Meeting Date	Agenda Items
Monday 20 August 2018	<ul style="list-style-type: none"> • Dustbin Renewal Contract • Grass Cutting Update • Terms of Reference, Work Programme and Topic Review
Monday 17 September 2018	<ul style="list-style-type: none"> • Highway Infrastructure Asset Management • Tree Management • Work Programme for the 2018/19 Municipal Year
Monday 26 November 2018	<ul style="list-style-type: none"> • Riverside Library • Libraries and the CML Process • Moorways Update • Garden Waste Recycling Scheme • Work Programme for the 2018/19 Municipal Year
Monday 11 February 2018	<ul style="list-style-type: none"> • Street Cleansing Service and City Centre Deep Clean • Derby Destination Management Plan - update • Work Programme for the 2018/19 Municipal Year
Monday 18 March	<ul style="list-style-type: none"> • Tree Management Policy and Strategy • Work Programme for the 2018/19 Municipal Year

Items deferred from the February 2019 meeting to be reallocated:

- Neighbourhood Agenda
- Emergency Planning