



Derby City Council

Forward Plan

**Published
7 November 2017**

What is the Forward Plan?

ITEM 5

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➦ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or any grant or loan of over £25,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 19 December 2017.

Forward Plan

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COMMUNITIES AND PLACE	STRATEGIC DIRECTOR CHRISTINE DURRANT
Reference – Date Inserted into Forward Plan	72/14 – February 2015
Decision	Building Energy Management Strategy and Policy
What is the decision to be taken?	To approve the building energy management strategy and policy
Who will be consulted?	Corporate consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Penny Marshall, Carbon Reduction Commitment Manager 641787 or 07391739261
Summary - Through the application of the Policy the Council's staff, managers and members can contribute towards reducing the carbon emissions from its corporate property assets by responsible energy management. This will ultimately reduce the Council's energy consumption and hence release energy budgets for use in the delivery of direct services.	
Reference / Date Inserted into Forward Plan	11/15 – July 2015
Decision	Support for the Delivery of Phase 2 of the Castleward Urban Village
What is the decision to be taken?	To approve support for the delivery of phase 2 of the works
Who will be consulted?	Relevant internal teams, Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Matthew Wilson, Regeneration Manager 641589
Summary - Following the increasingly positive impact of Phase 1, the report details the nature and extent of Derby City Council support required to enable the delivery of Phase 2 of the Castleward Urban Village.	

Reference / Date Inserted into Forward Plan	54/15 – February 2016
Decision	Our River Our City (Derby Riverside) Masterplan Options
What is the decision to be taken?	To approve the preferred Masterplan options for delivery of the proposed flood defences and wider regeneration of the North Riverside
Who will be consulted?	Our River Our City Corporate Board and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 January 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Williams, Head of Service Regeneration Projects 641639
Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation.	
Reference / Date Inserted into Forward Plan	57/15 – February 2016
Decision	Adoption of Markets Rights Policy
What is the decision to be taken?	To adopt the Markets Rights Policy to ensure that the Council is able to effectively regulate markets within Derby
Who will be consulted?	Market Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Tomlinson, Service Director for Communities, Environmental and Regulatory Services 641972
Summary – The Council has long established right to provide and regulate markets in the city, initially dating back to 1154 under a Royal Charter and more recently under the Food Act 1984. In order to provide a framework under which those rights can be effectively applied, a Markets Rights policy needs to be adopted.	

Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Former Britannia Court Site
What is the decision to be taken?	To approve options for the development of the former Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	James Beale, Housing Development Team Leader 640316
Summary – To receive an update and recommendations for the development and use of the former Britannia Court site.	
Reference / Date Inserted into Forward Plan	70/16 – March 2017
Decision	Review and Amendment of Rent Charges and Policies in Respect of Eaton Court
What is the decision to be taken?	To approve proposals to review and amend rent charges and policies in respect of Eaton Court
Who will be consulted?	Chief Officer Group, Cabinet Members and Internal Consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	James Beale, Housing Development Team Leader 640316 and Angelina Novakovic, Housing Strategy Development Officer 640330
Summary – The report sets out proposals to bring rent charges at Eaton Court in line with benchmark rates for shared ownership dwellings in the city and approve other policies in relation to Eaton Court.	

Reference / Date Inserted into Forward Plan	74/16 – May 2017
Decision	Regeneration of 6 Bold Lane Derby
What is the decision to be taken?	To approve the business case and key milestones to progress the regeneration of 6 Bold Lane Derby
Who will be consulted?	Strategic Asset Management, Estates, Finance, Procurement and Legal
What documents will be considered?	Yes
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Emma Dann, Principal Regeneration Manager 643047
Summary – Set out the Business Case for the regeneration of 6 Bold Lane and describe the key milestones to develop the scheme to the point of Planning Application submission.	
Reference / Date Inserted into Forward Plan	76/16 – May 2017
Decision	Leisure, Culture and Tourism Options Appraisal
What is the decision to be taken?	To consider the Options Appraisal for alternative delivery models for Leisure, Culture and Tourism
Who will be consulted?	Key internal and external stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism – Councillor Raju
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Claire Davenport, Director of Leisure, Culture and Tourism
Summary – The Options Appraisal Report provides the Council with the options for the future governance and delivery of the Leisure, Culture and Tourism department within the Council. The project has explored alternative delivery models and will recommend proposals for the future governance of these services.	

Reference / Date Inserted into Forward Plan	04/17 – July 2017
Decision	iHub Phase 2 Development
What is the decision to be taken?	To approve phase 2 of the iHub development
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Alan Smith, Head of Economic Regeneration 641624
Summary – To approve proposal to bring forward the development of land behind the iHub to include a new car park.	
Reference / Date Inserted into Forward Plan	10/17 – August 2017
Decision	Derby City Local Plan Part 2 – Issues and Options Consultation
What is the decision to be taken?	To authorise consultation on the issues and options that the Derby City Local Plan Part 2 will address
Who will be consulted?	Statutory bodies, developers, local businesses, members of the public and other stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy - Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Nicky Bartley, Planning Policy Team Leader 642119
Summary – Following the adoption of the Derby City Local Plan Part 1 in January 2017, work has now commenced on the Local Plan Part 2. The Part 2 Plan will allocate additional sites to meet development needs, contain more detailed development management policies and review the remaining City of Derby Local Plan Review (2006) policies. Members will be asked to approve a consultation document seeking peoples views on the issues the Part 2 Plan will address and policy options to address them, where appropriate. Members will also be asked to delegate authority to Cabinet Member for Regeneration and Economy to agree the final document for consultation.	

Reference / Date Inserted into Forward Plan	11/17 – September 2017
Decision	A52 Wyvern Transport Improvement Scheme – Update
What is the decision to be taken?	To provide an update on the A52 Wyvern transport Improvement Scheme
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 January 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Tara McKenna, Project Co-ordinator A52 641755
Summary – To give an update on the A52 Wyvern Transport Improvement Scheme.	
Reference / Date Inserted into Forward Plan	12/17 – September 2017
Decision	Becketwell Regeneration Development
What is the decision to be taken?	To approve the appointment of a contractor to design and build a retaining wall to the rear of Duckworth Square
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	14 February 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Paul Paige-Smith, Regeneration Project Manager 641621
Summary – The report will put forward recommendations regarding the approval of either a design and build tendered solution with supporting governance documentation or recommendation to place an order through the EMPA Framework, dependant on value for improvement works or demolish and rebuild.	

Reference / Date Inserted into Forward Plan	17/17 – October 2017
Decision	Infrastructure Programme Board Capital Programme (Highways and Transport, Flood Defence and Vehicles, Plant and Equipment)
What is the decision to be taken?	To approve capital work programme for highways and transport, flood defence and vehicles, plant and equipment
Who will be consulted?	Neighbourhood Board, Sustainable Transport Partnership, Infrastructure Programme Board, Chief Officer Group and Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	14 February 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Rachel Shardlow, Transport Planning Programming and Policy Team Leader 641770

Summary – The Highways and Transport programme relates to Local Transport Plan 3, which sets out our transport strategy and implementation plan. The report relates to corporate budget decisions and the allocation of resultant budgets.

Reference / Date Inserted into Forward Plan	25/17 – October 2017
Decision	Compulsory Purchase of Empty Dwellings
What is the decision to be taken?	To approve the compulsory purchase of empty dwellings
Who will be consulted?	Strategic Director, Cabinet Member and Head of Service
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sue Li, Compulsory Purchase and Enforcement Officer 640323

Summary – the compulsory purchase of vacant homes, where the owners are unwilling and/or unable to bring into beneficial use. This will increase the supply of housing to meet high demand across the city.

Reference / Date Inserted into Forward Plan	28/17 – November 2017
Decision	Future Packages of Our City Our River
What is the decision to be taken?	To approve future packages for the Our City Our River project
Who will be consulted?	Directors, Heads of Service and Wards Councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Greg Jennings, Acting Director Regeneration, Property and Housing Projects 641617
Summary – To approve future packages for the Our City Our River project.	
Reference / Date Inserted into Forward Plan	32/17 – November 2017
Decision	Proposed Changes to the Collection and Disposal of Commercial Waste
What is the decision to be taken?	To consider the opportunity to make changes to the way Commercial Waste is currently collected and disposed of.
Who will be consulted?	Staff who deliver the service
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	David Gartside, Acting Director of Streetpride, Planning and Transportation 641821
Summary – Members will be asked to consider an approach that would change the arrangements for the disposal and collection of Commercial Waste and which could also result in savings and future income generating opportunities for the Council.	

Reference / Date Inserted into Forward Plan	33/17 – November 2017
Decision	Development of Prospective Local Measures to Comply with the Revised National Air Quality Plan
What is the decision to be taken?	To approve the development of prospective measures to reflect changes to national policy in June 2017
Who will be consulted?	Statutory consultees and stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Nigel Brien, Acting Head of Traffic and Transportation 641833
<p>Summary – Central Government revised the National Plan for NO2 from vehicle emissions in July 2017. The new national policy places requirements on the Council to develop a Local Plan for NO2, with a range of measures that could be developed to improve Air Quality. These measures require testing and work will take several months to examine the possible impacts and potential variations. Further reports will be required as part of the approval process for a local plan, which was submitted to the secretary of state in September 2017.</p>	

CHIEF EXECUTIVE	PAUL ROBINSON
Reference / Date Inserted into Forward Plan	29/17 – November 2017
Decision	Council Tax Base for 2018/19
What is the decision to be taken?	To determine the Council Tax base for the 2018/19 financial year
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	17 January 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Governance – Councillor Shanker
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues and Benefits and Exchequer Services 643774
Summary – The Council has a statutory duty to determine a council tax base for each financial year. This is part of the budget setting process and is used to determine council tax changes by Derby City Council and its major preceptors.	
Reference / Date Inserted into Forward Plan	30/17 – November 2017
Decision	Changes to the Council's Insurance Strategy
What is the decision to be taken?	To approve changes to the Council's Insurance Strategy
Who will be consulted?	Finance, Legal, HR and IT
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Finance and Governance – Councillor Shanker
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Richard Burton, Solicitor 643588
Summary – the report will raise excesses on insurance and removing some policies covers which aren't necessary to save about £900k p/a. To ring fence those savings to build a reserve for insurance costs (e.g. settlement payments, resourcing of the insurance team). To deal with all claims under the excess in-house, to save about £80k p/a and be bring about efficiency savings. The Budget for recruitment of 2 employees for the insurance team to deal with the in-house claims handling. The budget for claims handling system. To make provision for the increase settlement payments to third parties (i.e. resources for Accounts Payable).	

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	19/17 – October 2017
Decision	Social Impact Bond for Edge of Care or Children in Care
What is the decision to be taken?	To proceed with planning for securing social investment for children in care or on the edge of care
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Safeguarding and Children and Young People – Councillor Bolton
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Lisa Melrose, Head of Integrated Commissioning (Children and Young People) 642569
Summary – A joint bid (with Nottingham City Council and Nottinghamshire County Council) has been submitted into the Life Chances Fund for Social Investment to support access to specialist services that prevent or reduce care entry for vulnerable young people, and that support individuals in care to achieve placement stability in a family setting.	
Reference / Date Inserted into Forward Plan	20/17 – October 2017
Decision	Adult Social Care – Fees and Charges
What is the decision to be taken?	To review the annual fees and charges for Adult Social Care services for 2018/19
Who will be consulted?	Homecare and residential care providers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	14 February 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Integrated Health and Care – Councillor Repton
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Christine Collingwood, Acting Head of Adults Commissioning 642749 and Colyn Kemp, Head of Business Intelligence 642634
Summary – The report sets out the proposed fees to be paid to providers for standard community and residential services commissioned by the Council, and the proposed charges to customers for both residential and community care services for 2018/19.	

Reference / Date Inserted into Forward Plan	21/17 – October 2017
Decision	Children Missing Education (CME) Policy Update
What is the decision to be taken?	To approve the adoption of a policy on Children Missing Education (CME)
Who will be consulted?	Relevant Officers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Donna Brookes, Head of Locality 3 and 4 641317
Summary – This is a policy update for children missing education to include children with special educational needs and disability and those on a part time timetable.	
Reference / Date Inserted into Forward Plan	24/17 – October 2017
Decision	Procurement of Educational Placements for Children and Young People with Special Educational Needs and Disabilities (SEND)
What is the decision to be taken?	To approve the procurement approach for securing specialist educational placements in specialist settings for children and young people with SEND
Who will be consulted?	Lead Members, providers and other interested parties
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Lisa Melrose, Head of Integrated Commissioning (children and Young People) 642569
Summary – The council currently secures educational placements in specialist settings (schools and colleges) for children and young people with special educational needs and disabilities. This paper will recommend a future approach to procuring these placements. This includes placements for independent special schools and colleges.	

Reference / Date Inserted into Forward Plan	26/17 – October 2017
Decision	Improving Provision for Children and Young People with Special Educational needs and Disabilities
What is the decision to be taken?	To approve proposals to improve provision for pupils with Special Educational Needs and Disabilities
Who will be consulted?	Parents, carers, SEND partners and schools
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	14 March 2018
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Acting Director of Commissioning and Head of School Organisation and Provision 642720 and Paula Nightingale, Head of Inclusion 640351
Summary – Consultation is to take place on improving provision for children and young people with Special Educational Needs and Disabilities. Following consultation, Council Cabinet will be asked to consider consultation responses and decide whether to approve those proposals that do not require a statutory process and publish a statutory notice for those proposals that do require a statutory process. There are no proposals to reduce funding for SEND provision.	
Reference / Date Inserted into Forward Plan	31/17 – November 2017
Decision	Proposal to Expand Murray Park School
What is the decision to be taken?	To consider responses to the associated statutory consultation and take the final decision on the proposal.
Who will be consulted?	Parents, governors, staff, Councillors, trade unions, dioceses and the Local MP
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Acting Director of Commissioning and Head of School Organisation and Provision 642720
Summary – The report relates to expanding Murray Park School. Consultation is taking place on the proposal. Council Cabinet will be asked to consider the outcome of the statutory consultation and take the final decision on the expansion proposal.	

Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared	Notes
8 November 2017	Acquisition of Additional Properties for Use as Temporary Accommodation	75/16	May 2017	
8 November 2017	Council Tax Support Scheme 2018/19	18/17	October 2017	
8 November 2017	Proposed Swimming Pool Complex	23/17	October 2017	
	Future Cemetery Provision for Derby	54/16	December 2016	Decision not currently required.
	Furnished Tenancy Scheme	78/16	May 2017	Decision no longer required
	City Energy Saving Programme	16/17	October 2017	Not a key decision.
	Proposal to Merge Brackensdale Infant and Brackensdale Junior Schools to Form a Primary School	22/17	October 2017	Decision not required because no objections were received.
	Bid for Funding to the Clean Bus Technology Fund	27/17	October 2017	Not a key decision.