

DERWENT NEIGHBOURHOOD BOARD

Minutes of Meeting held on Wednesday 23 October 2013
Community Room, Max Road.

Present

Councillor Margaret Redfern
 Councillor Dave Roberts
 Insp Paul Cannon

Derby City Council
 Derby City Council
 - Derbyshire Police
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Sarah Hallam
 Revd Romita Shrisunder
 Steve Astle

Resident
 St Philip's and St Marks
 Derby Homes

In Attendance:

Richard Smail
 Ruth Hardy
 Ian Butler
 Rosie Hallam (part)

- Neighbourhood Manager, Neighbourhoods, DCC
 CYP Youth Worker, DCC
 Traffic and Transportation, DCC
 Observer

Apologies

Councillor Martin Rawson
 Catherine Felber

Derby City Council
 Resident

13/13	WELCOME, INTRODUCTIONS & APOLOGIES Welcomed by the Chair and introductions were made. Apologies were received as outlined above.
14/13	DECLARATIONS OF INTEREST None
15/13	LATE ITEMS None
16/13	MINUTES OF LAST MEETING The minutes were agreed as a true record of the meeting.
17/13	MATTERS ARISING NOT ON THE AGENDA 6/12 - Richard to coordinate a debrief when the travellers have left the racecourse for the Derwent Councillors – completed , attended by Councillor Roberts 7/12 - Ruth to work with Sarah and Romita on the relevant CRB checks needed to allow them to volunteer to help – completed , Ruth has spoken to Romita and Sarah and their offer of support welcomed however Ruth explained that the older young people in the youth club were now taking on the volunteer role. 7/12 - Jonathan Till to see if can help promote the bus trip to fill all the seats - completed 9/12 - Richard Smail to confirm with Streetpride how the Bulky Waste service will be affected by the withdrawal of brown bins and how the request to not include garden waste can be accommodated. To amend flyers accordingly – completed . New flyers now distributed 12/12 - Richard Smail to confirm new Board date and share with Board members – completed .
18/13	Local Transport Plan 2014/15 Priorities including 2013/14 priority updates

Update on priorities 2013/14

Priority 1: Derwent Schools Investigations - Ian Butler updated the Board on the work at each school:

- Beaufort Community Primary School, School Keep Clear marking not well used as a crossing point. Change to KEEP CLEAR sign on road. Proposals being drawn up to change the arrangements on Hampshire Road taking into account the pedestrian entrance near St Giles and the underpass. Ian explained that additional improvements could be made with parking bays into the verges and create a chicane effect. This could be a priority for 2014/15. Board agreed not to make this a 2014/15 priority.
- St Giles School, Traffic Regulation Order (TRO) objection period finished, Keep Clear signs erected and warning/enforcement of markings done. Monitoring and use of cctv vehicle.
- Breadsall Hilltop Infant & Junior School, Traffic Regulation Order (TRO) objection period finished, Keep Clear signs erected and warning/enforcement of markings done. Monitoring and use of cctv vehicle
- Da Vinci Community School, TRO objection period finished, Keep Clear signs erected and warning/enforcement of markings done. Monitoring and use of cctv vehicle
- St Andrews, Faded School Keep Clear marking not used as a crossing point. Recommend keeping the marking as advisory. Marking has been renewed during the school holidays.
- Derwent Community School, Keeping School Keep Clear markings as advisory as not well used as a crossing point and the road is traffic calmed which is reflected in the lack of recorded injury accidents. Installing missing dropped kerb and tactile paving identified during site visit.
- Roe Farm Primary School, TRO objection period finished, Keep Clear signs erected and warning/enforcement of markings done. Monitoring along with the SID (speed indicating device) data which is to be placed on St Andrews View. Accident investigation on the 7 recorded injury accidents on Worcester Crescent being carried out with a view to identifying possible solutions with a focus on school safety.

Ian explained the introduction of the cctv vehicle. He confirmed that that the guidelines for zig zag markings only allow them on one side of the road if they are to be enforced as part of a TRO. However, where there are schools opposite each other on the same road such as at a vinci, St Andrews and Breadsall Hilltop then the zig zag lines are in place in a staggered format and are enforceable. The Board welcomed this as this location is the most difficult bottleneck at school time and there are no options to widen to road.

Action: Richard to check outcome of Boards funding for new car park markings at Derwent School car park.

Priority 2 - Beaufort Street - Footway slurry sealing completed.

	<p>Priorities 2014/15 - The Board noted the report outlining the process to determine the Local Transport Plan priorities for 2014/15. Ian Butler outlined the details of the process and options available. In addition to the list provided in the report, Ian outlined an option to continue the road safety work outside Beaufort Primary and St Giles schools on Hampshire Road in 2014/15. Also a potential road safety investigation with possibility of some traffic management solutions being provided around Roe Farm School.</p> <p>Board discussed the list of options available including the need to tackle the slabbed footways on Shetland Avenue and Berwick Avenue ahead of other slurry sealing options. Also recognised potential for improving carriageways on Shetland close and top of Mayfield road.</p> <p>Board agreed the following LTP priority Schemes for 2014/15 and reserves:</p> <ul style="list-style-type: none"> • Priority 1 – Shetland Close - slabbed footways to tarmac • Priority 2 – Shetland Close carriageway improvements • Reserve 1 – Berwick Avenue – slabbed footways to tarmac • Reserve 2 – Mayfield Road carriageway improvements - from Sussex Circus end to Cardigan Street junction and from 123 Mayfield to Renfrew Street <p>The Board noted the Highways Maintenance Work Programme Guide and appendix A and the Parking on Grass Verges protocol/guidance.</p> <p>Streetpride devolved budget 2014/15 The Board noted the deadline for the Streetpride Devolved Budget spend plan for 2014/15 to be produced is 20th December 2013. No decision made how this can be agreed before the next Board meeting in January 2014.</p>
19/13	<p>Neighbourhood Updates on activities and progress in the ward:</p> <p>Police. Inspector Cannon reported on:</p> <ul style="list-style-type: none"> • actions being taken to tackle the two local Police priorities of Antisocial behaviour on the racecourse, at Chets and at Sussex Circus and also Autocrime. • successful meeting held today to tackle recent concerns raised in the Selkirk Street area. • non dwelling burglaries have increased. • Operation Skelton in place including hi visibility and covert patrols. The shed alarms are on order along with the stickers saying funded by the Board. • Operation Topaz had good results resulting in arrests for dwelling burglaries which has helped reduce numbers of dwelling burglaries. • Operation Cobweb – this operation is providing hi visibility patrols, advice to shops about sale of eggs and flour over Halloween and Bonfire night. • Cyber Crime – Police going into schools to provide advice <p>Youth Service</p>

	<p>Ruth Hardy reported that:</p> <ul style="list-style-type: none"> • 3 youth clubs operating each week with Board funding. • Good turnouts but, when numbers are low the workers go out into the community doing outreach work. • Recent issues relating to the Chill Zone which had been reported locally as a new youth club. Problems associated with asb, drugs and alcohol now been tackled as it has closed. • pleased to announce her first intergenerational event in Derwent ward was to take place on 26 October with more to follow. Activities over half term had been arranged including Derby County on the racecourse. <p>Councillor Redfern expressed her thanks to Ruth and her team.</p> <p>Action: Ruth Hardy to investigate options through Community First funding for support to get funding for tickets for pantomime.</p> <p>Board Members including Derby Homes and Councillors</p> <ul style="list-style-type: none"> • Romita reported that St Phillips church had arranged a bonfire on 7th November for the community. • Councillor Redfern announced a drop in session on Saturday 7 December from 10am to 1pm at St Phillips Church hall for residents in the Wollaton Road area to comment on the Derby Homes plans to build some properties on the open space.
20/13	<p>Derwent Board Community Budget Applications for funding 2013/14</p> <p>Derwent Board noted allocation of £22,720 Community Budget and £28,399 Streetpride budget for 2013/14. The Board considered the following three applications and proposals for funding and recommended the decisions to the Ward committee.</p> <p>Children and Young People Service, Youth Service</p> <p>The proposal is to fund refreshments at a number of Community Intergeneration events bringing young people families and residents together from Derwent and Breadsall Area over the next 6 months. Aim to have fun, share successes, work together, get involved in the activities taking place and understand more about local issues and concerns. Events like this are successful at reducing barriers between the young people, parents and the local residents in the community.</p> <p>The Board also offered to allocate an additional £500 to the Youth Clubs to provide a delivery service for the Board in February 2014.</p> <p>This service had previously been provided by the local scouts group. Ruth confirmed that the Youth Clubs and their leaders are willing and committed to provide this service.</p> <p>Agreed to fund £680. Conditions; that the delivery will need to be made within a set time in February/March 2014 to all homes in Derwent ward. That an outline of the process/method to be used to deliver the newsletter, calling cards and skip day information to about 6,000 homes is provided by Ruth.</p> <p>Action: Councillor Roberts agreed to provide Ruth Hardy with a map and list of Derwent ward addresses to deliver to.</p>

	<p>Derwent Skate Park</p> <p>This proposal was to fund a further £3,000 to the existing funding in place. The Board noted the progress being made to develop a Skate park on Roe Farm Rec and the agreed and committed sources of the funding already in place: Derwent Neighbourhood Board – allocated £3,940.82 in 2012/13. Oakwood Neighbourhood Board – allocated £1,000 in 2012/13. Section 106 funding – £15,325 from The Rhino improvements to public open space element. In addition an application had been made to Derby Homes Quik Fix funding for £5,000 which was due to be considered in November.</p> <p>Agreed to fund £3,000. The Board noted subject to the Derby Homes bid the funding in place of over £27,000 will allow the work to progress more detailed consultation and to start developing a design brief.</p> <p>Derwent Neighbourhood Team local budget</p> <p>The Board noted the proposal is to allocate a devolved budget to the Neighbourhood Officer to provide a responsive service to local residents and Councillors. The funding will be available to be used to provide solutions in response to problems and issues raised by Councillors, residents or the community - such as the request for a bin, additional fencing, locks, publicity. Feedback will be provided to the Board on how the funding has been used.</p> <p>Agreed to fund all the remaining funding available £2,933. Conditions; To make sure the funding is used in line with the Board expectations, the Neighbourhood Officer will seek agreement from the Ward Councillors for all proposals to spend the budget.</p> <p>The Board noted it had now allocated all of its Community Budget funding for 2013/14.</p>
21/13	<p>Derwent Streetpride Devolved Budget Update 2013/14</p> <p>The Board considered the current Spend Plan using the £28,399 budget and agreed the following proposals and amendments to the ward committee.</p> <p>Additional funding:</p> <ol style="list-style-type: none"> 1. £1,175 as a contribution towards new path across Sussex Circus - led by Derby Homes 2. £250 for concrete bollard at Skipton Green to improve safety of pedestrians by reducing vehicle access on footway 3. £390 to top up the free Bulky Waste budget to £3,390 <p>Updates on work:</p> <ul style="list-style-type: none"> • Welcome to Derwent signs - Agreed not to include word 'Derwentio'. To include text 'Please Drive Safely' and the words 'Funded by Derwent neighbourhood Board to be included in small letters in the bottom corner. • Derwent Grit scheme – more locations needed to take the bags of grit. Thank you to Sarah Hallam for volunteering. • Improve signage to Greenway – agreed to revise the proposal and to provide additional signage on the roads and footways to encourage greater awareness and use of the greenway, using same budget.

Action: Richard to investigate further locations for grit storage.

Councillor Redfern asked for an update on previous requests for a disabled car park space on St Marks Road car park.

Action: Richard to investigate Disabled car park space

Councillor Redfern requested a brown sign provided to signpost visitors to 'Revive'

Action: Richard to send request to Traffic Management to investigate

Concern raised about delivery vehicles accessing Hereford Road from the cul de sac on Cowsley Road

Action: Richard to inform Traffic Management to investigate

Updated Spend plan as agreed at Derwent Ward Committee

	Work requested	Details	Funding allocated
1.	Extra Civil Enforcement Officers (CEO) activity in targeted areas	To target Civil Enforcement Officers (CEO) activity in areas around schools where congestion is problematic and inconsiderate parking evident. To note that most enforcement is likely to be restricted to areas with existing Traffic Regulation Orders (TROs)	30 hours @ 21 ph £630
2.	Projects to encourage safety around schools and reduce car use.	Basic pedestrian training is provided from core budgets. Extra funding will provide to go and no go show (£380), holiday packs containing reflector (£480) and the be bright campaign for teachers (£1189). This will reinforce the 'hard' measures carried out as LTP schemes	£2,049
3.	Speed Indicating Device (SID) installations	Two locations: Max Road – in now St Andrews View – later in 2013	£940
4.	Street Signs 'Welcome to Derwent'	Signs to be put at entrances to ward. <ul style="list-style-type: none">• Nottingham Rd (Huntingdon Green)• Mansfield Rd (nr Stratford Rd)• Max Rd (top of Chad Park Rd)• Hampshire Rd (nr Beaufort sch)	£3,000
5.	Cycle training in schools	Four primary schools and Da Vinci – 1015 children trained (to include scootability) -	£2,732
6.	Bulky waste collection	Ward wide scheme	£3,390
7.	Skip Days	Deliver March 2014	£7,000
8.	Improve signage at Greenway	Improve awareness of the greenway and provide new signs on local	£1,000

			footways																								
	9.	Child car seat safety campaign	January 2014 event in Derwent ward at Morrison's	£500																							
	10.	Derwent Free Grit Scheme 2013/14	To provide 4kg bags of rock salt for residents where there are no grit bins provided and they volunteer to spread it for the benefit of the community.	£700																							
	11.	Dorchester Avenue Lighting	The light column will be installed along the new footpath.- £1676.70 Maintenance costs - £900 Energy costs - £1,440	£4,016.70																							
	12.	Dorchester Avenue Bike Chicane	At the end of Dorchester Avenue jitty	£406.25																							
	13.	Dog fouling campaign	Education campaign with the local schools -	£204																							
	14.	Sussex Circus footpath	Improve access across the green	£1,175																							
	15.	Skipton Green bollard	Improve safety on footway	£250																							
		Total		£27,992.95																							
		Balance		£406.05																							
22/13	Section 106 Funding in Derwent, The Board made the specific recommendations as outlined below based on the information provided in the report																										
	<table><tr><th>Ref No.</th><th>Site & Dept</th><th>Amount & Date to be used by</th><th>Type of Works funds to be used for</th><th>Status</th><th>Officer Proposed Spend</th><th>Member / Neighbourhood Board recommendation for spend</th></tr><tr><td>Peng1-02</td><td>Penguin Hotel Highways (Rachel Shardlow)</td><td>11,000.00 30/01/18</td><td>Provision of improvements to or maintenance of transport facilities within the A52/Nottingham Road corridor which may include highway works, public transport, cycling and/or pedestrian facilities</td><td>Proposed</td><td>Fund raised kerbs at bus stops along Nottingham Road Corridor. Finishing off stops that were previously not complete due to lack of funds.</td><td>Support officer proposal but only for kerbs that are raised in Derwent ward.</td></tr><tr><td>Rhi1-01</td><td>The Rhino Max Road Parks (Hilary Nelmes)</td><td>15,325.00 24/10/17</td><td>Provision of improvements to public open space and/or public realm reasonably capable of serving the application site</td><td>Proposed</td><td>The racecourse, Roe Farm play area/skate park, improvements at Chaddesden Park</td><td>Support proposals to recommend the funding is to contribute to provision of a skate park on Roe Farm Recreation Ground off Worcester Crescent.</td></tr></table>						Ref No.	Site & Dept	Amount & Date to be used by	Type of Works funds to be used for	Status	Officer Proposed Spend	Member / Neighbourhood Board recommendation for spend	Peng1-02	Penguin Hotel Highways (Rachel Shardlow)	11,000.00 30/01/18	Provision of improvements to or maintenance of transport facilities within the A52/Nottingham Road corridor which may include highway works, public transport, cycling and/or pedestrian facilities	Proposed	Fund raised kerbs at bus stops along Nottingham Road Corridor. Finishing off stops that were previously not complete due to lack of funds.	Support officer proposal but only for kerbs that are raised in Derwent ward.	Rhi1-01	The Rhino Max Road Parks (Hilary Nelmes)	15,325.00 24/10/17	Provision of improvements to public open space and/or public realm reasonably capable of serving the application site	Proposed	The racecourse, Roe Farm play area/skate park, improvements at Chaddesden Park	Support proposals to recommend the funding is to contribute to provision of a skate park on Roe Farm Recreation Ground off Worcester Crescent.
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	Rhi1-02	The Rhino, Max Road Highways (Rachel Shardlow)	13,305.00 24/10/22	Provision of improvements to or maintenance of transport facilities within the A52/Nottingham Road corridor which may include highways works, public transport, cycling or pedestrian facilities	Unallocated	No comment or suggestions as at October 2013
	Rhi1-03	The Rhino, Max Road Public Realm (Andy Smart)	1,100.00 24/12/22	Provision of or improvements to the public realm	Unallocated	No comment or suggestions as at October 2013
Action: Richard Smail to submit comments to officers						
23/13	Update on Neighbourhood Working The Board noted the content of the report outlining the work of the Neighbourhood Officer and the outcomes of the recent COPs session.					
24/13	DATE & TIME OF NEXT MEETINGS The Board considered amending the next Board and forum dates due to concerns about half term. After discussion agreed the next meeting for: Boards - Wednesday 22 Jan 2014 & 24 April 2014 4.30 – 6.30 at Max Rd Community Room. Future dates are: Forums - 26 February 2014 at Monmouth Youth Centre					

Summary of Actions 23 October 2013

18/13	Richard to check outcome of Boards funding for new car park markings at Derwent School car park.
19/13	Ruth Hardy to investigate options through Community First funding for support to get funding for tickets for pantomime
20/13	Councillor Roberts agreed to provide Ruth Hardy with a map and list of Derwent ward addresses to deliver to
21/13	Richard to investigate further locations for grit storage. Richard to investigate Disabled car park space at St Marks Road car park Richard to send request to Traffic Management to investigate signs for Revive Richard to inform Traffic Management to investigate Cowsley road cul de sac
22/13	Richard Smail to submit comments about section 106 funding to officers