

Time commenced - 6.00 pm  
Time finished - 6.05 pm

**GENERAL LICENSING COMMITTEE  
25 APRIL 2007**

Present: Councillor Redfern (Chair)

Councillors Baxter, Berry, Bolton, Hickson, Hird, Jackson, Leeming,  
Lowe and Skelton

**18/06 Apologies**

Apologies for absence were received from Councillors Dhamrait, Hussain,  
S Khan, Poulter and Richards.

**19/06 Late items introduced by the Chair**

In accordance with Section 100(B)(4) of the Local Government Act 1972, the  
Chair agreed to admit a late item relating to the changes in Environmental  
Health and Trading Standards management structure.

**Changes in Environmental Health and Trading Standards Management  
Structure**

The Committee were advised that the management structure within  
Environmental Health and Trading Standards had recently changed following  
Andrew Hopkin's secondment to the post of Assistant Director – Local  
Environment. As a consequence a number of secondment positions had  
arisen. John Tomlinson had been appointed as Assistant Director –  
Environmental Health and Trading Standards and Michael Kay as  
Environmental Health Manager.

John Tomlinson advised the Committee that normal service would be  
resumed within four to six weeks, without detriment to the services provided.

**Resolved to note the report.**

**20/06 Declarations of Interest**

There were no declarations of interest.

**21/06 Minutes of the Previous Meeting**

The minutes of the meeting held on 14 February 2007 were approved as a  
correct record and signed by the Chair.

**22/06 Gambling Act 2005 – Licence Fees**

The Committee considered a report from the Director of Environmental Services that detailed the proposed licence fees for premises under the Gambling Act 2005.

Michael Kay reported that applications for licences would be received from 21 May 2007 therefore the fees needed to be published and determined as soon as possible before that date.

The Committee were advised that fees could only be set upon on a cost recovery basis and would be reviewed annually. The proposed fees had been determined using a toolkit provided by the Local Authority Co-ordinating body on Regulatory Services (LACORS).

**Resolved**

- 1. to approve the proposed licence fees as set out in the report**
- 2. to note the information provided about the annual review of licence fees.**

MINUTES END