



Report sponsor: Alison Parkin, Director of
Financial Services
Report author: Toni Nash, Head of Finance

Compliance with Contract and Financial Procedure Rules

Purpose

- 1.1
- Department of Levelling Up Housing and Communities (DLUHC), Homelessness Prevention Grant – acceptance of grant of £0.207m in 2021/22 and £0.986m in 2022/23
 - Healthwatch Derby Funding (HWD) Arrangements – approve award of a new Grant Agreement for Healthwatch Derby from April 2022 to March 2025 of £0.214m per annum funded by the Government through the Local Reform and Community Voices Grant
 - Covid Grants – To note the acceptance of funding from the Department of Health and Social care (DHSC) for Covid related activity in Adult Social Care and Public Health. All grants are ringfenced and any unspent funds must be repaid to the DHSC
 - Acquisition of skips for Household Waste Recycling Centre (HWRC) services – to seek approval to add to the capital programme and approve service finance borrowing to purchase the skips
 - Local land Charges service – to seek approval to set the Fees and Charges levied by the Local Land Charges Service from 1 April 2022.

Recommendations

- 2.1 To approve acceptance of DLUHC Homelessness Prevention Grant 2021/22 top up of £0.207m, as outlined in section 4.1.
- 2.2 To approve acceptance of DLUHC Homelessness Prevention Grant 2022/23 of £0.986m, as outlined in section 4.1.
- 2.3 To delegate authority to the Strategic Director of Corporate Resources and the Strategic Director of Communities and Place, in consultation with the Cabinet Member for Adults, Health and Housing to allocate DLUHC Homelessness Prevention Grant funding, as outlined in section 4.1.
- 2.4 To approve the award of a new Grant Agreement for Healthwatch Derby for the period April 2022 to March 2025 of £0.214m per annum funded by the Local Reform and Community Voices Grant, as outlined in section 4.6.
- 2.5 To note accepting the grants totalling £7.343m from the DHSC for Adult Social Care, as outlined in section 4.28 and Appendix 1.

- 2.6 To note the acceptance of the grants totalling £3.472m from the DHSC for Public Health, as outlined in section 4.38 and Appendix 2.
- 2.7 To delegate authority to the Strategic Director of Corporate Resources and the Strategic Director of Peoples Services, in consultation with the member of Cabinet Member for Adults, Health and Housing to allocate the funding in line with the Derby and Derbyshire CCG terms of funding, as outlined in section 4.48.
- 2.8 To delegate authority to award the joint contract for the purchase of the skips for HWRC to the Strategic Director of Communities and Place and the Strategic Director of Corporate Resources, in consultation with the Cabinet Member for Streetpride and Public Spaces, as outlined in section 4.48.
- 2.9 To approve the purchase of the skips for HWRC to the Capital Programme for 2022/23, as outlined in section 4.48.
- 2.10 To approve and recommend to Full Council service finance borrowing for the purchase of skips for Raynesway HWRC to the value of £0.250m, as outlined in section 4.48.
- 2.11 To approve to set the Fees and Charges levied by the Local Land Charges Service from 1 April 2022, as outlined in section 4.56.

Reasons

- 3.1 To comply with the Council's Financial and Contract Procedure Rules.

Supporting information

- 4.1 **DLUHC Homelessness Prevention Grant – acceptance of grant funding**
This ringfenced revenue grant of £0.207m for 2021/22 and £0.986m for 2022/23 has been provided to the Council to:
 - Ensure enforcement of the Homelessness Reduction Act and to contribute to ending rough sleeping by increasing activity to prevent single homelessness
 - Reduce family temporary accommodation numbers through maximising family homelessness prevention and reduce the use of unsuitable B&Bs for families
 - Ensure financial viability of services by contributing to the costs of statutory duties, including implementing the Homelessness Reduction Act and supporting with the costs of temporary accommodation.

The £0.207m grant has to be spent or committed by 31st March 2022. There is no risk that this will not be actioned.
- 4.2 The day-to-day activities relating to this funding and wider activities will be overseen by the Homelessness Liaison Group. It is envisaged that from April 2022 a Health, Housing and Homelessness subgroup of the Health and Well-Being Board will be established which will serve as Derby City's homeless reduction Board. The Derby City Council /Derby Homes Joint Partnership Board will also have a high-level oversight.
- 4.3 It is recommended to approve acceptance of the DLUHC Homelessness Prevention Grant 2021/22 top up of £0.207m.

- 4.4 It is recommended to approve acceptance of the DLUHC Homelessness Prevention Grant 2022/23 of £0.986m.
- 4.5 It is recommended to delegate authority to the Strategic Director of Corporate Resources and the Strategic Director of Communities and Place, in consultation with the Cabinet Member for Adults, Health and Housing to allocate DLUHC Homelessness Prevention Grant funding.
- 4.6 **Healthwatch Derby Funding Arrangements**
There is a national requirement in the Health & Social Care Act 2012 for the establishment of Healthwatch England and independent local Healthwatch organisations by 1 April 2013. The responsibility for local Healthwatch delivery falls on Local Authorities. All Local Authorities are required to arrange for an independent Healthwatch service that provides the statutory functions set out in the Health and Social Care Act 2012.
- 4.7 Healthwatch Derby (HWD) was established in 2012-13 to deliver the Healthwatch role of health and social care consumer champion. Statutory duties of a local Healthwatch are:
- Promoting and supporting the involvement of local people in the commissioning, the provision and scrutiny of local care services
 - Enabling local people to monitor the standard of provision of local care services and whether and how local care services could and ought to be improved
 - Obtaining the views of local people regarding their needs for, and experiences of, local care services and importantly to make these views known
 - Making reports and recommendations about how local care services could or ought to be improved within an overall framework that recognises financial constraints. These should be directed to commissioners and providers of care services, and people responsible for managing or scrutinising local care services and shared with Healthwatch England
 - Providing advice and information about access to local care services so choices can be made about local care services
 - Formulating views on the standard of provision and whether and how the local care services could and ought to be improved; and sharing these views with Healthwatch England
 - Making recommendations to Healthwatch England to advise the Care Quality Commission (CQC) to conduct special reviews or investigations (or, where the circumstances justify doing so, making such recommendations direct to the CQC); and to make recommendations to Healthwatch England to publish reports about particular issues
 - Providing Healthwatch England with the intelligence and insight it needs to enable it to perform effectively.
- 4.8 In Derby, the Health and Wellbeing Board originally oversaw the process of setting up HWD. Governance is still provided by the HWD Board, and the Grant Agreement is managed by the Council's Adult Social Care (ASC) Commissioning and Market Management Team.

- 4.9 Healthwatch Derby employs 8 permanent staff. The staff are supported by volunteer Health watchers and Healthwatch Champions. The organisation is normally located, as an independent organisation, within the Council House to provide an appropriate, high profile city centre location. However, due to the current situation in relation to COVID safe practice, HWD has relocated its office to Office 2 within 68 Rutland St Derby DE23 8PR and increased its focus on engaging customers through its website and other social media.
- 4.10 The organisation is required to produce an annual report and to report any serious issues to the CQC, Healthwatch England and local commissioners. In addition, the organisation is required to routinely provide monitoring information for inspection by the Council as part of the Grant Agreement. For the current Grant Agreement HWD has submitted detailed information as per the reporting schedule and is further developing this in line with the Healthwatch England Quality Assurance framework and with the Council's ASC Commissioning and Market Management Team for local metrics and information.
- 4.11 HWD is a statutory member on the Derby Health and Wellbeing Board where it presents its findings and makes recommendations for service improvement based on feedback from the public.
- 4.12 Healthwatch England provides guidance and support to all local Healthwatch organisations and supports involvement in national and regional projects and research.
- 4.13 There is a statutory requirement in the Health and Social Care Act 2012 for local authorities to commission a Healthwatch organisation for their locality. Healthwatch Derby fulfils a consumer champion role for customers of health and social care services. They gather the views of the public and stakeholders about local services and report to local providers and commissioners.
- 4.14 HWD has a management board with representatives from the local community and from stakeholder organisations including the Council. HWD has a seat on and reports into the Council's Health and Wellbeing Board.
- 4.15 Funding for the organisation is arranged through a Grant agreement between Derby City Council and the HWD Board, the current agreement expires on 31 March 2022. It is proposed to award a new grant to the current organisation. This will be for three years from April 2022 to March 2025. The grant is at the level of £0.214m per annum and is recurring with the 3-year commitment being approved by the Spending Review and Resourcing Panel on 3 November 2021.
- 4.16 The current organisation has been developed with local partners to provide this service and has delivered this role successfully and followed guidance set by the national body Healthwatch England to review and improve the service it delivers.
- 4.17 It is recommended to approve the award of a new Grant Agreement for HWD of £0.214m per annum (for three years) for the period April 2022 to March 2025 funded by the Local Reform and Community Voices Grant.

4.18 **Covid Grants**

The Adult Social Care Infection Control Fund was first introduced in May 2020. It was extended in October 2020 and, by March 2021 had provided over £1.1 billion of ring-fenced funding to support adult social care providers in England for infection prevention and control (IPC). The Rapid Testing Fund was introduced in January 2021 to support additional lateral flow testing of staff in care homes, and enable indoors, close contact visiting where possible.

4.19 Due to the success of the Infection Control Fund and the Rapid Testing Fund in supporting care providers to reduce transmission and re-enabling close contact visiting, these funding streams have been consolidated and extended until March 2022.

4.20 This grant consists of 3 distinct allocations of funding – IPC funding, vaccines funding and testing funding. For Derby City Council the allocations for 2021 2022 are as follows:

- IPC £4.096m
- Vaccine funding £0.127m
- Testing funding £1.866m

4.21 The purpose of the grant is to provide support to all adult social care providers (including those with whom the local authority does not have a contract) to:

- a) Reduce the rate of COVID-19 transmission within and between care settings through effective infection prevention and control practices and increase COVID-19 and flu vaccine uptake among staff; and
- b) Conduct testing of staff and visitors in care settings to identify and isolate positive cases, and in order to enable close contact visiting where possible.

4.22 Local authorities are required to pass the direct funding proportion of the IPC, vaccines allocation and testing allocation to:

- Care homes, including residential drug and alcohol services, within the local authority's geographical area on a 'per bed' basis
- CQC-regulated community care providers (domiciliary care, extra care and supported living) within the local authority's geographical area on a 'per user' basis.

4.23 If, at the end of the fund, a provider has not used the entirety of the 'direct funding to providers' allocation in pursuit of the IPC, vaccines and testing measures outlined, any remaining funds must be returned to the local authority. Local authorities must ensure that appropriate arrangements are in place to enable them, if necessary, to recover any such overpayments. The Council has included appropriate provision within the grant agreements entered into with providers to allow such recovery.

4.24 Local authorities must use 30% of the IPC funding to support the sector to put in place other COVID19 infection prevention and control measures, but this can be allocated at their discretion. Local authorities must use the remaining 30% of the vaccines funding to support staff in other care settings, including non-registered settings, and to provide additional support to providers.

4.25 Local authorities must use their discretionary allocation of the testing allocation of the grant to support the care sector to operationally deliver testing.

- 4.26 The Council has ensured that the requirements of the grants are met through:
- Consideration and approval, in conjunction with the Director of Public Health, of proposed activity and grant spend against relevant grant requirements and conditions
 - Confirmation within grant agreements of the purpose of the grant and the activities that can be funded by the Grant
 - Confirmation within the grant agreement of the reason the Grant Recipient is eligible to receive grant monies
 - Places an obligation within Grant Agreements that the Grant Recipient must only use the Grant for the purposes outlined.
- 4.27 The Council must provide a final value of unspent funding by no later than 30 June 2022, after which time the local authority may no longer amend this value and must return any amounts unspent.
- 4.28 **Department of Health and Social Care Grants for Adult Social Care (Appendix 1)**
On 14 September 2021 the government made a commitment in the COVID-19 Response: Autumn and Winter Plan 2021 to support local authorities and social care providers to maintain safe staffing levels over the winter period and to continue working closely with the care sector to build sufficient workforce capacity across services.
- 4.29 The plan includes a commitment to providing workforce recruitment and retention funding, originally announced on 21 October 2021, to support local authorities and providers to recruit and retain sufficient staff over winter, and support growth and sustain existing workforce capacity.
- 4.30 The allocation for Derby City Council is £0.778m. This allocation of the grant must only be used to deliver measures that address local workforce capacity pressures in adult social care between 21 October 2021 and 31 March 2022 through recruitment and retention activity. Councils are expected to work closely with their provider partners to think innovatively about the measures they put in place individually and collectively, including passporting funding directly to providers where appropriate. It will be important to retain existing staff capacity as well as encourage new and returning entrants.
- 4.31 The main purpose of the Workforce Recruitment and Retention Fund, is to support local authorities to urgently address adult social care workforce capacity pressures in their geographical area this winter in order to:
- Support timely and safe discharge from hospital to where ongoing care and support is needed
 - Support providers to maintain the provision of safe care and bolster capacity within providers to deliver more hours of care
 - Support providers to prevent admission to hospital
 - Enable timely new care provision in the community
 - Support and boost the retention of staff within social care

- 4.32 The Adult Social Care Winter Plan published on 3 November 2021 sets out the support the government will be providing to the adult social care sector to meet the challenges it faces this winter. The plan includes a commitment to providing a second round of funding for workforce recruitment and retention, originally announced on 10 December 2021. This is to support local authorities and providers to recruit and retain sufficient staff over winter, and support growth and sustain existing workforce capacity.
- 4.33 The additional allocation for Derby City Council is £1.436m. The main purpose of the Workforce Recruitment and Retention Fund, round 2, is to continue to support local authorities to urgently address adult social care workforce capacity pressures in their geographical area this winter in order to:
- Support timely and safe discharge from hospital to where ongoing care and support is needed
 - Support providers to maintain the provision of safe care and bolster capacity within providers to deliver more hours of care
 - Support providers to prevent admission to hospital
 - Enable timely new care provision in the community
 - Support and boost the retention of staff within social care
- 4.34 This allocation of the grant must only be used to deliver measures that address local workforce capacity pressures in adult social care between 10 December 2021 and 31 March 2022 through recruitment and retention activity.
- 4.35 Any funding that is unspent at the close of the fund (31 March 2022) will need to be returned to the DHSC, who will conduct an assurance process, to ensure that this funding is correctly within the grant conditions by local authorities and providers.
- 4.36 In recognition of the increased pressure on existing funding sources caused by the Omicron variant, the government announced on 29 December 2021 that it is providing £60 million additional funding for January 2022. The allocation for Derby City Council is £0.287m.
- 4.37 The purpose of this fund is to support the sector with measures already covered by the IPC allocation of the Infection Control and Testing Fund (round 3) to reduce the rate of COVID-19 transmission within and between care settings through effective IPC practices. Additionally, this funding may also be used to increase ventilation in care homes, and to enhance local authorities' current direct payment offer particularly when the only way a person's care needs can be met is by a friend or family member, or to enhance support for carers. It may also be used to pay for temporary staffing to cover increased staff absence caused by COVID-19 and maintain staffing levels and workforce capacity. This is a new grant that is separate and in addition to the existing Infection prevention control fund and workforce recruitment and retention funds.

- 4.38 **Department of Health and Social Care for Public Health (Appendix 2)**
The Contain Outbreak Management Fund (COMF) provides English local authorities (LAs) with financial support to be used for test, trace and contain activity. As announced in the COVID-19 Response – spring 2021, a further £400 million has been allocated for the COMF for the financial year 2021 to 2022 to continue to help reduce the spread of coronavirus and support local public health initiatives. This £400 million has been distributed to LAs in April 2021 in the form of a one-off payment. This will take total COMF support across 2020 to 2021 and 2021 to 2022 to over £2 billion. For Derby City Council the allocation in 2021 2022 is £2.069m.
- 4.39 The specific public health activities that can be funded from the COMF are left to the judgement of LAs in conjunction with their directors of public health. Suggested activities that the COMF can be used to support include:
- Targeted testing for hard-to-reach groups out of scope of other testing programmes
 - Additional contact tracing
 - Additional resource for compliance with, and enforcement of, restrictions and guidance
 - Enhanced communication and marketing – for example, towards hard-to-reach groups and other localised messaging
 - Targeted interventions for specific sections of the local community and workplaces
 - Harnessing capacity within local sectors – for example, voluntary, academic, commercial
 - Extension/introduction of specialist support – for example, behavioural science, bespoke comms
 - Targeted support for school/university outbreaks
 - Additional non-financial support for those who are self-isolating
 - Community-based support for those disproportionately impacted such as Black, Asian and Minority Ethnic Communities
 - Support for engagement and analysis of regional areas to assess and learn from local initiatives
 - Providing support, as needed, to people classed by the Government as ‘clinically extremely vulnerable’
- 4.40 Provision of this further £400 million of funding is contingent on LAs having completed and returned all monitoring forms for the COMF for the financial year 2020 to 2021. Monthly monitoring forms will be required during the financial year 2021 to 2022.
- 4.41 Covid-19 Clinically Extremely Vulnerable Support March and April 2021 allocations for Derby City Council were £0.282m and £0.171m respectively (totalling £0.453m).
- 4.42 The purpose of the grant is to provide support to local authorities in England towards expenditure lawfully incurred or to be incurred by them in support of Clinically Extremely Vulnerable residents during the national restrictions of March 2021.
- 4.43 Local Authority Practical Support for Self-isolation funding is allocated retrospectively on a monthly basis following completion of data returns. The purpose of the grant is to provide funding to LA’s to provide practical support for those self-isolating. It is estimated that the total funding for 2021/22 will not exceed £0.650m.

- 4.44 Local Authority, Community Testing funding is allocated retrospectively on a monthly basis following completion of data returns. The purpose of the grant is to provide support to the Local Authority towards expenditure lawfully incurred or to be incurred in relation to Community Testing in response to the COVID-19 outbreak. It is estimated that the total funding for 2021 2022 will not exceed £0.300m.
- 4.45 It is recommended to Approve accepting the grants detailed in appendix 1 totalling £7.343m from the Department of Health and Social Care for Adult Social Care.
- 4.46 It is recommended to approve accepting the grants detailed in appendix 2 from the Department of Health and Social Care for Public Health for the total of £3.472m.
- 4.47 It is recommended to delegate authority to the Strategic Director of Corporate Resources and the Director of Public Health, in consultation with the Cabinet Member for Adults, Health and Housing to allocate the funding in line with the Derby and Derbyshire CCG terms of funding.
- 4.48 **Purchase of Household Waste Recycling Centre (HWRC) skips**
The City and County Council are currently procuring a joint contract for the management of Derby and Derbyshire's nine HWRC's, which includes the city site at Raynesway.
- 4.49 The required skips are a standard, large hook lift type of differing sizes. Customers fill the skips with waste whilst at site and the contractor hauls the material to off takers (or is collected by off takers). We anticipate the Raynesway site will require between 25 and 30 skips, plus spares. The contractor will be responsible for the ongoing maintenance of these council owned assets.
- 4.50 Historically the purchase of the skips necessary to operate the service would be the contractor's responsibility. In turn, the contractor would charge the council for the skips via the contract payment mechanism throughout the life on the contract.
- 4.51 The option of the council purchasing the skips, rather than the contractor has been costed. This would not only yield savings throughout the term of the contract but deliver more if the contract is extended or re-let as the skips could also be used on subsequent contracts providing further savings.
- 4.52 The new contract will start in early October 2022, but due to the quantity of skips required, sufficient lead time is required to secure production slots. It is envisaged that the order will need to be placed in April 2022.
- 4.53 It is recommended to delegate authority for the award of the joint contract for the purchase of the skips for HWRC to the Strategic Director of Communities and Place and the Strategic Director of Corporate Resources, in consultation with the Cabinet Member for Streetpride and Public Spaces.
- 4.54 It is recommended to approve the purchase of the skips for Raynesway HWRC and add this to the Capital Programme for 2022/23.
- 4.55 It is recommended to approve and recommend to Full council service finance borrowing for the purchase of skips for Raynesway HWRC to the value of £0.250m.

4.56 **Local Land Charges Fees and Charges**

The Local Land Charges service has carried out a review of fees and charges to ensure that it sets fees and charges such that they are able to meet costs of providing the service.

- 4.57 Fees for the Local land Charges service have not changed since 1 April 2017. The proposed changes will enable Local Land Charges to continue to recover its costs of providing the Local Land Charges (LLC1 certificate) together with answers to CON29 questions required by conveyancers when acting on behalf of the buyer of a property.
- 4.58 Whilst the service operates on a cost recovery basis, we have reviewed the cost of answering each CON29 question so that it properly reflects the work involved in providing the required response.
- 4.59 In setting the fees we have also considered fees charged by 31 other local authorities. Whilst the fees charged vary widely, the proposed fees remain below the average when comparing against the authorities. It should also be noted that as a Unitary authority we provide answers to highway enquiries within the LLC1 and CON29 pricing structure.
- 4.60 There is a need to revise the fees for the provision of LLC1 and CON29 services. The revised fees are incorporated in Appendix 3 for approval. On average the fees will rise by 3.3% overall.
- 4.61 It is recommended to approve to set the Fees and Charges levied by the Local Land Charges Service from 1 April 2022, as outlined in appendix 3.

Public/Stakeholder engagement

- 5.1 **Healthwatch Derby Funding Arrangements** – No specific engagement has been undertaken in relation to this report but the feedback summary gathered during the ongoing work HWD has carried out over the last year provides some context for issuing the new Grant Agreement to HWD.
- 5.2 **Purchase of HWRC skips** – The contract is being procured in partnership with Derbyshire County Council who are responsible for eight HWRCs across Derbyshire. They are taking the same approach to skip procurement and are currently seeking similar approvals to enable them to directly purchase the skips.
- 5.3 The council is undertaking dialogue with bidders and they are required to provide the council with their skip specification as part of their tender returns. The procurement of skips is a topic of dialogue to ensure the resultant purchase is compatible with the solutions proposed.
- 5.4 **Local Land Charges** – Fees have not increased since 2017. Whilst we have not shared the proposed fees with external customers, the fees proposed are subject to cost recovery principles and are broadly in line with those of our comparator authorities, background paper available as requested.

Other Options

- 6.1 **DLUHC Homelessness Prevention Grant – Do Nothing:** This has been discounted as it would reduce the financial resources available to the Council to comply with its statutory duties.
- 6.2 **Healthwatch Derby Funding Arrangements – Do nothing** which would mean the Council would not be meeting its statutory duties under the Health and Social Care Act 2012.
- 6.3 **Healthwatch Derby Funding Arrangements** Undertake a competitive tender exercise which has not been considered given the Grant agreement between the Council and HWD has worked effectively for a number of years from which a strong and collaborative relationship has been forged with HWD now being well established within Derby.
- 6.4 **Purchase of HWRC skips –** The successful bidder in the current procurement process would be responsible for purchasing the skips necessary for the provision of services at Raynesway HWRC and the skips would remain their assets, so this has been discounted as an option.
- 6.5 **Local Land Charges –** Not to increase fees. If fees are not increased, it is likely to have a negative budgetary impact with costs not reflecting the level of work required for each of the search components.
- 6.6 To apply standard price inflation to all search questions. This approach would mean that the costs of answering each search question would not be adequately recovered in terms of staff time and resource.

Financial and value for money issues

- 7.1 **Healthwatch Derby Funding Arrangements –** The budget allocation for Healthwatch Derby is £0.214m per annum allocated as Grant funding with monitoring and claw back conditions in the event of an under spend.
- 7.2 **Purchase of HWRC skips –** Savings of £0.050m are estimated over the initial contract term, with a further estimated £0.040m if the contract is extended by the full 3 years if the council purchases the skips instead of the contractor.
- 7.3 **Purchase of HWRC skips –** If the contract is not extended, the skips will continue to be used on the next contract, returning further savings.
- 7.4 **Purchase of HWRC skips –** In a traditional arrangement, although the council will pay for the skips over the life of the contract, they will remain the property of the contractor at the end of the term, not offering Value For Money.
- 7.5 **Local Land Charges –** The proposed fees and charges have been set so that they continue to provide value for money to residents and meet budgetary and cost recovery obligations.

Legal implications

- 8.1 **Healthwatch Derby Funding Arrangements** – It is a statutory requirement under the Health and Social Care Act 2012 for the local authority to arrange for a local Healthwatch organisation to discharge the statutory functions of a local Healthwatch.
- 8.2 **Covid Grants** – The Council has developed a standard grant agreement for the purpose of providing these grant allocations to adult social care providers. The grant agreement addresses the grant funding requirements set out by Government and requires adult social care providers to provide all necessary data to the Council to ensure compliance with financial monitoring and reporting, and to allow recovery of funds where necessary.
- 8.3 **Covid Grants** - Local Authorities are required to distribute the grants to the relevant providers in order to meet the grant requirements as set out in the criteria. In order to complete this the local authority has:
- Ensured that monies distributed are calculated fairly and that there is an underpinning grant agreement in place with each provider in receipt of the monies to ensure that they are complying with the criteria and conditions for each grant
 - Providers have been required to complete the NHS tracker regularly to ensure that they qualify for the grants
 - The Adult Social Care Commissioning team has co-ordinated the agreements, providers have been required to submit regular returns to the local authority detailing how they have spent the grant agreements
 - Where providers have not complied they are informed they have not met the grant agreements criteria
 - Governance of the spend is via the Service Director of Integrated and Direct Services and Head of Commissioning and Market Management
 - Where applications are required by providers these are evaluated against the criteria to ensure that they are used for those purposes only
 - Places an obligation within Grant Agreements that the Grant Recipient must only use the Grant for the purposes outlined.
- 8.4 **Purchase of HWRC skips** – In the new recommended contract, the skips will remain the property of Derby City Council and will be maintained by the contractor as specified within the contract for HWRC service provision.
- 8.5 **Local Land Charges** – The Local Authorities (England) (Charges for Property Searches) Regulations 2008 provide the framework for cost recovery and the need for all costs to be reviewed on an annual basis.

Climate implications

- 9.1 **Purchase of HWRC skips** – Buying quality skips which are suitably maintained will ensure longevity, reducing their environmental impact when compared to buying an inferior product which will need replacing more quickly, or trying to make good old assets which are past their best.
- 9.2 **Purchase of HWRC skips** – Any functional old skips can be moved to the incumbent's operations elsewhere, or if they are at the end of their life, recycled.

Equalities

- 10.1 All Equality Impact Assessments if required will be completed as required and advice will be taken as required. Many of these initiatives positively affect people with protected characteristics under the Equality Act.
- 10.2 **Healthwatch Derby Funding Arrangements** – HWD are required to comply with the equalities legislation set out in the Equality Act 2010.

Other significant implications:

- 11.1 **Health and Safety**
Healthwatch Derby Funding Arrangements - Healthwatch Derby staff are able to operate from the Council House and therefore the Council will have some responsibility as landlord to ensure the building is fit for purpose and safe to use. At present and while COVID safe practices are in place HWD have found alternative accommodation.
- 11.2 **Property and Asset Management**
Healthwatch Derby Funding Arrangements - There is the opportunity to provide space within the Council House for partner organisations and HWD has previously taken up this opportunity. The allocated space may be flexible and is subject to wider Council or other occupier priorities, it may not be guaranteed for the duration of the contract/ scheme. This facility is not being currently used by HWD.

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal	Olu Idowu	17/02/2022
Finance	Toni Nash – Head of Corporate Finance	17/02/2022
Service Director(s)	Alison Parkin – Director of Financial Services	17/02/2022
Report sponsor	Simon Riley – Strategic Director Corporate Resources	23/02/2022
Other(s)	Ann Webster – Equalities	17/02/2022
	Liz Moore – HR	
Background papers:	Local Land Charges: LA Fee Comparisons – Contact Toni Nash, if required	
List of appendices:	Appendix 1 - Department of Health and Social Care Grants for Adult Social Care Appendix 2 - Department of Health and Social Care for Public Health Appendix 3 - Local Land Charges: Schedule of Fees and Charges from 1 April 2022	

Department of Health and Social Care Grants for Adult Social Care

- a) Workforce recruitment and retention fund covering the period 21st October 2021 to 31st March 2022, total allocation £0.778m
- b) Workforce recruitment and retention fund round 2 covering the period 10th December 2021 to 31st March 2022, total allocation £1.436m
- c) Omicron Funding covering the period 1st October 2021 to 31st March 2022, total allocation £0.287m.
- d) Infection Prevention Control grant covering the period 1st April 2021 to 30th June 2021, total allocation £0.999m
- e) Rapid testing fund covering the period 1st April 2021 to 30th June 2021, total allocation £0.707m
- f) Infection Prevention Control grant covering the period 1st July 2021 to 30th September 2021, total allocation £0.702m
- g) Rapid testing fund covering the period 1st July 2021 to 30th September 2021, total allocation £0.542m
- h) Infection Prevention Control grant covering the period 1st October 2021 to 31st March 2022, total allocation £1.147m
- i) Rapid testing fund covering the period 1st October 2021 to 31st March 2022, total allocation £0.618m
- j) Vaccine fund covering the period 1st October 2021 to 31st March 2022, total allocation £0.127m

The total Department of Health and Social Care Grants for Adult Social Care is £7.343m.

Department of Health and Social Care for Public Health:

- a) Contain Outbreak Management fund £2.069m
- b) Practical support grant up to £0.650m
- c) Shielding Fund £0.453m
- d) Community Testing up to £0.300m

The total Department of Health and Social Care Grants for Public Health is £3.472m.

DERBY CITY COUNCIL - LOCAL LAND CHARGES
SCHEDULE OF FEES AND CHARGES FROM 1 APRIL 2022

	Fee
1. Form LLC1 in	
(a) any one part of the register	N/A
(b) the whole of the register – Residential	£20 no VAT
(c) the whole of the register – Commercial	£50 no VAT
And in addition, in respect of each parcel of land above one, where several parcels are included in the same requisition under Rule 11(3), whether the requisition is for a search in the whole or any part of the register:	
Residential	£5 no VAT
Commercial	£10 no VAT
2. CON29 Part 1 (2007) Enquiries	
(a) One parcel of land - Residential	£94.50 incl. VAT
One parcel of land – Commercial	£274.65 incl. VAT
(b) Several parcels of land, each additional parcel	
Residential	£20 incl VAT
Commercial	£53 incl VAT
(c) See our information sheet for details of per question pricing at www.derby.gov.uk/personalsearch	
3. CON29 Part 2 (Optional Enquiries)	
(a) Register of Common Land searches	
Residential	£18.00 incl VAT
Commercial	£24.00 incl VAT
(b) Each optional enquiry	
Residential	£18.00 incl VAT
Commercial	£24.00 incl VAT
(c) Each additional enquiry -solicitors own enquiries	
Residential	£30.00 no VAT
Commercial	£40.00 no VAT

(d) Highway boundary enquiry (showing plan of adopted highway)	£40.00 no VAT
4. Personal Search of the Local Land Charges Register (LLCR)	No Charge – Inspection only
Official Local Authority compiled (standard) search comprising of forms LLC1 and the CON29 Part 1 (2007) Residential Commercial Expedited Fee - Residential (subject to availability only, where fee agreed and paid in advance)	 £114.50 £324.65 £55.00