



DERBY CITY COUNCIL

**AUDIT AND ACCOUNTS  
COMMITTEE  
6 APRIL 2006**

Report of the Corporate Director -  
Resources

# ITEM 13

## **FUTURE MEETINGS AND WORK PROGRAMME OF THE AUDIT AND ACCOUNTS COMMITTEE**

### **RECOMMENDATIONS**

- 1.1 To agree the updated work programme of the Committee set out in Appendix 2.

### **SUPPORTING INFORMATION**

- 2.1 The updated work programme, set out in Appendix 2, has been updated from the work programme approved by the Committee on 8 December 2005. The reports on the Risk Management Development Plan and the Local Code of Corporate Governance were due to be presented to the April meeting of the Committee. Both of these documents will need to take account of the impact of the corporate re-structure on the governance arrangements of the Council and the proposed changes being made to the criteria in the use of resources element of the Comprehensive Performance Assessment for 2006.
- 2.2 The work programme will be updated on a regular basis and reported to Committee.

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**Background papers:** Appendix 1 – Implications  
**List of appendices:** Appendix 2 – Audit Committee Programme of Work to September 2006

<b>IMPLICATIONS</b>
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**Financial**

1. None directly arising.

**Legal**

2. None directly arising.

**Personnel**

3. None directly arising.

**Equalities impact**

4. None directly arising.

**Corporate objectives and priorities for change**

5. The functions of the Committee have been established to support delivery of corporate objectives by enhancing scrutiny of various aspects of the Council's controls and governance arrangements.

**AUDIT AND ACCOUNTS COMMITTEE  
PROGRAMME OF WORK TO SEPTEMBER 2006**

<b>Committee</b>	<b>Cyclical Activities</b>	<b>Review Activities</b>
April 2006	<ul style="list-style-type: none"> <li>- Quarterly Internal Audit Report</li> <li>- Internal Audit Annual Plan</li> <li>- Updated Work Programme</li> <li>- Methodology for producing Statement of Internal Control</li> <li>- External Audit Management Letter for 2004/5</li> </ul>	<ul style="list-style-type: none"> <li>- Follow Up Reports (as required)</li> <li>- Review of Financial Procedure Rules</li> </ul>
June 2006	<ul style="list-style-type: none"> <li>- Internal Audit Annual Report 2005/6</li> <li>- Statement on Internal Control</li> <li>- Statement of Accounts 2005/6</li> <li>- Anti-Fraud and Corruption Strategy</li> <li>- Review of Risk Management Annual Report</li> <li>- External Audit Interim Report</li> <li>- Updated Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>- Follow Up Reports (as required)</li> <li>- Review of Risk Management Strategy</li> <li>- Risk Management Development Plan</li> <li>- Review of Best Value Performance Plan (for consistency with the internal control framework)</li> <li>- Review of Financial Procedure Rules</li> <li>- Confidential Reporting Code</li> </ul>
September 2006	<ul style="list-style-type: none"> <li>- Quarterly Internal Audit Report</li> <li>- Final Accounts 2005/6 - External Audit SAS610 Report</li> <li>- Final Accounts 2005/6 – Post Audit Reapproval</li> <li>- Indicative External Audit Plan for 2006/7</li> <li>- Review of Terms of Reference</li> <li>- Updated Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>- Follow Up Reports (as required)</li> <li>- Scrutiny of risk registers</li> <li>- Review of Risk Management methodology</li> <li>- Review of Local Code of Corporate Governance</li> <li>- Review of Fraud Response Plan</li> </ul>
To be determined	<ul style="list-style-type: none"> <li>- Appointments to Remuneration Panel on Members Allowances</li> </ul>	<ul style="list-style-type: none"> <li>- Review of Corporate Plan (for consistency with the internal control framework)</li> <li>- Corporate Governance Health Check</li> <li>- Review of Contract Procedure Rules and procurement guidelines</li> </ul>