Derby City Council

DECLARING INTERESTS – QUESTIONS TO ASK YOURSELF

What matters are being discussed?

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DPI

Does the business relate to or is it likely to affect a disclosable pecuniary interest (DPI)? This will include the interests of yourself or your partner:

- any employment, office, trade, profession or vocation that they carry on for profit or gain
- any sponsorship they receive including any expenses as a Councillor, election expenses, including any expenses from a Trade Union
- any contracts made between the Council and them
- any beneficial interest they have in land in Derby
- any land licence or tenancy they have in Derby
- any current contract leases or tenancies between the Council and them
- any organisation which has land or a place of business in Derby and in which they have a relevant interest in its shares or its securities

No ↓

Yes → Declare interest and leave (or obtain a dispensation)

Private Interest

Does the business affect the well-being or financial position of (or relate to the approval, consent, licence or permission) for:

- Any member of your family or
- Any person with whom you have a close association; or
- Any organisation of which you are a member or are involved in its management (whether or not appointed to that body by the Council). This would include membership of a governing body or trustee of a charity

Yes ↓

No → You can speak and vote

Will it confer an advantage or disadvantage on your family, close associate or an organisation where you have a private interest more than it affects other people living or working in the ward?

Yes ↓

No → Declare the interest and speak and vote

Speak to the Monitoring Officer in advance of the meeting to avoid risk of allegations or corruption or bias

Derby City Council

Cabinet	Where an executive member may discharge a function alone and becomes aware of a pecuniary interest in a matter being dealt with or to be dealt with by them, the executive member must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter.
Scrutiny	You have an interest if any business before an overview and scrutiny board relates to a decision made (whether implemented or not) or action taken by the executive or another of your authority's committees; and at the time the decision was made or action was taken, you were a member of the executive or committee and you were present when that decision was made or action was taken. You may only attend a meeting of the overview and scrutiny board for the purpose of answering questions or giving evidence relating to the business and you must leave the room where the meeting is held immediately after making representations, answering questions or giving evidence.

THESE MATTERS ARE EXPLAINED MORE FULLY IN THE MEMBERS' CODE OF CONDUCT

IF IN ANY DOUBT PLEASE SPEAK TO THE MONITORING OFFICER