



Derby City Council

**CORPORATE SERVICES SCRUTINY
REVIEW BOARD
03 October 2019**

ITEM 08

Report sponsor: Strategic Director of Corporate Resources

Report author: Democratic Services Officer

Work Programme for 2019/20 Municipal Year

Purpose

- 1.1 The Corporate Services Board will have an opportunity to discuss the work programme for the 2019/20 municipal year, attached at Appendix 1

Recommendation(s)

- 2.1 To consider the work programme for 2019/20 municipal year

Reason(s)

- 3.1 To ensure the Board have had an opportunity to consider and discuss the work programme for 2018/19 municipal year.

Supporting information

- 4.1 As detailed under Article 6 of the council's constitution, overview and scrutiny boards will:
 - review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions
 - make reports or recommendations to Council or the Council Cabinet or any joint or Neighbourhood Board/Forum in connection with the discharge of any functions
 - consider any matter affecting the area or its inhabitants
 - consider decisions that have been called-in for reconsideration, and decide whether to ask the decision maker to reconsider the decision or to refer it to full Council
 - carry out policy development and review functions as shown in Article 6 of the constitution that they consider to be necessary
 - provide an annual report to full Council on their workings and make recommendations for future work programmes
 - carry out any other statutory duties and responsibilities allocated to local authority scrutiny committees.

4.2 The Terms of Reference for this board covers the following service areas, and encompasses the portfolios of the Cabinet Members for Strategy and Policy; Governance and Licensing; and, Finance and Procurement:

- Overall strategic lead on all Council services
- Strategic Partnerships
- International development
- Derby Plan/Council Plan
- Medium Term Financial Strategy
- National and Regional Profile
- International Development
- Policy & Insight (including Consultation)
- Communications and Marketing
- Emergency Planning/Business Continuity
- HR and Organisational Development
- Corporate Health and Safety
- Property Services
- Legal and Democratic Services
- Licensing
- Markets
- Finance
- Internal Audit/CMAP
- Risk Management
- Revenue and Benefits
- Digital & IT Services
- Customer Management and Derby Direct
- Procurement

Public/stakeholder engagement

5.1 None directly arising from this report

Other options

6.1 None

Financial and value for money issues

7.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the board and from the final recommendations resulting from topic reviews.

Legal implications

8.1 Implications may arise from future items identified for inclusion on the work programme as an when they are considered by the board and from the final recommendations resulting from topic reviews.

Other significant implications

9.1 None

This report has been approved by the following people:

| Role | Name | Date of sign-off |
|----------------------------|-------------------------------------|-------------------------|
| Legal | | |
| Finance | | |
| Service Director(s) | | |
| Report sponsor | | |
| Other(s) | Alex Hough Acting Head of Democracy | 01.10.19 |

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| Background papers: | |
| List of appendices: | Appendix 1 – Work programme for Corporate Services Scrutiny Review Board |

Corporate Services Scrutiny Review Board Work Programme 2019/20

| Meeting | Items | Service Director / Lead Officer |
|-----------------|---|---------------------------------|
| 11 July 2019 | Finance – state of the nation position on Council's finances and the current budget risks | D McLure |
| | International Development – <i>trading internationally and effects of Brexit on Derby</i> | A Smith/G Jennings |
| | Work Programme and Topic Reviews | All |
| 3 October 2019 | Customer Services – Universal Credit - <i>how well is it going, how are vulnerable families being affected.</i> | B Fenton |
| | Markets - City Centre Regeneration Plan, update on markets. <i>Allenton Market - Update</i> <i>Market Hall – Update</i> | C Williams |
| | Topic Reviews - Agency Workers | Z Bird |
| | Gender Representation Task Group | |
| | Work Programme | All |
| 16 January 2020 | Derby Plan - City Plan | H Greenan |
| | Land Charges – Update on Official Search Requests | E Feenan |
| | Energy Improvement Plan for Derby City Council | J Sowerby-Warrington |
| | Corporate Asset Management - direction of travel for property. | J Sowerby-Warrington |
| | Work Programme and Topic Reviews | All |
| 12 March 2020 | Digital Transformation – impact and direction | A Brammall |
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