



Derby City Council

Forward Plan

**Published
13 June 2017**

What is the Forward Plan?

ITEM 5

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➦ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or any grant or loan of over £25,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 4 July 2017.

Forward Plan

Published 13 June 2017

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| COMMUNITIES AND PLACE | STRATEGIC DIRECTOR CHRISTINE DURRANT |
| Reference – Date Inserted into Forward Plan | 72/14 – February 2015 |
| Decision | Building Energy Management Strategy and Policy |
| What is the decision to be taken? | To approve the building energy management strategy and policy |
| Who will be consulted? | Corporate consultees |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 8 November 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Neighbourhoods and Public Protection – Councillor Afzal |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Penny Marshall, Carbon Reduction Commitment Manager 641787 or 07391739261 |
| Summary - Through the application of the Policy the Council's staff, managers and members can contribute towards reducing the carbon emissions from its corporate property assets by responsible energy management. This will ultimately reduce the Council's energy consumption and hence release energy budgets for use in the delivery of direct services. | |
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| Reference / Date Inserted into Forward Plan | 11/15 – July 2015 |
| Decision | Support for the Delivery of Phase 2 of the Castleward Urban Village |
| What is the decision to be taken? | To approve support for the delivery of phase 2 of the works |
| Who will be consulted? | Relevant internal teams, Leadership and Chief Officer Group |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 2 August 2017 |
| Will the report be considered in public | No |
| Cabinet Portfolio Area | Regeneration and Economy – Councillor Rawson |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Matthew Wilson, Regeneration Manager 641589 |
| Summary - Following the increasingly positive impact of Phase 1, the report details the nature and extent of Derby City Council support required to enable the delivery of Phase 2 of the Castleward Urban Village. | |
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| Reference / Date Inserted into Forward Plan | 54/15 – February 2016 |
| Decision | Our River Our City (Derby Riverside) Masterplan Options |
| What is the decision to be taken? | To approve the preferred Masterplan options for delivery of the proposed flood defences and wider regeneration of the North Riverside |
| Who will be consulted? | Our River Our City Corporate Board and Chief Officer Group |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 12 July 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Regeneration and Economy – Councillor Rawson |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Catherine William, Head of Service Regeneration Projects 641639 |
| Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation. | |
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| Reference / Date Inserted into Forward Plan | 57/15 – February 2016 |
| Decision | Adoption of Markets Rights Policy |
| What is the decision to be taken? | To adopt the Markets Rights Policy to ensure that the Council is able to effectively regulate markets within Derby |
| Who will be consulted? | Market Stakeholders |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 12 July 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Neighbourhoods and Public Protection – Councillor Afzal |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | John Tomlinson, Service Director for Communities, Environmental and Regulatory Services 641972 |
| Summary – The Council has long established right to provide and regulate markets in the city, initially dating back to 1154 under a Royal Charter and more recently under the Food Act 1984. In order to provide a framework under which those rights can be effectively applied, a Markets Rights policy needs to be adopted. | |
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| Reference / Date Inserted into Forward Plan | 23/16 – September 2016 |
| Decision | Development of the Former Britannia Court Site |
| What is the decision to be taken? | To approve options for the development of the former Britannia Court site |
| Who will be consulted? | Cabinet Member |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 12 July 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Housing and Urban Renewal – Councillor Hussain |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | James Beale, Housing Development Team Leader 640316 |
| Summary – To receive an update and recommendations for the development and use of the former Britannia Court site. | |
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| Reference / Date Inserted into Forward Plan | 25/16 – September 2016 |
| Decision | Performance Venue |
| What is the decision to be taken? | To approve the first phase of development of a new performance venue |
| Who will be consulted? | Finance, Legal, Estates, Director of Leisure, Culture and Tourism, Derby Live, Cabinet Member for Communities and City Centre Regeneration |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 2 August 2017 |
| Will the report be considered in public | No |
| Cabinet Portfolio Area | Regeneration and Economy – Councillor Rawson |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Samuel Rossilo, Project Manager 641738 |
| Summary – A new performance venue at the Assembly Rooms site is the key priority of the City Centre Masterplan 2030. Feasibility work has been underway to determine the deliverability of a new performance venue in Derby. The work to date has revealed that a new performance venue is deliverable and can be delivered creating significant economic and cultural impacts whilst also being revenue neutral for the Council. | |
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| Reference / Date Inserted into Forward Plan | 54/16 – December 2016 |
| Decision | Future Cemetery Provision for Derby |
| What is the decision to be taken? | To establish the need for and the process for establishing a new cemetery for Derby |
| Who will be consulted? | Derby residents and stakeholders |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 2 August 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Neighbourhoods and Public Protection – Councillor Afzal |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Gary Marshall, Bereavement Services Manager 07812301635 |
| Summary – The report set out options for the future provision of a cemetery to serve Derby and the process needed to achieve the outcome. | |
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| Reference / Date Inserted into Forward Plan | 63/16 – February 2017 |
| Decision | Property Investment Portfolio |
| What is the decision to be taken? | To establish a property investment portfolio which will deliver an income to the Council |
| Who will be consulted? | Strategic Property Advisor |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 12 July 2017 |
| Will the report be considered in public | No |
| Cabinet Portfolio Area | Regeneration and Economy – Councillor Rawson |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | John Sadler, Strategic Asset Manager 643334 |
| Summary – To establish an investment portfolio of commercial properties which will deliver an income to the Council over the medium to long term. | |
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| Reference / Date Inserted into Forward Plan | 66/16 – March 2017 |
| Decision | Libraries Review |
| What is the decision to be taken? | To approve a service delivery model for the Library Service |
| Who will be consulted? | Public and Stakeholders |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 12 July 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Leisure, Culture and Tourism – Councillor Eldret |
| Overview and Scrutiny Board | Corporate Scrutiny and Governance Board |
| For More Information Contact | David Potton, Head of Library Service 641719 |
| <p>Summary – The report will present an analysis of the consultation exercise that was carried out between September and December 2016 to seek feedback on four options for the future of the Library Service in Derby. Taking these findings as a starting point, the report will propose a new service delivery model that offers the best outcome for library users and other stakeholders while achieving the Libraries MTFP savings target.</p> | |
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| Reference / Date Inserted into Forward Plan | 69/16 – March 2017 |
| Decision | Acquisition of Dwellings Funded by the Housing Revenue Account |
| What is the decision to be taken? | To approve the acquisition of dwellings funded thorough the Housing Revenue Account |
| Who will be consulted? | Chief Officer Group, Cabinet Members and Internal Consultees |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 4 October 2017 |
| Will the report be considered in public | No |
| Cabinet Portfolio Area | Housing and Urban Renewal – Councillor Hussain |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | James Beale, Housing Development Team Leader 640316 |
| <p>Summary – the report sets out a proposal to acquire new build dwellings funded thorough the Housing Revenue Account to provide affordable rented housing</p> | |
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| Reference / Date Inserted into Forward Plan | 70/16 – March 2017 |
| Decision | Review and Amendment of Rent Charges and Policies in Respect of Eaton Court |
| What is the decision to be taken? | To approve proposals to review and amend rent charges and policies in respect of Eaton Court |
| Who will be consulted? | Chief Officer Group, Cabinet Members and Internal Consultees |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 12 July 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Housing and Urban Renewal – Councillor Hussain |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | James Beale, Housing Development Team Leader 640316 and Angelina Novakovic, Housing Strategy Development Officer 640330 |
| Summary – The report sets out proposals to bring rent charges at Eaton Court in line with benchmark rates for shared ownership dwellings in the city and approve other policies in relation to Eaton Court | |
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| Reference / Date Inserted into Forward Plan | 74/16 – May 2017 |
| Decision | Regeneration of 6 Bold Lane Derby |
| What is the decision to be taken? | To approve the business case and key milestones to progress the regeneration of 6 Bold Lane Derby |
| Who will be consulted? | Strategic Asset Management, Estates, Finance, Procurement and Legal |
| What documents will be considered? | Yes |
| The Earliest Date Council Cabinet will Consider it | 12 July 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Regeneration and Economy – Councillor Rawson |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Emma Dann, Principal Regeneration Manager 643047 |
| Summary – Set out the Business Case for the regeneration of 6 Bold Lane and describe the key milestones to develop the scheme to the point of Planning Application submission. | |
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| Reference / Date Inserted into Forward Plan | 75/16 – May 2017 |
| Decision | Acquisition of Additional Properties for Use as Temporary Accommodation |
| What is the decision to be taken? | To authorise the acquisition of additional properties for use as temporary accommodation to meet the needs of homeless households and those at risk of homelessness |
| Who will be consulted? | None |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 12 July 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Housing and Urban Renewal – Councillor Hussain |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Ian Fullagar, Head of Strategic Housing 643405 |
| Summary – There is a current undersupply of temporary accommodation. This results in homeless households frequently being placed in costly and unsuitable B&B accommodation. | |
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| Reference / Date Inserted into Forward Plan | 76/16 – May 2017 |
| Decision | Leisure, Culture and Tourism Options Appraisal |
| What is the decision to be taken? | To consider the Options Appraisal for alternative delivery models for Leisure, Culture and Tourism |
| Who will be consulted? | Key internal and external stakeholders |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 12 July 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Leisure, Culture and Tourism – Councillor Raju |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Claire Davenport, Director of Leisure, Culture and Tourism |
| Summary – The Options Appraisal Report provides the Council with the options for the future governance and delivery of the Leisure, Culture and Tourism department within the Council. The project has explored alternative delivery models and will recommend proposals for the future governance of these services. | |
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| Reference / Date Inserted into Forward Plan | 78/16 – May 2017 |
| Decision | Furnished Tenancy Scheme |
| What is the decision to be taken? | To approve a refreshed furnished tenancy scheme |
| Who will be consulted? | Ward Councillors |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 12 July 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Housing and Urban Renewal – Councillor Hussain |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Clare Mehrbani, Head of Housing Management and Housing Options 888596 |
| Summary – Derby Homes manages Council owned Social Housing on behalf of Derby City Council. The Furnished Tenancy Scheme has been running for a number of years and requires refreshing to introduce affordability checks. | |
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| Reference / Date Inserted into Forward Plan | 83/16 – May 2017 |
| Decision | Compulsory Purchase of Empty Homes |
| What is the decision to be taken? | To approve the compulsory purchase of empty homes |
| Who will be consulted? | Departmental Directors and Cabinet Member |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 12 July 2017 |
| Will the report be considered in public | No |
| Cabinet Portfolio Area | Housing and Urban Renewal – Councillor Hussain |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Su Li, compulsory Purchase and Enforcement Officer 640323 |
| Summary – the compulsory purchase of vacant homes, where the owners are unwilling and/or unable to bring into beneficial use. This will increase the supply of housing to meet high demand across the city. | |
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| Reference / Date Inserted into Forward Plan | 86/16 – May 2017 |
| Decision | Economic Development Fund |
| What is the decision to be taken? | To approve setting up an on going financial reserve on a sustainable basis to support economic growth and development |
| Who will be consulted? | Lead Members |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 12 July 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Regeneration and Economy – Councillor Rawson |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Greg Jennings, Acting Director of Regeneration, Property and Housing 641617 |
| Summary – To set up a fund to support the activities of the Regeneration Projects Division, Economic Regeneration Division, Transport Planning and related activities. | |
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| Reference / Date Inserted into Forward Plan | 87/16 – May 2017 |
| Decision | Strategy to Implement the Homelessness Reduction Act 2017 |
| What is the decision to be taken? | To approve the Council's strategy to implement to Homelessness Reduction Act 2017 |
| Who will be consulted? | Statutory, voluntary and third sector organisations involved in responding to homelessness in Derby |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 12 July 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Housing and Urban Renewal – Councillor Hussain |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Clare Mehrbani, Head of Housing Management and Housing Options 888596 and Ian Fullagar, Head of Strategic Housing 643405 |
| Summary – The Homelessness Reduction Bill received Royal Assent on 27 April 2017 and is now an Act. The date of enactment is likely to be 1 April 2018. There are many implications arising out of the new legislation for Local Authorities, requiring a strategy for implementation in Derby. | |
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| Reference / Date Inserted into Forward Plan | 03/17 – June 2017 |
| Decision | Road Skid Resistance Policy |
| What is the decision to be taken? | To approve the Council's first Road Skid Resistance Policy |
| Who will be consulted? | None |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 2 August 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Neighbourhoods and Public Protection – Councillor Afzal |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Kully Boden, Highway Asset Team Leader 642013 |
| <p>Summary – Effective maintenance of the highway network includes the requirement to systematically monitor the skid resistance of the road surface and to take a proactive approach, so that the skid resistance across the network is maintained to an appropriate standard. Enabling the public to travel safely and easily and adhering to our Duty of Care under the Highways Act 1980.</p> | |
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| CHIEF EXECUTIVE | PAUL ROBINSON |
| Reference / Date Inserted into Forward Plan | 80/16 – May 2017 |
| Decision | Corporate Fraud Prosecution Policy |
| What is the decision to be taken? | To approve the Corporate Fraud Prosecution Policy |
| Who will be consulted? | The Diversity Forum |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 12 July 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Finance and Governance – Councillor Shanker |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | John Massey, Head of Revenues, Benefits and Exchequer Services 643774 |
| Summary – The report will set out the Corporate Fraud Prosecution Policy. | |
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| Reference / Date Inserted into Forward Plan | 81/16 – May 2017 |
| Decision | Changes to the Business Rates Discretionary Rate Relief Policy |
| What is the decision to be taken? | To approve changes to the Business Rates Discretionary Rate Relief Policy |
| Who will be consulted? | None |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 2 August 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Finance and Governance – Councillor Shanker |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | John Massey, Head of Revenues, Benefits and Exchequer Services 643774 |
| Summary – to approve the required changes to the Business Rates Discretionary Rate Relief Policy. | |
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| PEOPLE SERVICES | STRATEGIC DIRECTOR ANDY SMITH |
| Reference / Date Inserted into Forward Plan | 01/17 – June 2017 |
| Decision | Proposed Merge of Brackensdale Infant and Brackensdale Junior Schools |
| What is the decision to be taken? | To consider the outcome of consultation on a proposal to merge Brackensdale Infant and Brackensdale Junior School to form a primary school |
| Who will be consulted? | Parents, governors, staff, local Members, trade unions Dioceses and local MP |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 6 September 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Education and Skills – Councillor Russell |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Gurmail Nizzer, Head of School Organisation and Provision 642720 |
| Summary – The report relates to a proposal to merge Brackensdale Infant and Brackensdale Junior Schools to form a primary school. Consultation is taking place on the proposal. Council Cabinet will be asked to consider the outcome of the consultation and approve moving to the next stage of the process which includes the publication of a statutory notice. | |
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| Reference / Date Inserted into Forward Plan | 02/06 – June 2017 |
| Decision | Proposal to Increase the Pupil Numbers at Murray Park School |
| What is the decision to be taken? | To consider the outcome of consultation on a proposal to increase the number of places at Murray Park School |
| Who will be consulted? | Parents, governors, staff, local Members, trade unions Dioceses and local MP |
| What documents will be considered? | Report |
| The Earliest Date Council Cabinet will Consider it | 4 October 2017 |
| Will the report be considered in public | Yes |
| Cabinet Portfolio Area | Education and Skills – Councillor Russell |
| Overview and Scrutiny Board | Executive Scrutiny Board |
| For More Information Contact | Gurmail Nizzer, Acting Director of Commissioning and Head of School Organisation and Provision 642720 |
| Summary – The report relates to a proposal to increase the number of places at Murray Park School. Consultation is taking place on the proposal. Council Cabinet will be asked to consider the outcome of the consultation and approve moving to the next stage of the process which includes the publication of a statutory notice. | |
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Changes since the last Forward Plan

| Date Item Considered | Key Decision | Forward Plan Item No | Forward Plan in which first appeared | Notes |
|----------------------|---|----------------------|--------------------------------------|------------------------|
| 21 June 2017 | Use of S106 Funding for Improvements to Leisure Facilities in Littleover and Blagreaves | 41/15 | November 2015 | |
| 21 June 2017 | Regionalisation of Adoption | 72/16 | May 2017 | |
| 21 June 2017 | Out River Our City Masterplan – Project Munion and Further ERDF Funding Opportunity | 73/16 | May 2017 | |
| 21 June 2017 | Council House Redevelopment of the Ground Floor | 84/16 | May 2017 | |
| 21 June 2017 | Secondary School Place Planning Schools Capital Programme | 85/16 | May 2017 | |
| | Proposal to Invest in a Private Residential Development on a Commercial Basis | 60/16 | February 2017 | Withdrawn |
| | A52 Wyvern Transport Improvement Scheme | 77/16 | May 2017 | Not a key decision |
| | Private Rented Sector Access Scheme | 79/16 | May 2017 | Been replaced by 87/16 |
| | Food Law Enforcement Plan and Health and Safety Enforcement Plan 2017/18 | 82/16 | May 2017 | Not a key decision |