



Derby City Council

Forward Plan

**Published
8 February 2022**

What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➡ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 15 March 2022.

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Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared
16 February 2022	Adult Social Care Fees and Charges 2022/23	10/21	September 2021
16 February 2022	Determination of the 2023-2024 Admission Arrangements for Derby City Community and Voluntary Controlled Schools	17/21	October 2021
16 February 2022	Market Hall Transformation Phase 2	19/21	November 2021
16 February 2022	Units 3 and 4 Westside Park, Raynesway, Derby	21/21	January 2022

New Items added February 2022		Forward Plan Item No	Directorate
Development of the Tourism Service to support recovery of the city and meet the needs as a future UK City of Culture		32/21	Communities and Place
Climate Change Action Plan		33/21	Communities and Place
Development of Derby City Council branding		34/21	Corporate Resources
Holiday Activities and Food funding from the Department for Education for 2022		35/21	Peoples' Services
Derby City Centre Plan – 'Ambition'		36/21	Communities and Place
City of Culture 2025		37/21	Communities and Place

Withdrawn Items			Reason
None			

COMMUNITIES AND PLACE	STRATEGIC DIRECTOR RACHEL NORTH
Reference / Date Inserted into Forward Plan	38/20 – May 2021
Decision	Our City Our River Next Steps
What is the decision to be taken?	To receive and update on the Our City Our Rive next steps
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sarah Banks, Principal Project Co-ordinator 07812 300591
Summary – The report will give an update on the plan for Our City Our River next steps.	
Reference / Date Inserted into Forward Plan	03/21 – July 2021
Decision	Project Assemble
What is the decision to be taken?	To receive an update on progress on plans for the Cultural Heart of the city, including the Assembly Rooms site
Who will be consulted?	Major Property Projects Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Williams, Head of Regeneration and Major Projects, 01332 641639
Summary – The report will give progress update on plans for the Cultural Heart of the city, including the Assembly Rooms site. It will detail identified work needed to complete the Feasibility phase, producing an Outline Business Case to take the project to PMO Gateway 2. Where known, the costs will be presented in the report.	

Reference / Date Inserted into Forward Plan	23/21 November 2021
Decision	Grant Award Review of Community Managed Libraries
What is the decision to be taken?	A decision is required on the grant review of Community Managed Libraries. A grant is provided to Direct Help & Advice (DHA) to deliver front line services at 10 library sites in the city
Who will be consulted?	Council departments and key stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Wellbeing, Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Mark Elliott, Library Service Manager 01332 641725
Summary – A Council Cabinet decision in 2021, stated that a grant award review should be completed. The scope included a review of the levels of grant, the grant allocation mechanism and the support packages provided to the Community Managed Library delivery partner.	

Reference / Date Inserted into Forward Plan	24/21 – December 2021
Decision	Approval of the Infrastructure Board Capital Programmes (Highways & Transport, Flood Defence and Vehicles, Plant & Equipment) 2022/23
What is the decision to be taken?	Approval of capital work programmes for Highways & Transport, Flood Defence and Vehicles, Plant & Equipment. The H&T programme includes s106 and external funding.
Who will be consulted?	Neighbourhood Boards and Councillors, Sustainable Transport Partnership, Infrastructure Programme Board, DMT Cabinet Member.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Rizwana Shaheen Hussain, Programme and Policy Team Leader, 01332 641760
Summary – The report sets out proposed Capital schemes and budgets for delivery in 2022/23 for the Highways & Transport, Flood Defence and Vehicles, Plant & Equipment programmes.	
Reference / Date Inserted into Forward Plan	25/21 – December 2021
Decision	Ward Committee and Neighbourhood Partnership Board Governance
What is the decision to be taken?	Improve and simplify the process for administering the delegated ward funding budget
Who will be consulted?	All councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Place and Community Development
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Maria Murphy, Managing Director of Derby Homes, 01332 888522
Summary – This proposal seeks to put forward a more simplified process for administering delegated budgets to enable Councillors to respond more swiftly to local neighbourhood priorities. Given the relatively low level of funding allocations within this budget a more proportionate system is recommended.	

Reference / Date Inserted into Forward Plan	30/21 – January 2022
Decision	Compulsory Purchase of Empty Homes
What is the decision to be taken?	To approve the compulsory purchase of empty homes
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Paulina Famurat, Empty Homes, Compulsory Purchase and Enforcement Officer 01332 643503

Summary – Use of enforcement proceedings to bring empty homes into use where the owner is unable or unwilling to do so.

Reference / Date Inserted into Forward Plan	32/21 – February 2022
Decision	Development of the Tourism Service to support recovery of the city and meet the needs as a future UK City of Culture
What is the decision to be taken?	The Tourism Service needs to respond effectively to the impacts of Covid, maximise cultural opportunities and meet the needs of a national review of Tourism for our city.
Who will be consulted?	Industry partners and stakeholders via meetings and briefings.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Wellbeing, Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Stella Birks, Visitor Services and Development Manager 07812 300031

Summary –
The Tourism Service in Derby needs to be enhanced to support more city centre vibrancy and the UK City of Culture bid to provide confidence that Derby can deliver this important aspect. In addition, a national review of tourism services means Derby needs to be better positioned and developed to be considered for regional and national opportunities. The report outlines 3 key recommendations which have been developed as part of a report on ways to best meet the needs of these important circumstances

Reference / Date Inserted into Forward Plan	33/21 – February 2022
Decision	Climate Change Action Plan
What is the decision to be taken?	To accept the Councils action plan which sets out a range of actions the Council will take to mitigate the impacts of climate change and drive towards net carbon zero.
Who will be consulted?	Internal Consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	The action plan has been consulted on widely across services and will continue to develop over the coming years.
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andy Hills, Environment and Business Energy Efficiency Group Manager, 01332 642014
Summary – The Action plan sets out a range of actions the Council will take to mitigate the impacts of climate change and drive towards net carbon zero.	

Reference / Date Inserted into Forward Plan	36/21 – February 2022
Decision	Derby City Centre Plan – ‘Ambition’
What is the decision to be taken?	To approve a document for consultation as part of the preparation of a plan setting out a vision for the transformation of Derby City Centre
Who will be consulted?	A range of key stakeholders, some already contributing to the preparation of the plan as well as the wider public through Council consultation platforms
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 April 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration, Decarbonisation and Strategic Planning and Transport
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andrew Waterhouse, Spatial Planning Group Manager, 01332 642124
<p>Summary – A new plan is being prepared to set out a long term vision for the transformation of Derby City Centre as part of a wider, co-ordinated response to changing retail patterns and the impact of Covid-19. It is recognised that the city centre needs to become a more diverse and attractive destination with superb public realm connected by high quality streetscapes. The 'Ambition' document will be a 'high-level' vision that sets out the key issues and proposed interventions. It will ask questions about these ambitions and seek to gauge the level of 'ambition' for how radical we should be. The results of the consultation on this document will be used to draw up the next stage of the Plan which will be called 'Vision'.</p>	

Reference / Date Inserted into Forward Plan	37/21 – February 2022
Decision	City of Culture 2025
What is the decision to be taken?	Following submission of an Expression Of Interest (EOI) in July 2021, Derby was one of eight places shortlisted to submit a full application to the UK City of Culture 2025 competition. This report provides an update on key information.
Who will be consulted?	Cultural partners and stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Wellbeing, Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Mike Brown, Deputy Bid Director, Derby City of Culture 2025, 01332 641488
Summary – UK City of Culture is a competition run by the Department for Digital, Culture, Media and Sport inviting places across the UK to set out their vision for culture-led regeneration. Derby's application aims to strengthen communities, drive economic growth, inspire local pride, and attract new investment and tourism to our city.	

CORPORATE RESOURCES	STRATEGIC DIRECTOR SIMON RILEY
Reference / Date Inserted into Forward Plan	22/21 – November 2021
Decision	Marketing of Part of the Council Estate
What is the decision to be taken?	To approve the potential to lease out part of the council estate
Who will be consulted?	Should there be interest, any parties impacted by letting the space will be consulted.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	No
Cabinet Portfolio Area	Finance, Assets and Digital
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sandra Flannery, Head of Corporate Buildings and FM Services. 01332 641822
Summary – Due to changes in how services operate we potentially have 'spare space-capacity' within the council estate that could support other government departments or commercial businesses giving a new income stream to the Council.	

Reference / Date Inserted into Forward Plan	34/21 – February 2022
Decision	Development of Derby City Council branding
What is the decision to be taken?	The Comms and Marketing team has been reviewing the Derby City Council brand and its sub-brands and are in the process of streamlining brands for the Council and its services. This report seeks approval to implement this work.
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	
Cabinet Portfolio Area	Governance
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Kara MacFadyen, Communications & Marketing Head of Service, 01332 640236 Ed Green, Communications & Marketing Manager, 01332 255442

Summary – An LGA Peer Review in 2019 found that the Council was extremely inconsistent in branding and messaging, as well as raising concerns about the current brands overall effectiveness. A proliferation of sub brands have also been created, without there appearing to be any overarching strategy or rationale, other than short-term promotion.

This matters because it means there is a real risk the council will not get the credit for the popular services it provides – and can therefore adversely impact on its reputation and the levels of trust people have, creating a vicious circle where unfavourable views of the council are not addressed because people do not appreciate what it does. The Peer Review recommended an evaluation of the (30 year-old) Council's brand and corporate identity, to ensure it is consistent and stronger. This Cabinet report will present next steps and seek approval for funding to continue that work.

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	27/21 – December 2021
Decision	Approval of Derby's Schools Capital Programme priority schemes for 2022/23.
What is the decision to be taken?	Following the Department for Education's announcement of capital allocations to local authorities, the report will seek Council Cabinet approval of the proposed priority school schemes for 2022/23.
Who will be consulted?	Council Cabinet
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Director of Children's Integrated Commissioning, People Services 01332 642720
Summary – Council Cabinet will be advised of the Department for Education's capital announcement for Derby. Council Cabinet will be asked to consider the approval of the Schools Capital Programme priority schemes for 2021/22. The schemes will be subject to the approval of the Council's overall budget for 2021/22 and the Department for Education capital allocation announcement.	

Reference / Date Inserted into Forward Plan	29/21 – December 2021
Decision	Children's Residential Provision and Placements
What is the decision to be taken?	To provide Council Cabinet with an update on Children's residential placements, including consideration of options to make improvements to the children's residential provision in Derby.
Who will be consulted?	Some initial discussions have taken place with external providers of residential children's homes.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 April 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Alice Sanghera, Head of CYP Commissioning 07747486150
Summary – The item relates to children's residential provision. Council Cabinet will receive a progress update, together with suggested next steps.	

Reference / Date Inserted into Forward Plan	35/21 – February 2022
Decision	Holiday Activities and Food funding from the Department for Education for 2022.
What is the decision to be taken?	The 2022 Holiday Activity and Food Programme in Derby will build on the success of previous years and follow the same mixed delivery model undertaken in 2021. This will involve Community Action Derby focussing on third sector provision across the city, and the Council delivering through schools and children's centres. This will ensure all areas of the city can be reached in a coordinated and targeted way.
Who will be consulted?	Derby HAF Steering Group made up of strategic partners including Food4Thought Alliance, Community Action Derby and Derby Schools
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 March 2022
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children, Young People and Skills
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Owen Swift, Physical Activity and Sport Strategic Manager - 01332 641266
Summary – The report will detail the Holiday Activity and Food Programme and the appointment of Community Action Derby	