



Derby City Council

# Forward Plan

**Published  
12 March 2019**

## What is the Forward Plan?

**ITEM 5**

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

## What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

## ➦ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

## Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

[committee@derby.gov.uk](mailto:committee@derby.gov.uk) 01332 643649.

The next Forward Plan will be published in May 2019.

# **Forward Plan**

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<b>COMMUNITIES AND PLACE</b>	<b>STRATEGIC DIRECTOR CHRISTINE DURRANT</b>
Reference / Date Inserted into Forward Plan	54/15 – February 2016
Decision	Our River Our City Programme
What is the decision to be taken?	To note the progress and funding status of the project and authorise updates to delegated approvals. To approve proposals to progress the preferred defence alignment and environmental enhancements for the Derby Riverside area
Who will be consulted?	Our River Our City Corporate Board and Corporate Leadership Team
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sarah Banks, Project Munio Interim Project Manager 07812 300591 David Marshall, Principal Regeneration Manager, Regeneration Projects 07812 301232
Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation.	
Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Former Britannia Court Site
What is the decision to be taken?	To approve options for the development of the former Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karen Brierley, Housing Development and PFI Team Leader 640318
Summary – To receive an update and recommendations for the development and use of the former Britannia Court site.	

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Reference / Date Inserted into Forward Plan	76/16 – May 2017
Decision	Leisure, Culture and Tourism Options Appraisal
What is the decision to be taken?	To consider the Options Appraisal for alternative delivery models for Leisure, Culture and Tourism
Who will be consulted?	Key internal and external stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 April 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Claire Davenport, Director of Leisure, Culture and Tourism
<p>Summary – The Options Appraisal Report provides the Council with the options for the future governance and delivery of the Leisure, Culture and Tourism department within the Council. The project has explored alternative delivery models and will recommend proposals for the future governance of these services.</p>	
Reference / Date Inserted into Forward Plan	57/17 – May 2018
Decision	Market Hall Transformation
What is the decision to be taken?	To approve the business case to deliver the Market Hall Transformation
Who will be consulted?	Internal consultees. A Communications Strategy and Stakeholder Management Plan has been developed which includes Market Hall tenants, key organisations and individuals and Vibrant City Partnership.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andy Smart, Regeneration Manager 643017
<p>Summary – The transformation of the grade II listed Market Hall, enhancing and preserving this important building and creating a new vibrant attraction within the city centre. The report will set out the business case for the improvements works to the Market Hall, confirming the scope of the works, budget, programme and risks associated with the project's delivery.</p>	

Reference / Date Inserted into Forward Plan	16/18 – August 2018
Decision	Local Plan Part 2
What is the decision to be taken?	To approve the draft of the Local Plan Part 2, including land use proposals and development management policies for public consultation
Who will be consulted?	A wide range of stakeholders including statutory consultees such as Highways England, planning and development professionals, councillors and members of the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Nicky Bartley, Planning Policy Team Leader 642119
Summary – The Local Plan part 2 will complement the Local Plan Part 1 (Core Strategy, particularly in terms of including development control policies. Consultation has already been undertaken on Issues and options and this is being used to draw up a draft plan for further consultation.	
Reference / Date Inserted into Forward Plan	33/18 – October 2018
Decision	A52 Wyvern Transport Improvements
What is the decision to be taken?	To establish an agreed cost estimate and work programme
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 April 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Phill Massey, Project Manager A52, 642507
Summary – The report will set out an update on project costs and programme.	

Reference / Date Inserted into Forward Plan	35/18 – October 2018
Decision	Highway Infrastructure Maintenance Hierarchy, Stakeholder Communication Plan, Winter Service Policy and Highway Infrastructure Risk Policy
What is the decision to be taken?	To review and approve the Highway Infrastructure Maintenance Hierarchy, Stakeholder Communication Plan, Winter Service Policy and Highway Infrastructure Risk Policy
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 April 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Lincoln Smithers, Principal Design Engineer 642494
<p>Summary – From October 2018, all local authorities will be working towards the new Well Managed Highway Infrastructure Code of Practice - Oct 16. Our approach to this new guidance is set out in our adopted Asset Management Policy, Strategy and Framework. The Framework includes 27 documents, some of which require endorsement through our executive processes. The four documents being presented at Cabinet have been developed and finalised during autumn 2018 and require cabinet approval. There is a high likelihood that some or all will be required for inclusion in the Councils defence against a third party claim on the highway.</p>	

Reference / Date Inserted into Forward Plan	36/18 – October 2018
Decision	Vision and Strategy for Derby's Built Leisure Facility Provision
What is the decision to be taken?	To approve the vision and strategy for Derby's built leisure facility provision to form part of the base for leisure facilities, framing the priorities for the future and continued development of the leisure facility infrastructure across Derby
Who will be consulted?	National Governing Bodies for Sport, Sports Associations, Local Sports Clubs and user group and planning authority
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Wayne Sills, Area Leisure Centre Manager 641267
Summary – The Leisure Facilities Strategy will frame the priorities for future and continued development of the leisure facility infrastructure across Derby.	
Reference / Date Inserted into Forward Plan	44/18 – December 2018
Decision	Castleward Compulsory Purchase
What is the decision to be taken?	To approve a detailed compulsory purchase plan to acquire land for new housing for Castleward
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	July 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing and Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Matt Wilson, Regeneration Manager 641589
Summary – To approve a detailed compulsory purchase plan to facilitate land assembly for an additional 512 new homes.	



Reference / Date Inserted into Forward Plan	45/18 – January 2019
Decision	Office Development at a Key Site in Derby City Centre
What is the decision to be taken?	To approve the delivery option to take forward office development at a key site in Derby city centre
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Emma Dann, Principal Regeneration Manager 643047
Summary – To consider the delivery options available to the Council to bring forward a new office development in Derby city centre.	
Reference / Date Inserted into Forward Plan	52/18 – February 2019
Decision	City Living Fund
What is the decision to be taken?	To consider extending the City Living Fund area and consider an application to enable a proposed housing scheme to progress
Who will be consulted?	Cabinet Member and Ward Councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Adult, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 643405
Summary – The City Living Fund was established to accelerate the delivery of new homes. This proposal will seek authorisation for the extension of City Living Fund area to become City wide and will ask Cabinet to consider a specific application for loan funding.	

Reference / Date Inserted into Forward Plan	56/18 – March 2019
Decision	Statements of Common Ground
What is the decision to be taken?	To approve the preparation of Statements of Common Ground required under the National Planning Policy Framework for Local Planning Authorities
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 April 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andrew Waterhouse, Spatial Planning Group Manager 642124
<p>Summary – The new National Planning Policy Framework has introduced a requirement for local planning authorities to prepare “Statements of Common Ground” (SOCG). These will be written statements that identify key strategic planning issues that affect more than one authority, such as cross boundary matters, facing the plan and how the different local authorities involved will work together to address them. The report provides information on what SOCGs are, how they fit into the local plan system and what they should include. It also seeks agreement for a proposed sign off process.</p>	

Reference / Date Inserted into Forward Plan	57/18 – March 2019
Decision	Connect Derby Strategic Decisions and Charging Policy
What is the decision to be taken?	To approve the set up of the Connect Derby Strategic Management Board and its terms of reference and approve the charging policy
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ann Bhatti, Head of Connect Derby 258300
<p>Summary – Connect Derby is the Council's managed workspace service. It was launched in 2014 and has been very successful in achieving its objectives. The individual managed workspaces initially had their own project board's setup to report progress and support decision making. When the buildings were launched the various project boards were amalgamated into one. However this project board was for updating on operational progress only. Connect Derby is well established and is now at a stage where more Strategic guidance and direction is required from key service heads and the Strategic Board will provide this. The charging policy is being introduced as the managed workspace sector has become very competitive in the past few years with seven other providers now on the market offering similar services. Connect Derby requires the flexibility to negotiate rents with new and existing customers to remain competitive within this sector. This will encourage maintaining and increasing occupancy and rent levels.</p>	

Reference / Date Inserted into Forward Plan	59/18 – March 2019
Decision	Sales of Property to Derby Homes
What is the decision to be taken?	To approve the sale of a property from the Council to Derby Homes
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 April 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	David Enticott, Finance Director and Company Secretary Derby Homes 888523
<p>Summary – Selling properties to Derby Homes will conserve and potentially expand the social housing stock in Derby by furnishing a receipt to the HRA which can be reinvested in new stock. This report seeks approval for a maximum of 5 properties to be sold to Derby Homes, with authority for each individual transfer to be delegated to the relevant Strategic Director and Portfolio Holders. This will ensure that beneficial transfers of empty properties will be achieved in as efficient a manner as possible.</p>	
Reference / Date Inserted into Forward Plan	60/18 – March 2019
Decision	Food Law Enforcement Plan and Health and Safety Enforcement Plan 2019/20
What is the decision to be taken?	To approve the Food Law Enforcement Plan and the Health and Safety Enforcement Plan 2019/20
Who will be consulted?	Overview and Scrutiny
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Elizabeth Blaney, Food and Safety Team Leader 641966
<p>Summary – The Food Law Enforcement Plan and the Health and Safety Enforcement Plan are dedicated to the food and health and safety law enforcement functions carried out by Environment and Regulatory Services. The Food Standards Agency and the Health and Safety Executive, requires the plans to be submitted to members for approval to ensure local transparency and accountability.</p>	

<b>CORPORATE RESOURCES</b>	<b>STRATEGIC DIRECTOR DON MCLURE</b>
Reference / Date Inserted into Forward Plan	51/18 – February 2019
Decision	Customer Feedback Policy
What is the decision to be taken?	To approve the Council's Customer Feedback Policy which provides an overview of how the Council will manage and deal with complaints
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 April 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Governance and Licensing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Victoria Thornber, Improvement Officer 643459
Summary – Council Cabinet are being asked to consider and approve the Council's recently updated Customer Feedback Policy. The policy sets out how the Council intends to manage and deal with the complaints it receives from its customers.	
Reference / Date Inserted into Forward Plan	54/18 – February 2019
Decision	Property Design and Maintenance Capital Programme
What is the decision to be taken?	To approve the projects to be delivered by the Property Design and Maintenance Capital Programme in 2019/20
Who will be consulted?	Chief Officers, Cabinet Members, Corporate Capital board and Corporate Property Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 April 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Governance and Licensing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Richard Roper, Building Engineering Manager 643688
Summary – The report will set out the 2019/20 proposed planned property capital programme identifying the required investment in the council's non-schools estate. The programme has been prioritised against essential condition issues and health and safety requirements and energy conservation. This includes replacement of fire alarms and emergency lighting systems, replacement of life expired boilers, heating and air conditioning systems.	

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<b>PEOPLE SERVICES</b>	<b>STRATEGIC DIRECTOR ANDY SMITH</b>
Reference / Date Inserted into Forward Plan	46/18 – January 2019
Decision	Schools Capital Programme Priority Schemes
What is the decision to be taken?	To approve the priority schemes for Derby's School Capital Programme 2019/20
Who will be consulted?	Cabinet members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	10 April 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Director of Commissioning and Head of School Organisation and Provision 642720
Summary – Council Cabinet will be advised of the Department for Education's capital announcement for Derby. Council Cabinet will be asked to consider the approval of the Schools Capital Programme priority schemes for 2019/20. The schemes will be subject to the approval of the Council's overall budget for 2019/20.	
Reference / Date Inserted into Forward Plan	58/18 – March 2019
Decision	Adult Commissioning Transformation Plan
What is the decision to be taken?	To approve the transformation of contractual arrangements for providers of adult social care
Who will be consulted?	Local providers and stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	June 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Kirsty McMillan, Service Director – Integrated and Direct Services 642743
Summary – Integrated Commissioning are currently leading on a transformation programme that will change the way we source and purchase care and support for adults. Dynamic Purchasing Systems (DPS) are to be proposed as the main contractual mechanism for procuring services beyond January 2020. This requires new relationships with providers and internal changes to systems, quality assurance and policies to ensure that commissioning arrangements are fit for purpose. The report outlines the rationale for these changes in line with national directives and local needs and market factors, and seeks approval to proceed.	

## Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared	Notes
28 February 2019	Long Term Waste Management Contract Update	48/18	January 2019	
13 March 2019	South Derby Growth Zone / Infinity Garden Village	61/17	May 2018	
13 March 2019	Infrastructure Board Capital Programme (Highways and Transport, Flood Defence and Vehicles, Plant and Equipment)	37/18	October 2018	
13 March 2019	Becketwell Regeneration Update	40/18	October 2019	
13 March 2019	Multi Agency Safeguarding Arrangements Across Derby City and Derbyshire County Areas	47/18	January 2019	
13 March 2019	Acquisition of a Converted Property to Provide 8 Affordable Homes	49/18	February 2019	
13 March 2019	Extended Approach to Neighbourhood Working	53/18	February 2019	
13 March 2019	Healthwatch Derby Funding Arrangements	55/18	February 2019	
	Future High Streets Fund	50/18	February 2019	Withdrawn – not a key decision
	Expansion of Brackensdale Primary School	22/18	September 2018	Withdrawn – decision not required