



Derby City Council

Forward Plan

**Published
8 August 2017**

What is the Forward Plan?

ITEM 5

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➦ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or any grant or loan of over £25,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 5 September 2017.

Forward Plan

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COMMUNITIES AND PLACE	STRATEGIC DIRECTOR CHRISTINE DURRANT
Reference – Date Inserted into Forward Plan	72/14 – February 2015
Decision	Building Energy Management Strategy and Policy
What is the decision to be taken?	To approve the building energy management strategy and policy
Who will be consulted?	Corporate consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 November 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Penny Marshall, Carbon Reduction Commitment Manager 641787 or 07391739261
Summary - Through the application of the Policy the Council's staff, managers and members can contribute towards reducing the carbon emissions from its corporate property assets by responsible energy management. This will ultimately reduce the Council's energy consumption and hence release energy budgets for use in the delivery of direct services.	
Reference / Date Inserted into Forward Plan	11/15 – July 2015
Decision	Support for the Delivery of Phase 2 of the Castleward Urban Village
What is the decision to be taken?	To approve support for the delivery of phase 2 of the works
Who will be consulted?	Relevant internal teams, Leadership and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Matthew Wilson, Regeneration Manager 641589
Summary - Following the increasingly positive impact of Phase 1, the report details the nature and extent of Derby City Council support required to enable the delivery of Phase 2 of the Castleward Urban Village.	

Reference / Date Inserted into Forward Plan	54/15 – February 2016
Decision	Our River Our City (Derby Riverside) Masterplan Options
What is the decision to be taken?	To approve the preferred Masterplan options for delivery of the proposed flood defences and wider regeneration of the North Riverside
Who will be consulted?	Our River Our City Corporate Board and Chief Officer Group
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	4 October 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine William, Head of Service Regeneration Projects 641639
Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation.	
Reference / Date Inserted into Forward Plan	57/15 – February 2016
Decision	Adoption of Markets Rights Policy
What is the decision to be taken?	To adopt the Markets Rights Policy to ensure that the Council is able to effectively regulate markets within Derby
Who will be consulted?	Market Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Tomlinson, Service Director for Communities, Environmental and Regulatory Services 641972
Summary – The Council has long established right to provide and regulate markets in the city, initially dating back to 1154 under a Royal Charter and more recently under the Food Act 1984. In order to provide a framework under which those rights can be effectively applied, a Markets Rights policy needs to be adopted.	

Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Former Britannia Court Site
What is the decision to be taken?	To approve options for the development of the former Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	James Beale, Housing Development Team Leader 640316
Summary – To receive an update and recommendations for the development and use of the former Britannia Court site.	
Reference / Date Inserted into Forward Plan	25/16 – September 2016
Decision	Performance Venue
What is the decision to be taken?	To approve the first phase of development of a new performance venue
Who will be consulted?	Finance, Legal, Estates, Director of Leisure, Culture and Tourism, Derby Live, Cabinet Member for Communities and City Centre Regeneration
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Samuel Rossilo, Project Manager 641738
Summary – A new performance venue at the Assembly Rooms site is the key priority of the City Centre Masterplan 2030. Feasibility work has been underway to determine the deliverability of a new performance venue in Derby. The work to date has revealed that a new performance venue is deliverable and can be delivered creating significant economic and cultural impacts whilst also being revenue neutral for the Council.	

Reference / Date Inserted into Forward Plan	54/16 – December 2016
Decision	Future Cemetery Provision for Derby
What is the decision to be taken?	To establish the need for and the process for establishing a new cemetery for Derby
Who will be consulted?	Derby residents and stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gary Marshall, Bereavement Services Manager 07812301635
Summary – The report set out options for the future provision of a cemetery to serve Derby and the process needed to achieve the outcome.	
Reference / Date Inserted into Forward Plan	63/16 – February 2017
Decision	Property Investment Portfolio
What is the decision to be taken?	To establish a property investment portfolio which will deliver an income to the Council
Who will be consulted?	Strategic Property Advisor
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Sadler, Strategic Asset Manager 643334
Summary – To establish an investment portfolio of commercial properties which will deliver an income to the Council over the medium to long term.	

Reference / Date Inserted into Forward Plan	69/16 – March 2017
Decision	Acquisition of Dwellings Funded by the Housing Revenue Account
What is the decision to be taken?	To approve the acquisition of dwellings funded through the Housing Revenue Account
Who will be consulted?	Chief Officer Group, Cabinet Members and Internal Consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	4 October 2017
Will the report be considered in public	No
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	James Beale, Housing Development Team Leader 640316
Summary – the report sets out a proposal to acquire new build dwellings funded through the Housing Revenue Account to provide affordable rented housing	
Reference / Date Inserted into Forward Plan	70/16 – March 2017
Decision	Review and Amendment of Rent Charges and Policies in Respect of Eaton Court
What is the decision to be taken?	To approve proposals to review and amend rent charges and policies in respect of Eaton Court
Who will be consulted?	Chief Officer Group, Cabinet Members and Internal Consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	James Beale, Housing Development Team Leader 640316 and Angelina Novakovic, Housing Strategy Development Officer 640330
Summary – The report sets out proposals to bring rent charges at Eaton Court in line with benchmark rates for shared ownership dwellings in the city and approve other policies in relation to Eaton Court	

Reference / Date Inserted into Forward Plan	74/16 – May 2017
Decision	Regeneration of 6 Bold Lane Derby
What is the decision to be taken?	To approve the business case and key milestones to progress the regeneration of 6 Bold Lane Derby
Who will be consulted?	Strategic Asset Management, Estates, Finance, Procurement and Legal
What documents will be considered?	Yes
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Emma Dann, Principal Regeneration Manager 643047
Summary – Set out the Business Case for the regeneration of 6 Bold Lane and describe the key milestones to develop the scheme to the point of Planning Application submission.	
Reference / Date Inserted into Forward Plan	75/16 – May 2017
Decision	Acquisition of Additional Properties for Use as Temporary Accommodation
What is the decision to be taken?	To authorise the acquisition of additional properties for use as temporary accommodation to meet the needs of homeless households and those at risk of homelessness
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 643405
Summary – There is a current undersupply of temporary accommodation. This results in homeless households frequently being placed in costly and unsuitable B&B accommodation.	

Reference / Date Inserted into Forward Plan	76/16 – May 2017
Decision	Leisure, Culture and Tourism Options Appraisal
What is the decision to be taken?	To consider the Options Appraisal for alternative delivery models for Leisure, Culture and Tourism
Who will be consulted?	Key internal and external stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism – Councillor Raju
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Claire Davenport, Director of Leisure, Culture and Tourism
Summary – The Options Appraisal Report provides the Council with the options for the future governance and delivery of the Leisure, Culture and Tourism department within the Council. The project has explored alternative delivery models and will recommend proposals for the future governance of these services.	
Reference / Date Inserted into Forward Plan	78/16 – May 2017
Decision	Furnished Tenancy Scheme
What is the decision to be taken?	To approve a refreshed furnished tenancy scheme
Who will be consulted?	Ward Councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Clare Mehrbani, Head of Housing Management and Housing Options 888596
Summary – Derby Homes manages Council owned Social Housing on behalf of Derby City Council. The Furnished Tenancy Scheme has been running for a number of years and requires refreshing to introduce affordability checks.	

Reference / Date Inserted into Forward Plan	86/16 – May 2017
Decision	Economic Development Fund
What is the decision to be taken?	To approve setting up an on going financial reserve on a sustainable basis to support economic growth and development
Who will be consulted?	Lead Members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Greg Jennings, Acting Director of Regeneration, Property and Housing 641617
Summary – To set up a fund to support the activities of the Regeneration Projects Division, Economic Regeneration Division, Transport Planning and related activities.	
Reference / Date Inserted into Forward Plan	87/16 – May 2017
Decision	Strategy to Implement the Homelessness Reduction Act 2017
What is the decision to be taken?	To approve the Council's strategy to implement to Homelessness Reduction Act 2017
Who will be consulted?	Statutory, voluntary and third sector organisations involved in responding to homelessness in Derby
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Housing and Urban Renewal – Councillor Hussain
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Clare Mehrbani, Head of Housing Management and Housing Options 888596 and Ian Fullagar, Head of Strategic Housing 643405
Summary – The Homelessness Reduction Bill received Royal Ascent on 27 April 2017 and is now an Act. The date of enactment is likely to be 1 April 2018. There are many implications arising out of the new legislation for Local Authorities, requiring a strategy for implementation in Derby.	

Reference / Date Inserted into Forward Plan	04/17 – July 2017
Decision	iHub Phase 2 Development
What is the decision to be taken?	To approve phase 2 of the iHub development
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy – Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Alan Smith, Head of Economic Regeneration 641624
Summary – To approve proposal to bring forward the development of land behind the iHub to include a new car park.	
Reference / Date Inserted into Forward Plan	05/17 – August 2017
Decision	Financial Contributions in Lieu of Development Related Highway Schemes
What is the decision to be taken?	Developers have offered financial contributions in lieu of a number development related highway schemes. The Highway Authority consider that in these particular cases it could be advantageous to accept the contributions, to increasing road efficiency, unlocking economic (job creation) opportunities and enable the delivery of new homes.
Who will be consulted?	Statutory consultees and stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Neighbourhoods and Public Protection – Councillor Afzal
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Paul Chamberlain, Group Manager Traffic and Transportation 642261
Summary – Development related highway schemes in the City are conditioned as part of various planning approvals in South Derbyshire. Derby City in its role as local highway authority considers that the highway network would be better served by taking financial contributions in lieu of these schemes and alternative schemes be provided as part of wider highway network improvement strategies.	

Reference / Date Inserted into Forward Plan	08/17 – August 2017
Decision	Derby Silk Mill Redevelopment – Lease and External Funding Arrangements
What is the decision to be taken?	To confirm lease and external funding arrangements to support the Museum Trust's redevelopment of the Silk Mill
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism – Councillor Raju
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Peter Ireson, Head of Culture and Business Development 255441
Summary – To enable the Museums Trust to access the external funding from the Heritage Lottery Fund (HLF) and Arts Council England (ACE) necessary for their redevelopment of the Silk Mill, the Council, as landlord of the Museum, needs to alter the current lease arrangements and agree to certain conditions within the funding agreements.	

Reference / Date Inserted into Forward Plan	09/17 – August 2017
Decision	Draft Planning Obligations Supplementary Planning Document Review for Public Consultation
What is the decision to be taken?	The Draft Planning Obligations Supplementary Planning Document Review is an updated version of the Council's approach to securing planning obligations, or S106 agreements, from development in Derby.
Who will be consulted?	Departmental officers, developers, agents, relevant interest groups, general public, diversity forums, neighbourhood forums.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	4 October 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy - Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Rachel Reid, Senior Planning Officer, 642112
Summary – The item relates to planning obligations or S106 contributions. The review brings the document up to date in light of the Derby City Local Plan Part 1 2017 and the Community Infrastructure Levy Regulations.	

Reference / Date Inserted into Forward Plan	10/17 – August 2017
Decision	Derby City Local Plan Part 2 – Issues and Options Consultation
What is the decision to be taken?	To authorise consultation on the issues and options that the Derby City Local Plan Part 2 will address
Who will be consulted?	Statutory bodies, developers, local businesses, members of the public and other stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 November 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Economy - Councillor Rawson
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Nicky Bartley, Planning Policy Team Leader 642119
<p>Summary – Following the adoption of the Derby City Local Plan Part 1 in January 2017, work has now commenced on the Local Plan Part 2. The Part 2 Plan will allocate additional sites to meet development needs, contain more detailed development management policies and review the remaining City of Derby Local Plan Review (2006) policies. Members will be asked to approve a consultation document seeking peoples views on the issues the Part 2 Plan will address and policy options to address them, where appropriate. Members will also be asked to delegate authority to Cabinet Member for Regeneration and Economy to agree the final document for consultation.</p>	

CHIEF EXECUTIVE	PAUL ROBINSON
Reference / Date Inserted into Forward Plan	81/16 – May 2017
Decision	Changes to the Business Rates Discretionary Rate Relief Policy
What is the decision to be taken?	To approve changes to the Business Rates Discretionary Rate Relief Policy and adopt the amended Policy.
Who will be consulted?	Fire and Police Authorities (major preceptors); there will also be an Equalities Impact Assessment.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	04 October 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Governance – Councillor Shanker
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – to approve the required changes to the Business Rates Discretionary Rate Relief Policy.	

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	01/17 – June 2017
Decision	Proposed Merge of Brackensdale Infant and Brackensdale Junior Schools
What is the decision to be taken?	To consider the outcome of consultation on a proposal to merge Brackensdale Infant and Brackensdale Junior School to form a primary school
Who will be consulted?	Parents, governors, staff, local Members, trade unions Dioceses and local MP
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Head of School Organisation and Provision 642720
Summary – The report relates to a proposal to merge Brackensdale Infant and Brackensdale Junior Schools to form a primary school. Consultation is taking place on the proposal. Council Cabinet will be asked to consider the outcome of the consultation and approve moving to the next stage of the process which includes the publication of a statutory notice.	
Reference / Date Inserted into Forward Plan	02/06 – June 2017
Decision	Proposal to Increase the Pupil Numbers at Murray Park School
What is the decision to be taken?	To consider the outcome of consultation on a proposal to increase the number of places at Murray Park School
Who will be consulted?	Parents, governors, staff, local Members, trade unions Dioceses and local MP
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	4 October 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Acting Director of Commissioning and Head of School Organisation and Provision 642720
Summary – The report relates to a proposal to increase the number of places at Murray Park School. Consultation is taking place on the proposal. Council Cabinet will be asked to consider the outcome of the consultation and approve moving to the next stage of the process which includes the publication of a statutory notice.	

Reference / Date Inserted into Forward Plan	06/17 – August 2017
Decision	Services for Children in Need of Help and Protection, Looked After Children and Care Leavers - Final Report and Action Plan
What is the decision to be taken?	To note the Ofsted report and approve Derby's action plan before submission to Ofsted and the Department for Education to ensure appropriate ownership and challenge.
Who will be consulted?	Relevant staff and partners
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 September 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Safeguarding and Children and Young People – Councillor Bolton
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andy Smith, Strategic Director of People Services 643556
<p>Summary – All local authorities will be inspected, by Ofsted, under the inspection framework of services for children in need of help and protection, looked after children and care leavers. Derby City was inspected in March 2017 and the final report was published in June 2017. Every authority must submit an action plan following their inspection to Ofsted and the Department for Education on how recommendations will be addressed. The report will present members with the key findings from the report alongside proposed actions to support improvements against recommendations.</p>	
Reference / Date Inserted into Forward Plan	07/17 – August 2017
Decision	Home to School Transport Assistance Policy Consultation
What is the decision to be taken?	To approve consulting on the Home to School Assistance Policy
Who will be consulted?	Parents, carers, public, stakeholders, partners and other relevant partners
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	6 December 2017
Will the report be considered in public	Yes
Cabinet Portfolio Area	Education and Skills – Councillor Russell
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Diane Whitehead, Acting Head of School Organisation and Provision
<p>Summary – Recommendations to change the way in which we provide Post 16 free discretionary home to school transport assistance for students with Special Educational Needs and Disabilities by moving from absolutely free transport to requesting a financial contribution for eligible students.</p>	

Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared	Notes
	Road Skid Resistance Policy	03/17	June 2017	Not a key decision