



Derby City Council

**CORPORATE SERVICES SCRUTINY
REVIEW BOARD
20 February 2020**

ITEM 09

Report sponsor: Strategic Director of Corporate Resources
Report author: Democratic Services Officer

Work Programme for 2019/20 Municipal Year

Purpose

- 1.1 The Corporate Services Board will have an opportunity to discuss the work programme for the 2019/20 municipal year, attached at Appendix 1

Recommendation

- 2.1 To consider and agree the Work Programme for the 2018/19 municipal year and make any amendments to the plan as agreed by the Board.

Reason

- 3.1 To provide the Board with an opportunity to consider and discuss the work programme for 2018/19 municipal year, to ensure robust performance monitoring and challenging, whilst identifying areas for further investigation.

Supporting information

- 4.1 As detailed under Article 6 of the Council's constitution, Overview and Scrutiny Boards will:
 - review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions
 - make reports or recommendations to Council or the Council Cabinet or any joint or Neighbourhood Board/Forum in connection with the discharge of any functions
 - consider any matter affecting the area or its inhabitants
 - consider decisions that have been called-in for reconsideration, and decide whether to ask the decision maker to reconsider the decision or to refer it to full Council
 - carry out policy development and review functions as shown in Article 6 of the constitution that they consider to be necessary
 - provide an annual report to Council on their workings and make recommendations for future work programmes
 - carry out any other statutory duties and responsibilities allocated to local authority scrutiny committees.

4.2 The Terms of Reference for this board covers the following service areas, and encompasses the portfolios of the Cabinet Members for Strategy and Policy; Governance and Licensing; and, Finance and Procurement:

- Overall strategic lead on all Council services
- Strategic Partnerships
- International development
- Derby Plan/Council Plan
- Medium Term Financial Strategy
- National and Regional Profile
- International Development
- Policy & Insight (including Consultation)
- Communications and Marketing
- Emergency Planning/Business Continuity
- HR and Organisational Development
- Corporate Health and Safety
- Property Services
- Legal and Democratic Services
- Licensing
- Markets
- Finance
- Internal Audit/CMAP
- Risk Management
- Revenue and Benefits
- Digital & IT Services
- Customer Management and Derby Direct
- Procurement

Public/stakeholder engagement

5.1 None directly arising from this report

Other options

6.1 None

Financial and value for money issues

7.1 None arising directly from this report. Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the Board and from the final recommendations resulting from topic reviews.

Legal implications

8.1 Implications may arise from future items identified for inclusion on the work programme as and when they are considered by the Board and from the final recommendations resulting from topic reviews.

Other significant implications

9.1 None

This report has been approved by the following people:

Role	Name	Date of sign-off
Legal Finance Service Director(s) Report sponsor Other(s)	Alex Hough Acting Head of Democracy	08/01/2020
Background papers: List of appendices:	Appendix 1 – Work programme for Corporate Services Scrutiny Review Board	

Corporate Services Scrutiny Review Board Work Programme 2019/20

Meeting	Items	Service Director / Lead Officer
11 July 2019	Finance – state of the nation position on Council's finances and the current budget risks	D McLure
	International Development – <i>trading internationally and effects of Brexit on Derby</i>	A Smith/G Jennings
	Work Programme and Topic Reviews	All
3 October 2019	Customer Services – Universal Credit - <i>how well is it going, how are vulnerable families being affected.</i>	B Fenton
	Markets - City Centre Regeneration Plan, update on markets. <i>Allenton Market - Update</i> <i>Market Hall – Update</i>	C Williams
	Topic Reviews - Agency Workers	Z Bird
	Gender Representation Task Group	
	Work Programme	All
20 February 2020	Energy Improvement Plan for Derby City Council	J Sowerby-Warrington
	Derby Plan - City Plan	H Greenan
	Corporate Asset Management - direction of travel for property.	J Sowerby-Warrington
	Work Programme and Topic Reviews	All
12 March 2020	Digital Transformation – impact and direction	A Brammall
	Gender Representation Task Group Update	D Monahan
	Land Charges – Update on Official Search Requests	E Feenan