

## FUTURE MEETINGS AND WORK PROGRAMME OF THE AUDIT AND ACCOUNTS COMMITTEE

### RECOMMENDATIONS

- 1.1 To agree the updated work programme of the Committee set out in Appendix 2.

### SUPPORTING INFORMATION

- 2.1 The updated work programme, set out in Appendix 2, has been updated from the work programme approved by the Committee in September 2005. It reflects the timetable for reporting on the developments of corporate governance processes and also any changes in priorities.
- 2.2 The work programme will be updated on a regular basis and reported to Committee.

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**Background papers:** Appendix 1 – Implications  
**List of appendices:** Appendix 2 – Audit Committee Programme of Work to September 2006

<b>IMPLICATIONS</b>
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**Financial**

1. None directly arising.

**Legal**

2. None directly arising.

**Personnel**

3. None directly arising.

**Equalities impact**

4. None directly arising.

**Corporate objectives and priorities for change**

5. The functions of the Committee have been established to support delivery of corporate objectives by enhancing scrutiny of various aspects of the Council's controls and governance arrangements.

**AUDIT AND ACCOUNTS COMMITTEE  
PROGRAMME OF WORK TO SEPTEMBER 2006**

<b>Committee</b>	<b>Cyclical Activities</b>	<b>Review Activities</b>
December 2005	<ul style="list-style-type: none"> <li>- Quarterly Internal Audit Report</li> <li>- Risk Management – Update</li> <li>- External Audit Plan 2005/6</li> <li>- Training Session for Committee Members</li> <li>- Updated Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>- Follow Up Reports (as required)</li> </ul>
April 2006	<ul style="list-style-type: none"> <li>- Quarterly Internal Audit Report</li> <li>- Internal Audit Strategy and Annual Plan</li> <li>- Updated Work Programme</li> <li>- Methodology for producing Statement of Internal Control</li> </ul>	<ul style="list-style-type: none"> <li>- Follow Up Reports (as required)</li> <li>- Review of Local Code of Corporate Governance</li> <li>- Review of Financial Procedure Rules</li> <li>- Risk Management Development Plan</li> </ul>
June 2006	<ul style="list-style-type: none"> <li>- Internal Audit Annual Report 2005/6</li> <li>- Statement of Internal Control</li> <li>- Statement of Accounts 2005/6</li> <li>- Anti-Fraud and Corruption Strategy</li> <li>- Review of Risk Management Annual Report</li> <li>- External Audit Interim Report</li> <li>- Updated Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>- Follow Up Reports (as required)</li> <li>- Review of Risk Management Strategy</li> <li>- Review of Fraud Response Plan</li> </ul>
September 2006	<ul style="list-style-type: none"> <li>- Quarterly Internal Audit Report</li> <li>- Final Accounts 2005/6 - External Audit SAS610 Report</li> <li>- Final Accounts 2005/6 – Post Audit Reapproval</li> <li>- Indicative External Audit Plan for 2006/7</li> <li>- Review of Terms of Reference</li> <li>- Updated Work Programme</li> </ul>	<ul style="list-style-type: none"> <li>- Follow Up Reports (as required)</li> <li>- Scrutiny of risk registers</li> <li>- Review of Risk Management methodology</li> <li>- Confidential Reporting Code</li> </ul>
To be determined	<ul style="list-style-type: none"> <li>- Appointments to Remuneration Panel on Members Allowances</li> <li>- External Audit Management Letter for 2004/5</li> </ul>	<ul style="list-style-type: none"> <li>- Review of Corporate Plan and Best Value Performance Plan (for consistency with the internal control framework)</li> <li>- Corporate Governance Health Check</li> </ul>