





Derby City Council

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Where an executive member may discharge a function alone and becomes aware of a pecuniary interest in a matter being dealt with or to be dealt with by them, the executive member must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter.

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You have an interest if any business before an overview and scrutiny board relates to a decision made (whether implemented or not) or action taken by the executive or another of your authority's committees; and at the time the decision was made or action was taken, you were a member of the executive or committee and you were present when that decision was made or action was taken. You may only attend a meeting of the overview and scrutiny board for the purpose of answering questions or giving evidence relating to the business and you must leave the room where the meeting is held immediately after making representations, answering questions or giving evidence.

THESE MATTERS ARE EXPLAINED MORE FULLY IN THE MEMBERS' CODE OF CONDUCT

IF IN ANY DOUBT PLEASE SPEAK TO THE MONITORING OFFICER