

Time commenced: 2.00pm

Time finished: 2.35pm

PLAIN ENGLISH PANEL
27 February 2007

Present: Councillor Bolton – In the Chair
Councillors Poulter and Turner
Rosa Drohomirecka – Communications Advisor

10/06 Apologies for Absence

Apologies for absence were received from Councillors Harbon, Hird and S Khan.

11/06 Minutes of Previous Meeting

The minutes of the previous meeting held on 10 July 2006 were approved as a correct record.

12/06 Make a Difference leaflet

The Panel considered a draft leaflet relating to how adults could make suggestions, compliments or complaints about social care services for children and young people.

Resolved that the changes would be made to the leaflet as recommended by the Panel.

13/06 Foster Carers Book Mark

The Panel considered a book mark that related to who and how people could become foster carers.

The book mark had already been printed and distributed, therefore the Panel made suggestions of changes that could be incorporated into the book mark in future years.

Resolved that the changes as suggested by the Panel would be taken into account when publishing the book mark in future years.

14/06 Adoption Support Leaflet

The Panel considered a leaflet that provided details of the support that could be provided to adopted children and adults, adoptive parents and birth relatives of children who had been adopted.

The leaflet had already been printed and distributed, therefore the Panel made suggestions of changes that could be incorporated into the leaflet in future years.

Resolved that the changes as suggested by the Panel would be taken into account when publishing the leaflet in future years.

MINUTES END