



Area Panel Budget Proposals 2005/6

SUPPORTING INFORMATION

- 1.1 Area Panel 4 budget allocation for 2005/6 is £22,000. The panel has an additional budget of £3 carried forward from 2004/5, which means that a total budget of £22,003 is available for allocation to projects during this financial year
- 1.2 Area Panel 4 is asked to consider whether to support the following applications:

Applicant	Project	Ward	Funding requested
Gayton Community Centre	Extension for disabled people's toilets	Blagreaves	£1,000
Newmount Brass	Equipment for brass band	Blagreaves and Littleover	£2,000
Royal British Legion (Mickleover) Club Ltd	Feasibility study	Mickleover	£1,950
Littleover Lane Allotments Association	Site office conversion	Blagreaves and Littleover	£3,450
Total funding requested			£8,400

- 1.3 A short summary of each project is attached to this report in Appendix 2.
- 1.4 The Area Panel Grant Appraisal Panel met on 17 October to appraise the applications against the agreed criteria. The purpose of the Appraisal Panel is to support the Area Panel to make decisions about whether to approve applications. Recommendations are based on the information provided by the applicants measured against the area panel funding criteria.
- 1.5 **Appraisal Panel Recommendations**

Applicant	Project	Recommendation
Gayton Community Centre	Extension for disabled people's toilets	Approve
Newmount Brass	Equipment for brass band	Approve
Royal British Legion (Mickleover) Club Ltd	Feasibility study	Reject
Littleover Lane Allotments Association	Site office conversion	Approve

- 1.6 The Council Constitution states that the Area Panels can 'use a delegated budget for local environmental and community purposes'. Therefore, if an application does not specifically refer to a local activity, consideration needs to be given to the

appropriateness of allocating area panel funding to the project. In deciding whether to support each application, the area panel will assess the funding request against the funding criteria and its priorities.

1.7 The new funding criteria, included in the Council Constitution, says that applications need to provide a service in response to the needs of local residents and meet at least one of the following criteria:

- improve access for local people to existing services
- provide a service in response to an issue raised in a community update report
- contribute to improvements which will provide a benefit to local residents
- assist in providing an integrated service in response to an issue raised at an area panel meeting
- enable residents to participate in their community or at area panel meetings.

Applications also need to:

- provide evidence of need for the application
- show evidence that ongoing maintenance or revenue costs have been approved by the relevant Council department, if necessary.

1.8 The priorities for supporting an application are that it:

- is from a voluntary or community group
- shows evidence of match funding or self help
- provides a service in response to the needs of local residents
- will directly benefit people living in the geographical area covered by the area panel
- show evidence of how the project will be sustained beyond the period of funding, if it is not a one-off project
- contributes to the delivery of one or more of the Council's corporate objectives.

1.9 In most circumstances, the amount of funding that the area panel will award to an applicant will be between £50 and £2,000. However, the area panel does have the discretion to award more if it considers the application to be a priority for the area.

1.10 If the proposals are approved, the implications for the total budget for Area Panel 4 in 2005/6 will be:

Area Panel 4	
Budget for 2004/5	£22,000
Commitment carried forward from 2004/5	£3
Total commitments to date	£7,151
Total budget available for allocation in November 2005	£14,852
Sub-total of proposals to consider in November 2005	£8,400
Budget remaining if proposals for November are approved	£6,452

Blagreaves ward	
Total commitments to date	£814
Sub-total of proposals to consider in November 2005	£3,725
Littleover ward	
Total commitments to date	£3,190
Sub-total of proposals to consider in November 2005	£2,725
Mickleover ward	
Total commitments to date	£3,147
Sub-total of proposals to consider in November 2005	£1,950

PROPOSED ACTION

2.1 To consider and determine the four applications for area panel funding.

For more information contact: Richard Smail 01332 258505 e-mail Richard.smail@derby.gov.uk
Background papers: Area Panel Budget allocation criteria, Application form stored on file.
List of appendices: Appendix 1 – Summary of implications
Appendix 2 – Summary of applications and recommendations from the Area Panel Grant Appraisal Panel
Appendix 3 – Area Panel 4 funding approvals 2005/6

Appendix 1

IMPLICATIONS

Financial

- 1.1 Area panels must consider priorities within the area when considering requests for funding. Not all requests that meet the criteria will be considered a priority. When supporting or rejecting an application over £25,000, Area Panel 4 must give reasons for its decision.

Legal

- 2.1 Area Panel 4 has delegated authority to use its budget for local environmental and community purposes.
- 2.2 Section 19 of the Local Government (Miscellaneous Provisions) Act 1976 empowers the Council to offer grants to voluntary and other organisations to provide any recreational facilities.
- 2.3 Any decision involving the making of a grant or loan over £25,000 to any voluntary body is deemed to have a significant impact on two or more wards and is therefore a key decision.
- 2.4 After a key decision has been taken, the Director of Corporate Services must publish a record of every executive decision taken at that meeting within two days of that meeting. The record must include a statement of the reasons for each decision and any alternative options considered or rejected at the meeting. No action will be taken on any such decision for five clear days from the date of publication.

Personnel

- 3.1 None other than those included in the application forms.

Equalities impact

- 4.1 None other than those included in the application forms.

Corporate objectives and priorities

- 5.1 The provision of grants to community projects can contribute to the delivery of the Council's key objectives and priorities. The summary of each project in Appendix 2 includes an indication of how each one contributes.

Appendix 2

SUMMARY OF APPLICATIONS

Applicant 1:	Gayton Community Centre
Project:	Extension for disabled people's toilets
Total cost of project:	£6,000
Amount of funding requested:	£1,000
Wards:	Blagreaves

Description:

Gayton Community Centre was built in 1975 through a school-generated project. For the last 30 years a management committee has organised all the centre activities including bar opening and staffing, refurbishment, maintenance and general running operation. We rely on membership fees, membership skills and expertise and volunteer help to run the centre.

Over 200 people use the centre, taking part in activities such as senior citizens luncheon clubs, evening swimming sessions, social events, entertainment and local groups. A new 10 year lease was recently negotiated with Gayton School and the Council and the new licensing application was successfully completed.

This project is to extend the centre, improve the toilets, the main entrance and the cellar facilities connected to the bar. The area panel funding will be spent on the improvements to the toilet facilities and the provision of disabled people's toilets.

The Management Committee have been in contact with the Council Estates and Property Services sections to get their approval for the work before submitting a planning application. Both Estates and Property Services are still considering the request and the possible impact the extension will have on a party wall before issuing their approval.

The group have received rough estimates for the project and expect it to cost about £6,000. They will be requesting formal tenders when the project details have been established. The Management Committee is providing £5,000 match funding from their existing funds.

£4,000	PVC Units / panelling for toilet extensions and cellar extension
£200	Interior doors for disabled toilet and extended gentlemen toilet
£500	Panelling for toilets
£1,300	Labour, electrics, plumbing and the like
£6,000	Total

The Appraisal Panel have suggested the Management Committee approach Derby CVS to check if this project is eligible for financial support from the Health and Social Care budget.

Information received after the appraisal panel:

Planning permission – introductory applications were sent to the corporate services department in August. Still awaiting planning permission for the proposed extension.

£1,000 grant – how it will be spent:

Disabled toilet:

- Extra wide door entry for wheelchair access
- Purchase of toilet furniture
- Plumbing – including central heating
- Extra safety features for disabled users, including handrails etc.

Suggested recommendation from the Area Panel Grant Appraisal Panel	
Approve	

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	✓
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

Applicant 2: **Newmount Brass**
Project: Equipment for brass band
Total cost of project: £2,000
Amount of funding requested: £2,000
Wards: Blagreaves and Littleover

Description:

Newmount Brass band was formed in March 2005 and already has 27 band members. They rehearse every week at Newmount Church. They have already performed to audiences from 150 to 600 across the city and in the local community. They are due to play on December 2 at St Lukes Church, on December 10 at Newmount Methodist Church and on December 17 at Mickleover Church. More dates are planned for 2006.

The band has relied on donations and by borrowing while they have been setting up. They have had bow ties donated and have borrowed musical stands and instruments. The band members have also played concerts to raise money for their running costs, members pay a monthly subscription and they have held table top sales. They have raised nearly £900 in just six months. They have also attracted sponsors.

While raising money for their band they have also been successful at raising money for local charities and for the community including playing for the St Helens House charity and a Council concert in the Market Place.

This application is to purchase waistcoats for the band members and their own music stands and banners to provide a more professional finish.

£1,050	30 Band Uniform waistcoats
£360	30 Music stands
£590	30 Music stand banners
£2,000	Total

The purchase of waistcoats and stands is part of a continuing plan to sustain the future the band aim as they aim to purchase over £6,000 of new instruments to replace those being borrowed including: Euphonium, 10 Cornet Mutes, Tenor Horn, Baritone, Trombone and 3 Cornets.

Suggested recommendation from the Area Panel Grant Appraisal Panel
Approve.

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	✓
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

Applicant 3: **Royal British Legion (Mickleover) Club Ltd**

Project: Feasibility Study

Total cost of project: Between £3,000 - £5,000

Amount of funding requested: £1,950

Wards: Mickleover

Description:

The club was formed in 1921 and over 2,000 people use the club including about 900 Club members and their partners, playgroups, cubs, brownies, scouts, guides, venture scouts, army cadets and a Mickleover football club.

The club has applied for planning permission to build a two storey club house and youth activity centre as part of a larger development. The club proposes to fund a professional feasibility study to review, integrate and specify the most appropriate renewable energy plan for their club house development. They aim to encourage a pro-active renewable energy source rather than one with traditional carbon burning specifications. They intend this to be a powerful demonstration of the renewable energy capabilities possible in the area.

The feasibility study will identify the optimum renewable energy solutions to adopt in the new clubhouse and youth activity centre.

The club has been quoted costs of between £3,000 and £5,000 for a study. But with their own assistance and guidance they believe they could employ a contractor for about £2,000 and are asking for £1,950 towards the cost. The members would provide data and information to reduce the consultants' time and will open a visitor's centre/ exhibition room for contributors/students/volunteers.

The project timetable suggests that the consultants – which have not yet been appointed – will start on 7 December and be completed by 21 December. The outcomes from the study will be incorporated into the plans by 14 January in time for an anticipated planning approval in February 2006.

Suggested recommendation from the Area Panel Grant Appraisal Panel	
Reject. The Appraisal Panel does not consider that the feasibility study will directly fulfil the area panel funding criteria. The project does not provide evidence of local need. The outcome of the study itself will not directly benefit local residents and the timetable does not appear achievable.	

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	✓

Provides a service in response to the needs of local residents	
Directly benefit people living in the geographical area covered by the area panel	
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives set out in the Council's Corporate Plan	

Applicant 4: Littleover Lane Allotments Association

Project: Site office conversion

Total cost of project: £4,149

Amount of funding requested: £3,450

Wards: Littleover and Blagreaves

Description:

Littleover Allotments provide a service for the local community where they encourage groups, schoolchildren and other organised parties to visit their allotments. The Area Panel funded the Allotment Association in 2003 for £5,000 to rebuild a derelict nursery into a horticultural centre, and in 2004 for £600 to contribute to a new toilet block. In the past year over 1,000 visits have been made by schoolchildren from four local schools and from one further afield.

This project is to convert an existing site office/storage shed into a community room that can be used by people visiting the allotments. This includes the local school children people with disabilities from the Leonard Cheshire Project and the Wetherby Day Centre. The Community Room will enable the children and the people with disabilities to participate more fully in activities at the site and to have a place to rest. Staff from the schools, the Leonard Cheshire, the Wetherby Day Centre and Social Services support this project. They have said that a community room where they can sit during visits would greatly enhance the experience of the site activities and improve their access and comfort during activities.

The priority for the project is to convert the building and make it accessible as a community room. The next priority is to fit out the room with the necessary equipment.

£1,547	Alteration of room, provision of disabled facilities, Entrance door, windows and panelling
£750	Provision of electricity supply by Central Networks
£150	Ramp
£535	Painting
£780	4 High back chairs – disabled
£284	Carpet suitable for use with wheel chair users
£58	1 kitchen cupboard
£45	First aid kit and fire equipment
£4,149	Total

Match funding of £200 is being provided by the Allotment volunteers clearing and preparing the building for conversion and making the soft furnishings, curtains and cushions for the room. They will also complete the decoration of the room. The Allotment Association is also contributing £500 to the project.

The project will require planning approval and an application will be submitted shortly.

The Appraisal Panel have suggested the Management Committee approach Derby CVS to enquire if this project is eligible for financial support from the Health and Social Care budget.

Suggested recommendation from the Area Panel Grant Appraisal Panel
Approve. The Appraisal panel noted that the application is for more than the £2,000 guideline.

Area Panel funding criteria	
The application must provide a service in response to the needs of local residents	✓
In addition, the application must meet at least one of the following:	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

Area Panel funding priorities	
Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	✓
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

Appendix 3

AREA PANEL 4 FUNDING APPROVALS 2005/6						
Area Panel Budget for 2005/6				£22,000		
Budget carried forward from 2004/5				£ 3		
Total budget available for allocation in 2005/6				£22,003		
Total budget allocated in 2005/06				£7,151		
Applicant	Project	Amount requested	Amount approved	Date approval given	Grant paid	Ward
King George V Pre School Group	Purchase new cooker and fridge	£587	£587	29 June 2005	£587	Blagreaves
Residents Liaison Group	Community newsletter and running costs	£164	£164	29 June 2005	£164	Littleover
Derby City Council Sports Development Team	Area Panel 4 football tournament	£344	£344	29 June 2005	Work to be done by the Council	All wards
Intercultural Social Group	Luncheon and social club	£5347	£336	29 September 2005	£336	All wards
Mickleover Community Pavilion Association	Furniture for Mickleover Pavilion, Vicarage Park	£2920.85	£2,920	29 September 2005	£2920	Mickleover
173 rd Derby (Heatherton) Scout Group	Group camping equipment	£3,000	£2,800	29 September 2005	£2,800	Littleover