



DERBY CITY COUNCIL

## AREA PANEL 4 29 JUNE 2005

Report of Assistant Director - Community Policy

### Area Panel Budget Proposals 2005/6

#### SUPPORTING INFORMATION

- 1.1 Area Panel 4 budget allocation for 2005/6 is £22,000. The panel has an additional budget of £3 carried forward from 2004/5, which means that a total budget of £22,003 is available for allocation to projects during this financial year
- 1.2 Area Panel 4 is asked to consider whether to support the following applications:

Applicant	Project	Ward	Funding requested
173 <sup>rd</sup> Derby Heatherton Scout Group	Camping Equipment	Littleover	£3,000
King George V Pre school group	Purchase of Cooker and Fridge	Blagreaves	£587
Residents Liaison Group	Community Newsletter and Running Costs	Littleover	£164
St. John's Friendship Group, Mickleover	90 <sup>th</sup> birthday celebrations	Mickleover	£350
Community Sports Development Team	Area Panels Football Tournament	All wards	£344
<b>Total funding requested</b>			<b>£4,445</b>

- 1.3 A short summary of each project is attached to this report in Appendix 2.
- 1.4 The Area Panel Grant Appraisal Panel met on 9 May 2005 to appraise each application against the new criteria agreed by Council on 21 April 2004. The purpose of the Appraisal Panel is to consider and appraise each application to support the Area Panel to make decisions about whether to approve applications. The Appraisal Panel made a recommendation for each application and they are stated in the table in 1.5. More details about the recommendations are included in Appendix 2. The recommendations are based on the information provided by the applicants measured against the area panel funding criteria.

## 1.5 Appraisal Panel Recommendations

<b>Applicant</b>	<b>Project</b>	<b>Recommendation</b>
173 <sup>rd</sup> Derby Heatherton Scout Group	Camping Equipment	Approve
King George V Pre school group	Purchase of Cooker and Fridge	Approve
Residents Liaison Group	Community Newsletter and Running Costs	Approve
St. John's Friendship Group, Mickleover	90 <sup>th</sup> birthday celebrations	Reject
Community Sports Development Team	Area Panels Football Tournament	Approve

1.6 The Council Constitution states that the Area Panels can 'use a delegated budget for local environmental and community purposes'. Therefore, if an application does not specifically refer to a local activity, consideration needs to be given to the appropriateness of allocating area panel funding to the project. In deciding whether to support each application, the area panel will assess the funding request against the funding criteria and its priorities.

1.7 The new funding criteria, included in the Council Constitution, says that applications need to provide a service in response to the needs of local residents and meet at least one of the following criteria:

- improve access for local people to existing services
- provide a service in response to an issue raised in a community update report
- contribute to improvements which will provide a benefit to local residents
- assist in providing an integrated service in response to an issue raised at an area panel meeting
- enable residents to participate in their community or at area panel meetings.

Applications also need to:

- provide evidence of need for the application
- show evidence that ongoing maintenance or revenue costs have been approved by the relevant Council department, if necessary.

1.8 The priorities for supporting an application are that it:

- is from a voluntary or community group
- shows evidence of match funding or self help
- provides a service in response to the needs of local residents
- will directly benefit people living in the geographical area covered by the area panel
- show evidence of how the project will be sustained beyond the period of funding, if it is not a one-off project
- contributes to the delivery of one or more of the Council's corporate objectives.

1.9 In most circumstances, the amount of funding that the area panel will award to an applicant will be between £50 and £2,000. However, the area panel does have the discretion to award more if it considers the application to be a priority for the area.

- 1.10 If the proposals are approved, the implications for the total budget for Area Panel 4 in 2004/5 will be:

<b>Area Panel 4</b>	
Budget for 2004/5	£22,000
Commitment carried forward from 2004/5	£3
Total commitments to date	£0
Total budget available for allocation in June 2005	£22,003
Sub-total of proposals to consider in June 2005	£4,445
<b>Budget remaining if proposals for June are approved</b>	<b>£17,558</b>
<b>Blagreaves ward</b>	
Total commitments to date	£0
Sub-total of proposals to consider in 20 June 05	£702
<b>Littleover ward</b>	
Total commitments to date	£0
Sub-total of proposals to consider in June 2005	£3,278
<b>Mickleover ward</b>	
Total commitments to date	£465
Sub-total of proposals to consider in June 2005	£465

## PROPOSED ACTION

- 2.1 To consider and determine the five applications for area panel funding.

<p><b>For more information contact:</b> Richard Smail 01332 258505 e-mail <a href="mailto:Richard.smail@derby.gov.uk">Richard.smail@derby.gov.uk</a></p> <p><b>Background papers:</b> Area Panel Budget allocation criteria, Application form stored on file.</p> <p><b>List of appendices:</b> Appendix 1 – Summary of implications Appendix 2 – Summary of applications and recommendations from the Area Panel Grant Appraisal Panel</p>
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## **Appendix 1**

### **IMPLICATIONS**

#### **Financial**

- 1.1 Area panels must consider priorities within the area when considering requests for funding. Not all requests that meet the criteria will be considered a priority. When supporting or rejecting an application over £1,000, Area Panel 4 must give reasons for its decision.

#### **Legal**

- 2.1 Area Panel 4 has delegated authority to use its budget for local environmental and community purposes.
- 2.2 Section 19 of the Local Government (Miscellaneous Provisions) Act 1976 empowers the Council to offer grants to voluntary and other organisations to provide any recreational facilities.
- 2.3 Any decision involving the making of a grant or loan over £1,000 to any voluntary body is deemed to have a significant impact on two or more wards and is therefore a key decision.
- 2.4 After a key decision has been taken, the Director of Corporate Services must publish a record of every executive decision taken at that meeting within two days of that meeting. The record must include a statement of the reasons for each decision and any alternative options considered or rejected at the meeting. No action will be taken on any such decision for five clear days from the date of publication.

#### **Personnel**

- 3.1 None other than those included in the application forms.

#### **Equalities impact**

- 4.1 None other than those included in the application forms.

#### **Corporate objectives and priorities**

- 5.1 The provision of grants to community projects can contribute to the delivery of the Council's key objectives and priorities. The summary of each project in Appendix 2 includes an indication of how each one contributes.

## Appendix 2

### SUMMARY OF APPLICATIONS

**Applicant 1:** 173<sup>rd</sup> Derby Heatherton Scout Group

**Project:** Camping Equipment

**Total cost of project:** £3,000

**Amount of funding requested:** £3,000

**Wards:** Littleover

**Description:**

The 173rd Scout Group has 60 members and was set up in 1999. It has been co-educational since the Scout Association Policy was introduced in January 2000. As a result of their positive stance in respect of this issue approximately 50% of their beavers, cubs and scouts are girls. No other group in the Derby area has such an equal balance in respect of its membership.

The Group needs to acquire new and replacement camping equipment to enable the Group to offer camping as an activity to its members.

At present they do not have sufficient equipment to cater for the level of demand. In addition much of the equipment is twenty or thirty years old and at the end of its useful life. Camping brings the children of the area together and encourages teamwork.

The equipment they wish to purchase will enable the children in their community to participate in a camping activity that they are unlikely to take part in individually.

This will also encourage children to join and remain in scouting and take part in other community activities such as litter picking and helping with the catering at school fundraising events.

£620	Group Mess Tent
£600	4 Sleeping Tents
£920	4 Dining Shelters
£400	4 Table & Bench Set
£200	4 Double gas burner stoves
£260	Pots, pans, camp oven, mallets, axe, saws
<b>£3,000</b>	<b>Total</b>

#### **Suggested recommendation from the Area Panel Grant Appraisal Panel**

Approve. The Appraisal Panel notes that the request is for £500 more than the area panel funding guideline of £2,000

#### **Area Panel funding criteria**

The application must provide a service in response to the needs of local residents	✓
<b>In addition, the application must meet at least one of the following:</b>	
Improve access for local people to existing services.	
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

<b>Area Panel funding priorities</b>	
Community or voluntary group	✓
Shows evidence of match funding or self help	
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	✓
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

<b>Corporate objectives – the application must meet at least one</b>	
a stimulating and high quality learning environment	✓
healthy, safe and independent communities	✓
a lively and energetic cultural life	
a diverse, attractive and healthy environment	
a prosperous, vibrant and successful economy	
a shared commitment to regenerating our communities	✓

**Applicant 2:** King George V Pre school group  
**Project:** Purchase of Cooker and Fridge  
**Total cost of project:** £587  
**Amount of funding requested:** £587  
**Wards:** Blagreaves  
**Description:**

This project is being lead by the King George V Pre school group on behalf of all the user groups of the scout headquarters, on Brayfield Road, Littleover. Altogether about 170 people use the cooking facilities every week and in addition there are extra groups and private parties that hire the headquarters.

They want to purchase a new cooker and fridge for use by the six local community groups that use the building. The Pre school group meets daily and the other groups use the building at least once every week.

Currently the oven does not work, preventing them from cooking with the children and preparing food for social occasions. Both these aspects are very important for all groups concerned. In addition, the fridge is old and unreliable, making storage of food very unsafe.

Having a cooker widens the scope of activities and social events that can be held for all the community groups.

£399	Electric oven
£128	Fridge/Freezer
£10	Removal of broken items
£50	Fitting of new oven
£587	Total

#### **Suggested recommendation from the Area Panel Grant Appraisal Panel**

Approve.

#### **Area Panel funding criteria**

The application must provide a service in response to the needs of local residents	✓
<b>In addition, the application must meet at least one of the following:</b>	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

#### **Area Panel funding priorities**

Community or voluntary group	✓
Shows evidence of match funding or self help	
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	✓
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

<b>Corporate objectives</b> – the application must meet at least one	
a stimulating and high quality learning environment	
healthy, safe and independent communities	✓
a lively and energetic cultural life	
a diverse, attractive and healthy environment	
a prosperous, vibrant and successful economy	
a shared commitment to regenerating our communities	✓



**Applicant 3:** Residents Liaison Group  
**Project:** Community Newsletter and Running Costs  
**Total cost of project:** £164  
**Amount of funding requested:** £164

**Wards:** Littleover

**Description:** The Resident Liaison Group – RLG, was set up in August 2002 to represent the views of residents living around the new City Hospital on Uttoxeter Road. The project is to enable the RLG to continue representing local people in the development of the Derby City General Hospital and to keep them fully informed. This major development affects homes within an established residential area.

They hold regular meetings as a group and with the Hospital Trust, local authority representatives and the contractors. Volunteers deliver newsletters to 1,000 households and they hold an AGM where wider issues are often discussed. The funding will allow newsletters to be delivered in Autumn 2005 and Spring 2006. A major cost is paper and this includes the production of the weekly 'Look Ahead' report provided to local residents, the RLG minutes and copying the Joint Trust meetings minutes. RLG is a voluntary group, run for the benefit of the local community. It is open to all. There are no fees or subscriptions.

The group's volunteers give their time to produce all the newsletters, minutes, letters and deliver all the newsletters. The group intend to include advertisements in their newsletters to help with continued funding. The group received £200 from Area Panel 4 in July 2003 for similar running costs.

£30	6 reams of paper at £5 each
£25	1 Ink cartridge
£10	100 telephone calls at 10p a call
£5	Photocopying and postage
£24	1 year's website licence and domain registration
£70	Printing costs of 2 newsletters
<b>£164</b>	<b>Total</b>

#### **Suggested recommendation from the Area Panel Grant Appraisal Panel**

Approve.

#### **Area Panel funding criteria**

The application must provide a service in response to the needs of local residents	✓
<b>In addition, the application must meet at least one of the following:</b>	
Improve access for local people to existing services.	✓
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

#### **Area Panel funding priorities**

Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓

Evidence of how the project will be sustained beyond the period of funding	✓
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

<b>Corporate objectives</b> – the application must meet at least one	
a stimulating and high quality learning environment	
healthy, safe and independent communities	✓
a lively and energetic cultural life	
a diverse, attractive and healthy environment	
a prosperous, vibrant and successful economy	
a shared commitment to regenerating our communities	✓

**Applicant 4:** St. John's Friendship Group, Mickleover  
**Project:** 90<sup>th</sup> birthday celebrations  
**Total cost of project:** £470  
**Amount of funding requested:** £350  
**Wards:** Mickleover  
**Description:**

The St. John's Friendship Group was set up in about 1980 and has 24 members. The needs of the elderly within the local community have always been at the heart of this group. The primary purpose of the group is to provide a centre for supportive companionship and to alleviate loneliness by engaging in activities that encourage a sense of togetherness. It provides an opportunity for the elderly living independent lives with the minimum of help from social services to come together to support one another.

The group has three members who will be 90 years old this year. They want to celebrate the occasion by taking all the members out for a meal. The group are managing their running expenses very well since the grant allocated by Area Panel 4 in 2003, but they only have enough funds to contribute £120 to the celebration. The birthday celebration will probably be in November 2005 because the actual birthdays are in June and December 2005 and January 2006 and they plan to combine all three. They are planning a coach trip and a meal and presents totalling £470.

They raise money from raffles and bring and buy sales of harvest festival goods. They have negotiated a 50% reduction of weekly rent from the church and Age Concern gave £200 to enable the group to go out for a Christmas lunch.

£170	Coach hire
£240	Meal for the 24 members
£60	Cake, flowers and chocolates
<b>£470</b>	<b>Total</b>

#### **Suggested recommendation from the Area Panel Grant Appraisal Panel**

Reject. The application does not meet the area panel funding criteria.

#### **Area Panel funding criteria**

The application must provide a service in response to the needs of local residents	
<b>In addition, the application must meet at least one of the following:</b>	
Improve access for local people to existing services.	
Provide a service in response to an issue raised in a community update report or at an area panel.	
Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

#### **Area Panel funding priorities**

Community or voluntary group	✓
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	

<b>Corporate objectives</b> – the application must meet at least one	
a stimulating and high quality learning environment	
healthy, safe and independent communities	
a lively and energetic cultural life	
a diverse, attractive and healthy environment	
a prosperous, vibrant and successful economy	
a shared commitment to regenerating our communities	

**Applicant 5:** Community Sports Development Team

**Project:** Area Panels Football Tournament

**Total cost of project:** £1,715

**Amount of funding requested:** £344

**Wards:** All wards

**Description:**

The Sports Development team are organising a citywide 5 a side football tournament in September/October 2005 for year 6 students at junior schools. There will be one tournament organised for each of the five area panels and it will be held at one of the local secondary schools. The winners and runners up from each area panel tournament will go forward to a citywide final where they will represent their area panel.

The aim of the event would be to enable youngsters, parents, teachers and local football clubs to learn about their area panel. It would be an opportunity for councillors and staff to meet residents in a friendly, safe and fun environment.

Each tournament will be held at a local secondary school improving links between the secondary and primary schools and local football clubs. It will also give local football clubs the opportunity to establish links with local schools and also to recruit players for their clubs.

Other local service providers such as the police and other council departments would be able to attend the events, bring along information to distribute to residents and have the opportunity to introduce themselves.

The Sports Development team are working on the project with Derby County Football in the Community, local football clubs and the schools. So far two football clubs have agreed to support the events.

The area panels are being asked to contribute to the costs of their own tournaments and 14 T-shirts for their winners and runners up to wear. The Sports Development team has already attracted the necessary funding for the final event.

In total, a contribution of £344 is being requested from each area panel to fund:

- Venue hire £90.00
- Pitch marking £46.00
- Referees £48.00
- 14 medals winners/runners up £42.00
- Certificates for participants £20.00
- 14 T-shirts in Area Panel colours £98.00

**Match funding for whole project:**

- Derby County Football in the Community £360
- DCC Sports Development £720
- Sports King £200
- **Total** **£1,280**

**Suggested recommendation from the Area Panel Grant Appraisal Panel**

Approve.

**Area Panel funding criteria**

The application must provide a service in response to the needs of local residents	✓
<b>In addition, the application must meet at least one of the following:</b>	
Improve access for local people to existing services.	
Provide a service in response to an issue raised in a community update report or at an area panel.	

Contribute to environmental improvements which will provide a benefit to local residents	
Assist in providing an integrated service in response to an issue raised at an area panel meeting.	
Enable residents to participate in their community or at area panel meetings	✓

<b>Area Panel funding priorities</b>	
Community or voluntary group	
Shows evidence of match funding or self help	✓
Provides a service in response to the needs of local residents	✓
Directly benefit people living in the geographical area covered by the area panel	✓
Evidence of how the project will be sustained beyond the period of funding	
Contributes to the delivery of one or more of the objectives or priorities set out in the Council's Corporate Plan	✓

<b>Corporate objectives – the application must meet at least one</b>	
a stimulating and high quality learning environment	✓
healthy, safe and independent communities	✓
a lively and energetic cultural life	✓
a diverse, attractive and healthy environment	
a prosperous, vibrant and successful economy	
a shared commitment to regenerating our communities	✓